

**MINUTES OF SEVEN VALLEYS BOROUGH**  
**COUNCIL MEETING MINUTES**  
**JUNE 3, 2024**

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by Vice President W. Stiles, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

William Stiles, II – Vice President  
Gary Landis – President Pro Tem  
Gregory Bonas  
Deborah J. Ferree  
Greg Kinard  
Mark McWilliams

**COUNCIL MEMBERS ABSENT**

Zachary W. Stiles - President

**ALSO IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Todd A. Zeigler – Treasurer & Asst. Secretary  
D. Michael Craley – Solicitor  
Samantha Craley, Assistant Solicitor

**OTHERS ABSENT**

Cheryl D. Bahn – Secretary  
Makannah Stiles – Jr. Councilperson

Number of Visitors in Attendance – 6

**APPROVAL OF MINUTES**

- REGULAR MEETING HELD MAY 6, 2024.
  - Motion by Ferree, seconded by Kinard, and unanimously carried to approve the May 6, 2024 meeting minutes.

**PUBLIC COMMENT**

- Jessica Valis, 22 Cherry Street
  - Valis presented a draft ordinance that she would like Council to consider, which would allow the keeping of chickens in the Village Center and Residential zoning districts. Current ordinance regulations allow chickens only in the Rural Agricultural zoning district. A lengthy discussion ensued with questions and comments, both in support and opposition of such an ordinance. Several others also spoke on the topic including Ronda Schrader (85 Main Street) and Solicitor Craley.
  - It was the consensus of Council to table further discussion until the July 1, 2024 meeting.
- Ronald Smith, 32 Church Street
  - Smith asked questions about the proposed building transfer (11 Main Street) from the Tri-Community Ambulance Association to the Borough. He stated that the Articles of Incorporation for the ambulance does not allow the transfer, and that he fully intends to object. Solicitor Craley stated that the transfer request is before the PA State Attorney General for review and approval. If approved, it then goes before the York County Orphans Court for approval before the transfer can occur. Smith reiterated that he plans to fight the transfer.

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- Kayla Royce, 109 Main Street
  - Royce updated the Council on the recent regional recreation commission meeting. She also reported that a community movie night for the youth is being planned for September 6<sup>th</sup> or 7<sup>th</sup>, 2024, provided a site can be secured. Contact will be made with the fire company for possible use of the grass field. It would be a Wonka movie with chocolate concessions.

**ENGINEER’S REPORT**

- AMENDATORY CONTRACT #3 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (CHURCH STREET CURB & SIDEWALK IMPROVEMENT PROJECT)
  - A motion was made by Kinard, seconded by Landis, and carried unanimously, to approve CDBG Amendatory Contract #3, which extends the grant contract ending date from June 30, 2024 to December 31, 2024.
- PROPOSED 2024 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) (CHURCH STREET CURB & SIDEWALK IMPROVEMENT PROJECT – PHASE 2)
  - A motion was made by Kinard, seconded by Bonas, and carried unanimously, to authorize the Council President and Assistant Secretary to sign the grant contract upon receipt, which is for the anticipated 2024 CDBG award to complete the curb & sidewalk project along the south side of Church Street, between Main and Park streets. This award is expected to be in the amount of \$130,000 which is in addition to the previously awarded grant in the amount of \$175,000.

**SOLICITOR’S REPORT**

- STYCSA/LOGANVILLE BOROUGH RATE ISSUE – MEDIATION
  - No report.
- STYCA SEWER RESERVATION PROGRAM
  - Solicitor Craley reported that there are two (2) Seven Valleys sewer EDUs reserved, and that under the Authority’s new reservation program, one property owner will pay the fee and retain the EDU. The second EDU holder has not yet responded to the Authority. The current number of available EDUs is six (6).
- STYCA 2023 AUDIT
  - Solicitor Craley noted that everyone received a copy of the Authority’s 2023 annual audit report and indicated that there does not appear to be any issues.
- BUILDING TRANSFER FROM TRI-COMMUNITY AMBULANCE ASSOCIATION
  - This topic was discussed extensively under public comment and there was no further discussion.
- STATE POLICE REPORT
  - No report.

