

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
December 4, 2023

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

Zachary W. Stiles - President
Gregory W. Kinard – Vice President
Greg Bonas
Deborah J. Ferree
Gary Landis
John J. Neal
William H. Stiles, II

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Cheryl Bahn, Secretary
Todd A. Zeigler – Treasurer & Asst. Secretary
D. Michael Craley – Solicitor
Samantha Craley - Assistant Solicitor
Makennah Stiles – Jr. Councilperson

Number of Visitors in Attendance – 10

APPROVAL OF MINUTES

- REGULAR MEETING HELD NOVEMBER 6, 2023
 - Motion by Kinard, seconded by W. Stiles, and unanimously carried to approve the November 6, 2023, meeting minutes.

PUBLIC COMMENT

Mike Pritchard, Chief of Transportation Planning, York County Planning Commission

1. Mr. Pritchard provided Borough Council with an overview of the alternatives being considered to reconfigure the intersection of SR 0214 (Main Street), SR 0616 (Seven Valleys Road), and SR 3041 (Green Valley Road). While this intersection is located fully within North Codorus Township, it is immediately outside the limits of Seven Valleys Borough, and impacts the Borough. Mr. Pritchard reviewed five (5) alternatives, which included signalizing the existing configuration, rerouting Green Valley Road, rerouting Seven Valleys Road, rerouting both Green Vally and Seven Valleys Roads, and construction of a roundabout. The process is at a point that the alternatives are being presented to the Borough and North Codorus Township for feedback. No one alternative has yet been selected. Mr. Pritchard answered questions from Council and the audience.

Brandon Brenneman, 81 Main Street

1. Brenneman presented to Council a proposed/draft “Mutual Use Agreement” for their consideration. The agreement is designed to be an understanding that the “Seven Valleys Playground Committee” (independent committee made up of Borough residents) would apply

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for grants, in cooperation with the York County Parks Department, and that the Borough Council would approve and sign for any such grants. This would apply only to the proposed playground at the York County Rail Trail Church Street Parking Lot. Solicitor Craley will review and report back to Council at the January 4, 2024 meeting.

2. Brenneman reported that since the “No Truck” signs have been placed on Church Street, College Avenue, and Cherry Street, there has been a notable lesser number of trucks attempting to use Cherry Street as a truck route.
3. Brenneman commented that the “one-way” sign at College Avenue & Cherry Street has not been removed. Zeigler commented that he recently drove by and he believes that the sign has been removed, but that it will be noted, and if it remains, it will be removed.

2024 BUDGET

- A motion was made by W. Stiles, seconded by Ferree, and unanimously carried, to approve the 2024 budget.
- A motion was made by Landis, seconded by Kinard, to adopt Resolution No. 1-2023, which sets the 2024 real estate tax at 1.20 mills (unchanged from 2023). Motion carried unanimously.

ENGINEER’S REPORT

- Zeigler reported to Council that Jason Brenneman, Borough Engineer from James R. Holley & Associates, reached out to the York County Planning Commission to request additional block grant funding for the Church Street curb and sidewalk project. The project is expected to be \$60,000 - \$80,000 over budget from what was initially estimated. It is important to keep in mind the grant application budget was estimated prior to Covid. The YCPC has not yet responded to the request.
- A motion was made by W. Stiles, seconded by Neal, and unanimously carried, to approve the Church Street Curb & Sidewalk CDBG Amendatory Contract #1, which extends the contract time through June 30, 2024.

SOLICITOR’S REPORT

- **INTERGOVERNMENTAL AGREEMENT – SPRING GROVE REGIONAL PARKS & RECREATION COMMISSION**
 - This item was not on the meeting agenda; therefore, will not be discussed at this meeting. It will be placed on the January 4, 2024 meeting agenda.
- **STYCSA RATE ISSUE – MEDIATION**
 - Solicitor Craley stated that there is nothing new to report at this time.
- **STATE POLICE REPORT**
 - There was no report.

ZONING/UCC/CODE ENFORCEMENT REPORT

- **MONTHLY REPORT**
 - Zeigler reviewed the November 2023 zoning & codes report.
 - Zeigler noted that there are twelve (12) mailboxes that remain non-compliant with the mailbox placement ordinance. The first notices were mailed in May 2023.

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FIRE COMPANY / EMC REPORT

- Scott Lackey reminded Council and the public that Santa will be riding on the fire truck through the Borough on December 21st, beginning at 6:00 p.m., followed by pizza at the fire hall.

