

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING MINUTES
JULY 1, 2024

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by Vice President W. Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

William Stiles, II – Vice President
Gary Landis – President Pro Tem
Gregory Bonas
Deborah J. Ferree
Greg Kinard
Mark McWilliams

COUNCIL MEMBERS ABSENT

Zachary W. Stiles - President

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Todd A. Zeigler – Treasurer & Asst. Secretary
D. Michael Craley – Solicitor
Samantha Craley, Assistant Solicitor

OTHERS ABSENT

Cheryl D. Bahn – Secretary
Makannah Stiles – Jr. Councilperson

Number of Visitors in Attendance – 7

APPROVAL OF MINUTES

- REGULAR MEETING HELD JUNE 3, 2024.
 - Motion by Landis, seconded by Kinard, and unanimously carried to approve the June 3, 2024 meeting minutes, with the following correction. The draft minutes stated that of the two (2) sewer EDUs held in reservation by property owners one (1) EDU was returned to the Borough. This will be corrected to read that the EDU holder has not yet responded to the Sewer Authority.

PUBLIC COMMENT

- Sharon Dillon, 52 Church Street
 - Dillon reported that there are dogs that bark late at night and questioned what the Borough's regulations are for barking dogs. Solicitor Craley gave a brief overview of Chapter 39 (Animals). He stated that documentation is critical in enforcement (date, time, duration, recording, etc.).
- Lisa Heath, 113 Main Street
 - Heath was present to discuss personal use of fireworks. She thanked Brandon Breneman for the suggestion in his personal newsletter to end fireworks by 10:00 p.m. over the July 4th holiday. Ms. Heath understands that they are permitted under state law and has no issue with their use, but she does have issue with how they are used, particularly the random times and the distress they cause on veterans, pets, children, etc. Solicitor Craley provided an overview of the current state fireworks law and noted that enforcement of the law is the challenge. Solicitor Craley also mentioned that similar to barking dogs, documentation of violations is necessary if citations are

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issued after the fact. Mayor Wagner stated that he does not support local legislation because there is already state law, which is being violated. Ferree shared information that she received from PA State Senator, Kristen Phillips-Hill, last year related to the state law on fireworks. Ms. Heath asked the Council to consider an ordinance with greater structure than the state law.

ENGINEER'S REPORT

- No report.

SOLICITOR'S REPORT

- STYCSA/LOGANVILLE BOROUGH RATE ISSUE – MEDIATION
 - No report.
- STATE POLICE REPORT
 - No report.
- DISTRICT COURT HEARING – ZONING & JUNK VIOLATIONS (57/59 MAIN STREET)
 - Solicitor Craley commented that a hearing was held earlier in the day before District Judge Reilly, who deferred his decision at that time. The decision will be shared at the next Council meeting.

ZONING/UCC/CODES REPORT

- MONTHLY REPORT
 - Zeigler reviewed the June 2024 zoning & codes report with Council.
 - Mayor Wagner asked if 34 Main Street was mowed by the Borough more than once this year. Zeiger reported that to date it has been only one (1) time.

FIRE COMPANY / EMC REPORT

- FIRE POLICE REQUESTS
 - No report.

UNFINISHED BUSINESS

- KEEPING OF CHICKENS – ORDINANCE REQUEST
 - The request last month by Jessica Valis, 22 Cherry Street, to enact an ordinance to allow chickens in the Village Center & Residential zoning districts was tabled at that meeting. Zeigler provided the Council and Mayor with data related to the number of parcels, and size of the parcels, within those zoning districts. McWilliams, Ferree, Landis, and Kinard commented that they believe the lots are too small, and that chickens draw foxes, coyotes, rats, etc., as well as the odor can be a problem. Following a brief period of additional discussion, there was no action by Council to move forward with the request.

