

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING MINUTES
AUGUST 5, 2024

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by Vice President W. Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

William Stiles, II – Vice President
Gary Landis – President Pro Tem
Gregory Bonas
Deborah J. Ferree
Greg Kinard
Mark McWilliams

COUNCIL MEMBERS ABSENT

Zachary W. Stiles - President

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Cheryl D. Bahn – Secretary
Todd A. Zeigler – Treasurer & Asst. Secretary
D. Michael Craley – Solicitor
Samantha Craley, Assistant Solicitor

OTHERS ABSENT

Makannah Stiles – Jr. Councilperson

Number of Visitors in Attendance – 9

APPROVAL OF MINUTES

- REGULAR MEETING HELD JULY 1, 2024.
 - Motion by Ferree, second by Bonas, and unanimously carried to approve the July 1, 2024 meeting minutes.

PUBLIC COMMENT

- Commander Springler, PA State Police (PSP), York Barricks
 - Commander Springler presented the Council with the PSP semi-annual report of police activity in the Borough.
 - Bahn asked what “welfare checks” involve. It was explained that they are in response to calls from family, friends, or neighbors, who have been unable to contact a person after a period of time, so the PSP visit the home to make sure the person is ok.
 - W. Stiles asked if the PSP responds to the school “Safe to Say” calls. Commander Springler stated that they do respond to such requests.
 - Ferree questioned the enforcement of the state fireworks law. Commander Springler stated that the PSP enforces the Commonwealth’s Title 18 (Crimes Code) and Title 75 (Vehicle Code), and that the fireworks law can be enforced by the PSP.
 - Zeigler asked for clarification as to whether the violation has to be witnessed by the PSP. Commander Springler said that it is helpful, but that eye witnesses and evidence (i.e., video, dates, time, parties involved) can be used if the PSP are not witnesses, provided the PSP believe the citizen evidence is considered evidence beyond a reasonable doubt.

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- Lisa Heath (113 Main Street) asked if complaints can be filed in confidence. Commander Trooper responded that he cannot guarantee that because of the need to prove the crime beyond a reasonable doubt.
- Lisa Heath, 113 Main Street
 - Heath followed up on her comments from last month and reported on fireworks activity in her neighborhood over the weekend of July 4th (extending to July 6th).

ENGINEER'S REPORT

- No report.

SOLICITOR'S REPORT

▪ **EDU RESERVATIONS**

- Solicitor M. Craley reported that the two (2) EDU reservations for the Borough have been renewed for the property owners.

▪ **MEDIATION - STYCSA/LOGANVILLE BOROUGH RATE ISSUE**

- No update at this time.

▪ **TRI-COMMUNITY AMBULANCE BUILDING**

- It was reported that the PA Attorney General approved the transfer of the ambulance building from Tri-Community Ambulance to the Borough, and that Solicitor M. Craley will be signing the verification on behalf of the Borough on the Petition to the York County Orphans Court.

▪ **STATE POLICE REPORT**

- There was no report because it was given by Commander Springler.

ZONING/UCC/CODES REPORT

▪ **MONTHLY REPORT**

- Zeigler reviewed the July 2024 zoning & codes report with Council and provided updates on several violations.
- He noted that the July 1, 2024 District Court hearings for 57/59 Main Street (Shawn Snyder) for junk/rubbish and a zoning violation for operating a business without zoning hearing board approval, resulted with both decisions in favor of the Borough. The two (2) fines totaled \$1,100, plus court costs.

FIRE COMPANY / EMC REPORT

▪ **2022 & 2023 ANNUAL CONTRIBUTIONS**

- Zeigler informed Council that the 2022 & 2023 annual fire company donation was not dispersed in each of those years because the Fire Company had not provided the annual IRS Form 940 filings to the Borough. The filings for each year have now been received. A motion was made by Kinard, seconded by Landis, and unanimously approved, to release the 2022 & 2023 contributions at \$2,800 for each year, for a total of \$5,600.

▪ **2024 ANNUAL CONTRIBUTION**

- Zeigler reported that he is in receipt of the Fire Company's 2023 IRS Form 940 (required for the 2024 contribution). A motion was made by Kinard, seconded by Landis, and unanimously approved, to release the 2024 contribution in the amount of \$2,800.

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REGIONAL PARKS & RECREATION COMMISSION

▪ **OUTDOOR MOVIE NIGHT**

- Zeigler commented that the Recreation Commission will hold a movie night on Friday, September 6th, from 5:00 p.m. to dusk, on the open field at the Seven Valleys Fire Company, which will be an opportunity for the Commission to be introduced to the Borough residents.

▪ **LITTLE CREEK GOLF COURSE**

- W. Stiles reported that he and Kayla Royce attended the July 23, 2024 Recreation Commission meeting at Little Creek Golf Course/Park.

▪ **AUGUST 27, 2024 MEETING**

- Next meeting of the Spring Grove Regional Parks & Recreation Commission will be held in Seven Valleys Borough, at the pavilion located at the Church Street Rail Trail parking lot.

