

**ORDINANCE NO. 1-2023
SEVEN VALLEYS BOROUGH
YORK COUNTY, PENNSYLVANIA**

**AN ORDINANCE OF SEVEN VALLEYS BOROUGH, YORK
COUNTY, PENNSYLVANIA, AMENDING THE CODE
OF ORDINANCES OF THE BOROUGH OF SEVEN VALLEYS
TO PROVIDE REGULATIONS FOR THE PLACEMENT,
AND CONSTRUCTION OF MAILBOXES AND NEWSPAPER
BOXES ON SIDEWALKS IN THE BOROUGH OF SEVEN VALLEYS**

BE IT ENACTED AND ORDAINED by the Council of the Borough of Seven Valleys, it is hereby enacted and ordained, as follows:

SECTION 1: a new Article VI is added to the Code of Ordinances of the Borough of Seven Valleys to read follows:

**ARTICLE VI
MAILBOX AND NEWSPAPER BOX
PLACEMENT AND CONSTRUCTION**

s. 105.30. Legislative findings and purpose.

A. Section 1202(12) of the Borough Code [8 Pa.C.S.A. s. 1202(12)] permits the Borough of Seven Valleys to regulate streets and sidewalks and to prohibit obstructions to the convenient use of the same. United States Postal Customers are explicitly required by the United States Postal Service Domestic Mail Manual to obey any local regulations concerning the erection of mailboxes. The Borough of Seven Valleys finds that the narrow width of some streets and sidewalks, lack of uniformity and compliance with mailbox placement regulations, and existing on-street parking, combine to create an unacceptable risk of injury or property damage to mail and newspaper carriers, pedestrians, and the motoring public. Seven Valleys Borough also finds that the residents can, with minimal inconvenience, obtain post office box service for mail delivery.

B. The purpose of this ordinance is to protect mail carriers, newspaper carriers, pedestrians, motorists, and the general public from personal injury and/or property damage, to obtain compliance with the Americans with Disabilities Act, and for the promotion of public good, health, safety and welfare of the residents of Seven Valleys Borough. Nothing in this ordinance shall be construed or interpreted to regulate or prohibit mailboxes or newspaper boxes which are affixed to houses or located in front yards to the rear of the interior sidewalk line for any current or future house-to-house walking route delivery by the postal service or newspaper carriers.

s. 105-31. Definitions.

A. The following words and phrases, when used in this ordinance, shall have the following meanings except where the context or language clearly indicates or requires a different meaning:

Borough - The Borough of Seven Valleys, York County, Pennsylvania.

Mailbox - Any receptacle which is placed in the sidewalk, grass strip in front of the sidewalk behind the curb, or along the edge of the cartway of a street or road for the receipt of delivery of United States mail.

Newspaper Box - Any receptacle which is placed in the sidewalk, grass strip in front of the sidewalk behind the curb, or along the edge of the cartway of a street or road for the receipt of delivery of any newspaper.

B. In this ordinance the singular shall include the plural, the plural shall include the singular, the masculine shall include the feminine and the neuter gender.

s. 105-32. Regulation of Placement, Construction or Erection of Mailboxes and Newspaper Boxes

A. As of the effective date of this ordinance, placement, construction or erection of any mailbox or newspaper box in any sidewalk shall be subject to the specifications and regulations set forth on the diagram attached as Addenda A.

B. Residents with existing non-compliant mailboxes on the date of enactment of this ordinance shall have 180 days from the date of notification of the enactment of this ordinance to provide compliant mailboxes.

s. 105-33. Penalties.

Any person who shall violate any provisions of this Article shall, upon conviction thereof in a summary proceeding before a Magisterial District Justice, be sentenced to pay a fine of not more than six hundred dollars (\$600.00) together with costs of prosecution, and in default thereof, to undergo imprisonment in the York County Prison for a period not exceeding thirty (30) days. Each day that a violation continues shall be deemed to be a separate offense and shall be punishable as such.

SECTION 2. This Ordinance shall become effective immediately upon enactment and approval.

Enacted and Ordained by the Council of the Borough of Seven Valleys, County of York, Pennsylvania, this 3rd day of April, 2023.

SEVEN VALLEYS BOROUGH COUNCIL

Attest:

Todd A. Zeigler
Secretary

BY: *[Signature]*
President

APPROVED/DISAPPROVED this 3rd day of April, 2023.

Douglas J. Hays
Mayor

Seven Valleys Borough

ORDINANCE NO. 1-12023

Mailbox and Newspaper Box Placement

- **Post** – max. 4" square or diameter; wood or metal (no concrete filling).
- **Installation of Post** – concrete into sidewalk or bolted with "L" brackets.
- **Curb to Mailbox Face** – 6" – 8" (per USPS regulations).
- **Height from Sidewalk to Bottom of Mailbox** – 41" – 45" (per USPS regulations).
- **Americans with Disability Act (ADA) Clearance** – Min. 36" between back of mailbox and edge of sidewalk (sidewalk edge farthest from curb).
- **Mailbox Markings**
 - Address number assigned by the Borough.
 - No advertising (except identification mark of newspaper receptacles).
- **Permission Required** – by property owner responsible for repair and maintenance of sidewalk.