**ZONING/UCC/CODES REPORT**

- MONTHLY REPORT
  - Zeigler reviewed the May 2024 zoning & codes report with Council.

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**FIRE COMPANY / EMC REPORT**

▪ **FIRE POLICE REQUESTS**

- No report/business.

**UNFINISHED BUSINESS**

▪ **YELLOW CURB PAINTING PROPOSAL**

- Painting proposals were sought from Dwayne Hilton, D. E. Gemmill, and H&H General Excavating. Hilton did not respond to the request. A motion was made by Kinard, seconded by McWilliams, and carried unanimously, to award the yellow curb and Maple Street double yellow line painting contract to H&H General Excavating at their bid of \$7,458.00. The bid from D.E. Gemmill was in the amount of \$7,369.44. It was noted that the Gemmill bid was only for a single yellow line on Maple Street and that H&H General Excavating was for a double yellow line.

▪ **FIRE & EMS VOLUNTEER TAX CREDIT PROGRAM**

- Zeigler provided Council and Mayor Wagner with a sample ordinance and resolution that would be required if the Borough decided to implement a real estate and (up to a \$500) earned income tax credit. There was a brief discussion on the benefits of a tax credit program, which would apply to only Seven Valleys Borough residents/property owners. There is no volunteer EMS that serves the Borough and the Seven Valleys Fire Company has only one or two volunteers who reside in the Borough. There was no action at this time.

▪ **PA HOUSE BILL 1632 & SENATE BILL 365: WORKERS COMPENSATION FOR FIRST RESPONDERS WITH POST TRAUMATIC STRESS INJURY**

- Zeigler provided an update on the status of each bill. He reported to Council that PA House Rep Seth Grove voted against the measures, and that PA Senator Phillips-Hill indicated that she is opposed to both bills because they are both unfunded mandates from the Commonwealth onto the local taxpayer.

**NEW BUSINESS**

- None.

**FINANCIAL REPORT**

▪ **MAY 2024**

- Motion by Ferree, second by Landis, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills.

**REPORTS**

▪ **SECRETARY'S REPORT**

- No report.

▪ **MAYOR'S REPORT**

- Wagner reported that he attended the annual PA State Association of Boroughs conference in Hershey, PA, on June 2-5, 2024. Bahn and Zeigler also attended.

▪ **LIEN COLLECTION REPORT**

- There remain three (3) outstanding liens.

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▪ **YCSTSA REPORT**

- There remain six (6) EDUs available.

▪ **COUNCIL COMMENTS**

- Landis reported that former long-time resident, Ray “Pete” Kinard, passed away. He asked that his family be kept in our thoughts and prayers.
- Kinard noted that on Park Street a pothole is developing, south of . He also noted that Springfield Township will be paving South Road (within the Township) and that the Borough portion of South Road will soon require attention.
- Ferree reported the embankment along the rear of 97 Church Street, Hostetter Supply Company, has not had the vegetation cut yet this year. Zeigler will investigate and mail a violation notice, if warranted.

**CLOSING PUBLIC COMMENT**

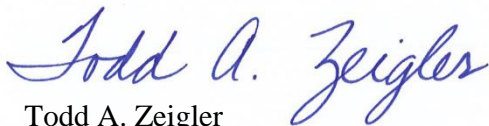
▪ Brandon Breneman, 81 Main Street

- Breneman questioned if the reason was known why the sanitary sewer is billed at the same amount for each property/EDU, and not billed based upon water usage. There was discussion about the ability to secure water meter readings/consumption information from The York Water Company, but there was no definitive answer.
- Breneman reported to the Council that the STYCSA will, and has been, invoicing commercial users for water consumption with an average daily use over that of an EDU allocation.
- Breneman noted that there was discussion at the STYCSA meeting about the 30-year debt service being paid off in 2-1/2 years, and that may not necessarily result in a reduced sewer bill. He noted the repairs and major repairs needed, especially at the pump stations and wastewater treatment plant may require rates to remain unchanged. He also commented that Governor Shapiro announced \$100 million in grant awards last year, many of them were water & sewer projects, and that there may be state funding available to assist with future improvements/upgrades to the sewer system.