NEW BUSINESS

- REQUEST FOR TWO (2) ADDITIONAL SEWER EDUs.
 - At the request of The Valley Tavern, Kinard made a motion, seconded by McWilliams, to recommend to the STYCSA the assignment of two (2) additional EDUs to the Tavern, which will increase their total number of EDUs to seven (7). Motion carried unanimously. The STYCSA has been charging penalties to commercial properties that exceed the daily limit of 350 gallons per day per EDU. Increasing the number of EDUs should meet their current usage.

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▪ **SPECIAL FIRE POLICE ACKNOWLEDGEMENT**

- Ferree made a motion, seconded by Bonas, and unanimously carried, to authorize the Seven Valleys Fire Company Fire Police to assist the Jacobus Lions Club with their 4th of July BLAST in Jacobus.

▪ **CONTRACT FIRE PROTECTION BY NEW SALEM BOROUGH (Seven Valleys Fire Company)**

- Solicitor Craley reported that the New Salem Borough Council is considering fire protection by the Seven Valleys Fire Company. The New Salem Fire Company has been experiencing difficulty responding to calls (lack of volunteers) and there are issues with the State Foreign Fire Relief audit conducted by the Commonwealth. The intent is for Seven Valleys Fire Company to cover New Salem Borough as the first due department until the New Salem Fire Company resolves its issues.

▪ **“HISTORY MADE HERE” – PA 250TH & York County 275th Anniversary**

- Resolution No. 12-2024 was unanimously approved on the motion of Kinard and second by Bonas. The resolution recognizes the upcoming events of the Commonwealth and York County. Mayor Wagner will prepare a summation of what Seven Valleys Borough is best known for, commercial production of ice cream, which will be submitted to the County for inclusion in their celebration materials. Other items of discussion included street banners and a tree planting in the Borough; both to be funded by the County.

▪ **SOUTH STREET REPAIR/RESURFACING**

- The current condition of South Street was briefly discussed. It was the consensus of the Council that the Street Committee meet to inspect all Borough streets, including South Street, and report back to the Council.

FINANCIAL REPORT

▪ **JUNE 2024**

- Motion by Landis, second by Ferree, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills. Receipts totaled \$13,004.61, Expenditures totaled \$7,236.51, and a June 30, 2024 Cash Balance of \$511,705.44 (all funds combined).
- Zeigler noted that WellSpan will be invoiced for the large blocks, and Tri-Community Ambulance will be invoiced for the block caps and installation costs, that were installed at the 11 Main Street address.

REPORTS

▪ **SECRETARY’S REPORT**

- No report.

▪ **MAYOR’S REPORT**

- Wagner reported that he attended the Trail Towns kickoff meeting for the Codorus Creek Access Feasibility Study held in the Borough. The study will look at potential points of entry for people to access the Codorus creek for rafting/canoeing.

▪ **LIEN COLLECTION REPORT**

- There remain three (3) outstanding liens.

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▪ **YCSTSA REPORT**

- There remain four (4) EDUs available.

▪ **COUNCIL COMMENTS**

- Solicitor Craley noted that he spoke to Attorney Ronald Hershner, attorney for Tri-Community Ambulance, and that there has not been any movement by the PA Attorney General on the request for the ambulance building to be conveyed to the Borough.
- W. Stiles reported on several upcoming events by the Spring Grove Regional Parks & Recreation Commission, including a possible movie night in the Borough on September 6, 2024.

CLOSING PUBLIC COMMENT

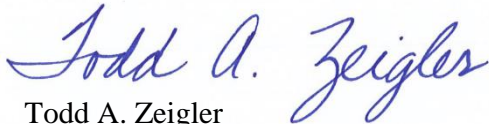
▪ Jessica Valis, 22 Cherry Street

- Valis questioned the Council on the request for an ordinance to allow chickens. She stated that she is fact driven and not emotion driven on such matters and asked that the Council do the same. There was a period of additional discussion between Valis and Borough Council.
- Valis commented on the fireworks topic and offered her services to design banners for the electric poles in the Borough.