▪ **ICE CREAM SUNDAY**

- Wagner suggested that next year, on the third Sunday in July, the Commission could consider holding an ice cream social in the Borough.

UNFINISHED BUSINESS

▪ **YoCo FIBER OPTIC LINE**

- Wagner updated Council on the progress of the proposed fiber optic installation along the York County Heritage Rail Trail. He commented that the County Commissioners are expected to award a contract next week for the installation. Until a contract is awarded, the time frame for reaching the Borough is uncertain. The hope is for it to be the first quarter of 2025.

▪ **“HISTORY MADE HERE” – PA 250th & YORK COUNTY 275th ANNIVERSARY**

- Zeigler reported that on August 17, 2024, the York Revs (prior to the start of the ball game) will host an on-field parade. No vehicles permitted on the field.
- York County will host a street parade in 2026.
- Four (4) street banners have been ordered (at no charge to the Borough); however, the banner locations have not yet been determined.

▪ **STREET COMMITTEE REPORT**

- South Street was identified as a project for 2025. James R. Holley & Associates, the Borough’s engineering firm, will provide a budget estimate for the 2025 budget. The idea at this point is to do base repairs, lay a fabric liner, and an asphalt overlay. Zeigler will contact STYCSA to ask if they want to inspect the sewer main and ask if they would make the base repairs over the sewer main (which has settled).
- Union Street needs minor base repair. Zeigler will contact H & H Excavating to see if they can do that work when they pave Oak Street.

NEW BUSINESS

▪ **BURN BAN – EFFECTIVE JULY 17, 2024**

- Wagner noted that he implemented a Borough-wide burn ban effective July 17, 2024. He will work with Albert Buckingham, Seven Valleys Fire Chief, on a date to lift the ban when deemed appropriate.

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▪ **SPECIAL FIRE POLICE ACKNOWLEDGEMENT**

- Landis made a motion, seconded by Bonas, and unanimously carried, to authorize the Seven Valleys Fire Company Fire Police to assist the Jacobus Lions Club Ambulance/Springfield Township with their 2nd Annual Community Appreciation Day event on September 28, 2024.

▪ **TRASH WAIVER REQUEST – 10 MAIN STREET**

- A request has been made for the trash service at 10 Main Street to be canceled because the property is vacant, and the owner plans to no longer rent the property, and plans to eventually demolish the building. Kinard made a motion, seconded by Ferree, and it unanimously carried, to approve the trash waiver, effective July 1, 2024.

FINANCIAL REPORT

▪ **JULY 2024**

- Motion by Landis, second by McWilliams, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills. Receipts totaled \$9,554.51, Expenditures totaled \$19,095.58, and a July 31, 2024 Combined Cash Balance of \$502,164.37. The motion includes a hold on the check for Oak Street paving until the work is completed.

REPORTS

▪ **SECRETARY’S REPORT**

- Zeigler asked that anyone interested in attending the PSAB Fall Leadership Conference, October 11-13, 2024 in Lancaster, should let him know. Bahn will be attending, at no cost to the Borough, as a PSAB Board member representing York County. Wagner would like to attend and asked Council if they would consider approving him for the hotel stay. Zeigler indicated that he plans to attend, but will commute, because of other obligations. This topic will be revisited at the September 4, 2024 meeting.

▪ **MAYOR’S REPORT**

- Wagner reported that the York County Parks has installed a gate at the Cherry Street Rail Trail crossing and provided a key to the Mayor and to the fire company. The gate will be used when emergency equipment is too high to pass under the Rail Trail overpass. The cost was borne by the County.

▪ **LIEN COLLECTION REPORT**

- There remain three (3) outstanding liens.

▪ **YCSTSA REPORT**

- There remain four (4) EDUs available.
- Solicitor M. Craley questioned if the repairs were made to Manhole #4 (in the Valley Tavern parking lot). To the best of everyone’s knowledge, the repair has not been made. Zeigler will follow-up with the sewer authority to see if, or when, the work will be completed.

▪ **COUNCIL COMMENTS**

- Bahn informed Council that she will be attending a PSAB Board meeting in Bedford Springs and that there will be no cost to the Borough.

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- Ferree asked Council what their thoughts are on fireworks; should there be a Borough ordinance regulating them? There was a period of discussion amongst the Council and Mayor about the pros and cons of an ordinance. Solicitor M. Craley was directed to research the state law and provide a brief evaluation on the Borough's options. Zeigler will search for sample ordinances.

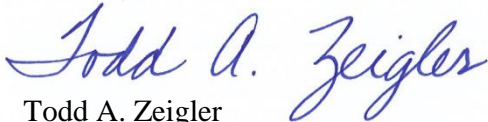
CLOSING PUBLIC COMMENT

- There was no closing public comment.

ADJOURNMENT

- The meeting was adjourned at 7:58 p.m. by Vice President W. Stiles. The next Council meeting will be held on Thursday, September 5, 2024, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,



Todd A. Zeigler
Assistant Secretary