**ADJOURNMENT**

- The meeting was adjourned at 8:29 p.m. by Vice President W. Stiles. The next Council meeting will be held on Monday, July 1, 2024, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,



Todd A. Zeigler  
Assistant Secretary

# Seven Valleys Borough

## TREASURER'S REPORT

MAY 2024



Income (TOTAL) - \$ 13,099.73

Expenses (TOTAL) - \$ 12,674.60

**Fund Balance - \$ 506,047.58**  
(TOTAL)

# **CASH BALANCE**

**MAY 31, 2024**

## **GENERAL FUND**

ARPA (PB)	\$ 55,945.48
Peoples Bank	\$ 22,414.38
PLGIT	\$ 25,213.84
PRIME (PLGIT)	\$ 378,326.37
<b>TOTAL -</b>	<b>\$ 481,900.07</b>

## **LIQUID FUELS FUND**

PLGIT	\$ 3,294.94
PRIME (PLGIT)	\$ 20,852.57
<b>TOTAL -</b>	<b>\$ 24,147.51</b>

SEVEN VALLEYS BOROUGH

**INCOME DETAIL**

**MAY 2024**

**GENERAL FUND**

<b>Date</b>	<b>Name</b>	<b>Memo</b>	<b>Account</b>	<b>Amount</b>
05/01/2024	County of York Tax Claim	Collections - April 2024	301.40 · I	4.61
05/03/2024	Peoples Bank	Interest Earned - ARPA Acct.	341.00 · I	135.35
05/03/2024	Peoples Bank	Interest Earned - Checking Acct.	341.00 · I	3.86
05/06/2024	Commonwealth of Pa	2023 Recycling Performance Grant	354.04 · J	539.82
05/16/2024	TODD A ZEIGLER	24 Cherry St (Hummel) - DJ Filing Fees	361.35 · I	7.84
05/16/2024	TODD A ZEIGLER	24 Cherry St (Hummel) - Snow Removal	361.35 · I	40.00
05/20/2024	YATB	EIT Collected - 4th Qtr. 2024	310.21 · I	12,135.71
05/30/2024	Todd A. Zeigler	25 Cherry St (Meissner) - Enclosed Porch (rear)	361.41 · Z	75.00
05/31/2024	Connie Matthews Patterson	RE Taxes Collected - 2024-14	301.10 · I	157.54
			<b>Total</b>	<b>13,099.73</b>

**LIQUID FUELS FUND**

<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Amount</b>
05/31/2024			0
		<b>Total</b>	<b>0.00</b>

**TOTAL INCOME** 13,099.73

SEVEN VALLEYS BOROUGH

**EXPENSE DETAIL**

**MAY 2024**

**GENERAL FUND**

Date	Number	Name	Memo	Acct	Paid Amount
05/01/2024	EFT	Commonwealth of Pa	Crash Report - Underpass Cleanup	489.00	-22.00
05/09/2024	EFT	Cloudways LTD	Website Server/Email Charge - May 2024	400.30	-31.38
05/15/2024	4391	State Workers' Insuran	WC Ins. Policy Down Payment (Renewal)	486.03	-4,909.00
05/15/2024	4392	James R. Holley & Assc	Church St Curb & Sidewalk - Inv. 176673	408.00	-235.00
05/20/2024	4393	Kocman Insurance Gro	24-25 Ins. Package Renewal	486.01	-3,622.00
05/21/2024	EFT	Commonwealth of Pa	Crash Report - Underpass Cleanup	489.00	-22.00
05/28/2024	4394	TODD A ZEIGLER		405.10	-885.00
05/31/2024	4395	D. Michael Craley	May 2024 Services	404.10	-580.50
05/31/2024	4396	SGRPRC	1st & 2nd Qtr 2024 Contribution	451.00	-1,749.60
05/31/2024	EFT	York Water Company	Hydrant Rental	411.30	-618.12
				<b>Total</b>	<b>-12,674.60</b>

**LIQUID FUELS FUND**

Date	Num	Name	Memo	Acct	Paid Amount
05/31/2024					0.00
				<b>Total</b>	<b>0.00</b>
				<b>TOTAL EXPENSES</b>	<b>-12,674.60</b>