ADJOURNMENT

- The meeting was adjourned at 8:03 p.m. by Vice President W. Stiles. The next Council meeting will be held on Monday, August 5, 2024, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,



Todd A. Zeigler
Assistant Secretary

Seven Valleys Borough

TREASURER'S REPORT

JULY 2024



Income ¹ (Total) - \$ 9,554.51

Expenses ¹ (Total) - \$ 19,095.58

Fund Balance \$ 502,164.37

(07/31/2024)

¹ Includes \$3,000.00 transfer from PLGIT PRIME to PLGIT within the Highway Aid Fund.

SEVEN VALLEYS BOROUGH

CASH BALANCE REPORT

JULY 2024

| GENERAL FUND | Bal. 06/30/2024 | | Income | | Expenses | | Bal. 07/31/2024 | |
|---------------------|------------------------|-------------------|---------------|-----------------|-----------------|--------------------|------------------------|-------------------|
| ARPA | \$ | 56,095.69 | \$ | 155.47 | \$ | - | \$ | 56,251.16 |
| Peoples Bank | \$ | 23,172.17 | \$ | 280.85 | \$ | (1,267.62) | \$ | 22,185.40 |
| PLGIT | \$ | 29,041.90 | \$ | 2,480.28 | \$ | (11,677.10) | \$ | 19,845.08 |
| PLGIT - Prime | \$ | 380,057.97 | \$ | 3,429.57 | \$ | - | \$ | 383,487.54 |
| TOTAL | \$ | 488,367.73 | \$ | 6,346.17 | \$ | (12,944.72) | \$ | 481,769.18 |

| HIGHWAY AID FUND ¹ | Bal. 06/30/2024 | | Income ¹ | | Expenses ¹ | | Bal. 07/31/2024 | |
|--------------------------------------|------------------------|------------------|----------------------------|-----------------|------------------------------|-------------------|------------------------|------------------|
| PLGIT | \$ | 2,389.70 | \$ | 3,019.31 | \$ | (3,150.86) | \$ | 2,258.15 |
| PLGIT - Prime | \$ | 20,948.01 | \$ | 189.03 | \$ | (3,000.00) | \$ | 18,137.04 |
| TOTAL | \$ | 23,337.71 | \$ | 3,208.34 | \$ | (6,150.86) | \$ | 20,395.19 |

| | | | | | | | | |
|-------------------|-----------|-------------------|-----------|-----------------|-----------|--------------------|-----------|-------------------|
| TOTAL CASH | \$ | 511,705.44 | \$ | 9,554.51 | \$ | (19,095.58) | \$ | 502,164.37 |
|-------------------|-----------|-------------------|-----------|-----------------|-----------|--------------------|-----------|-------------------|

¹ Includes \$3,000.00 transfer from PLGIT PRIME to PLGIT within the Highway Aid Fund.

SEVEN VALLEYS BOROUGH

INCOME DETAIL

JULY 2024

GENERAL FUND

| Date | Name | Memo | Account | Amount |
|-------------|----------------------|---|----------------|-----------------|
| 07/01/2024 | PLGIT | Interest Earned - June 2024 | 341.00 | 140.23 |
| 07/01/2024 | PLGIT - PRIME | Interest Earned - June 2024 | 341.00 | 1,683.06 |
| 07/05/2024 | Peoples Bank - ARPA | Interest Earned - June 2024 | 341.00 | 155.47 |
| 07/05/2024 | Peoples Bank - CHECK | Interest Earned - June 2024 | 341.00 | 5.85 |
| 07/09/2024 | Recorder of Deeds | RE Transfer Tax Collected - June 2024 | 310.10 | 220.50 |
| 07/22/2024 | YATB | EIT Collected - June 2024 | 310.21 | 1,987.25 |
| 07/31/2024 | PLGIT | Interest Earned - July 2024 | 341.00 | 1,746.51 |
| 07/31/2024 | PLGIT | Interest Earned - July 2024 | 341.00 | 132.30 |
| 07/31/2024 | SPG Capital LLC | 50 Church Street - Lawn Cutting & Brush Removal | 361.35 | 200.00 |
| 07/31/2024 | Todd A. Zeigler | 105 Church Street - Inground Pool Zoning Permit | 361.41 | 75.00 |
| | | | Total | 6,346.17 |

LIQUID FUELS FUND

| Date | Name | Memo | Account | Amount |
|-------------|---------------|-----------------------------|----------------|---------------|
| 07/01/2024 | PLGIT | Interest Earned - June 2024 | 341.00 | 11.76 |
| 07/01/2024 | PLGIT - PRIME | Interest Earned - June 2024 | 341.00 | 92.77 |
| 07/31/2024 | PLGIT | Interest Earned - July 2024 | 341.00 | 7.55 |
| 07/31/2024 | PLGIT - PRIME | Interest Earned - July 2024 | 341.00 | 96.26 |
| | | | Total | 208.34 |

TOTAL INCOME **6,554.51**

SEVEN VALLEYS BOROUGH

EXPENSE DETAIL

JULY 2024

GENERAL FUND

| Date | Number | Name | Memo | Acct | Paid Amount |
|------------|--------|------------------------|---|---------|-------------------|
| 07/01/2024 | EFT | York Water Company | Hydrant Rental | 411.30 | -618.12 |
| 07/08/2024 | EFT | Cloudways LTD | Website Server/Email Charge - Jul 2024 | 400.30 | -31.38 |
| 07/14/2024 | EFT | YATB | 2nd Qtr. 2024 Withholdings | 2120.00 | -27.15 |
| 07/14/2024 | EFT | United States Treasury | 2nd Qtr 2024 Federal Taxes | 100.20 | -615.40 |
| 07/15/2024 | 4421 | York Water Company | VOID | 489.00 | 0.00 |
| 07/15/2024 | 4422 | Shrewsbury Township | Building Pkg Lot Block Install | 489.00 | -955.38 |
| 07/15/2024 | 4423 | H & H General Excavat | Oak Street Paving | 438.00 | -7,458.00 |
| 07/15/2024 | EFT | PA Dept Of Revenue | 2nd Qtr. 2024 Withholdings | 2170.00 | -56.18 |
| 07/16/2024 | EFT | PA Unemployment Cor | 2nd Qtr. 2024 UC Contribution | 489.00 | -1.90 |
| 07/21/2024 | 4419 | TODD ZEIGLER | Mileage - PSATS Conference | 400.30. | -78.12 |
| 07/21/2024 | 4420 | TODD A ZEIGLER | Secretary Salary - July 2024 | 405.10 | -1,220.97 |
| | | | Zoning Officer Salary (Mar-Jul 2024) | 414.10 | |
| 07/22/2024 | 4415 | Smooth Cut Mowing LI | 50 Church Street - Lawn Cutting & Brush Remov | 489.00 | -200.00 |
| 07/22/2024 | 4415 | Smooth Cut Mowing LI | 34 Main Street - Lawn Cutting | 489.00 | -200.00 |
| 07/31/2024 | 4416 | D Michael Craley | July 2024 Services - Solicitor | 404.10 | -864.00 |
| 07/31/2024 | EFT | York Water Company | Hydrant Rental | 411.30 | -618.12 |
| | | | Total | | -12,944.72 |

LIQUID FUELS FUND

| Date | Num | Name | Memo | Acct | Paid Amount |
|------------|-----|----------------------|--|--------|------------------|
| 07/01/2024 | 484 | Hammond's Lawn & La | Street Curb Trimming & Spraying | 438.00 | -775.00 |
| 07/15/2024 | 485 | Spring Grove Borough | Street Sweeping - April 2024 | 431.00 | -220.40 |
| 07/15/2024 | 486 | Met-Ed | Street Lights - May 2024 | 434.36 | -455.46 |
| 07/31/2024 | 487 | Springfield Township | Roadside Mowing (Maple, Mulberry Streets & S | 438.00 | -1,700.00 |
| | | | Total | | -3,150.86 |

TOTAL EXPENSES -16,095.58