UNFINISHED BUSINESS

- STOP SIGN RELOCATION/PAVEMENT MARKING (MAIN STREET AT UNDERPASS)
 - No update; waiting for a response from PennDOT.
- TRUCK SIGNAGE – COLLEGE AVENUE & CHERRY STREET
 - This project has been completed.
- STREET LIGHTING at CODORUS CREEK BRIDGE (MAIN STREET)
 - Zeigler stated that he is waiting for receipt of a copy of the street light contract from Met-Ed, but indications are that the last 10-year contract was last entered into in 2015.

NEW BUSINESS

- 2024 – 2025 MEETING DATES
 - It was the consensus of Council to establish the following meeting schedule for 2024 & 2025:

<u>2024</u>	<u>2025</u>
Jan 2, 2024 (5:00 p.m. - Tuesday) (Reorganizational Mtg)	
Jan 4, 2024 (Thursday)	Jan 6, 2025
Feb 5, 2024	Feb 3, 2025
Mar 4, 2024	Mar 3, 2025
Apr 1, 2024	Apr 7, 2025
May 6, 2024	May 5, 2025
Jun 3, 2024	Jun 2, 2025
Jul 1, 2024	Jul 7, 2025
Aug 5, 2024	Aug 4, 2025
Sep 5, 2024 (Thursday)	Sep 4, 2025 (Thursday)
Oct 7, 2024	Oct 6, 2025
Nov 4, 2024	Nov 3, 2025
Dec 2, 2024	Dec 1, 2025

- YORK COUNTY QUICK RESPONSE TEAM
 - W. Stiles made a motion, seconded by Bonas, to authorize a donation of \$200 to the York County Quick Response Team. The motion carried unanimously.

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FINANCIAL REPORT

▪ **NOVEMBER 2023**

- Motion by Neal, second by Landis, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills.

REPORTS

▪ **SECRETARY'S REPORT**

- Zeigler shared with Council the most recent delinquent Penn Waste (trash collection) delinquent customer list.

▪ **MAYOR'S REPORT**

- Mayor Wagner thanked Brandon Brenneman and Pastor Bill Read for their efforts and coordination of a tree lighting at the intersection of Main & Maple Streets, on property of Liberty Christian Fellowship Church. He noted that were approximately 50 people at the event.
- Mayor Wagner reported that Bahn was recently elected as the York County Boroughs Association representative on the PA Association of Boroughs Board of Directors.
- Mayor Wagner also reported that President Stiles and he were recognized for their 10-years of service in Borough government, at which time he presented President Stiles with his 10-Year service award.
- Mayor Wagner commended those that took time to participate in the recent local election, with a nearly 50% participation rate. He thanked those who voted, the Borough Council candidates, and John Neal for his service (his term ends 12/31/23).

▪ **LIEN COLLECTION REPORT**

- There remain three (3) outstanding liens.

▪ **YCSTSA REPORT**

- There remain six (6) EDUs available.
- Neal reported that he attended the recent Authority meeting and that there was discussion about a relief aerator valve being placed on the forced main between the Borough and the sewer plant. Brandon Brenneman was at the same meeting and noted that his understanding was that a spring(s) broke off a check valve, resulting in “water hammering” and causing damage to the main pipe.

▪ **COUNCIL COMMENTS**

- Ferree stated that she was questioned as to whether she knew when the property destroyed by fire at 150 Church Street would be cleaned up. Zeigler noted that the last time he spoke to the owners they were still waiting for release from the insurance company to do the clean-up. Zeigler will check with the owner for an update.
- Ferree commented on the ambulance memberships with WellSpan, and that she was informed by WellSpan that membership applications must be requested. Others in attendance at the meeting reported that they received their applications in the mail, without making a request.

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- Ferree reported that there was a raccoon reported to have rabies spotted on the Rail Trail on the east side of the Borough, toward Union Street.
- Landis noted that of the alternatives for the intersection, reviewed earlier in the meeting, he most favors the roundabout.
- Neal suggested that there be something placed in the newsletter regarding illegal connections of sump pumps. It was also suggested that it could be worth sending a postcard reminder to property owners that sump pumps cannot be connected to the public sewer.
- W. Stiles thanks Neal for his time on Borough Council and for serving the community.
- President Stiles acknowledged Mayor Wagner for his 10-Year service award and received an applause from those in attendance.

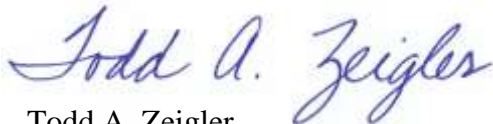
CLOSING PUBLIC COMMENT

- There was no closing public comment.

ADJOURNMENT

- The meeting was adjourned at 9:05 p.m. by President Stiles. The next Council meeting (Reorganization) will be held on Tuesday, January 2, 2024, at 5:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,



Todd A. Zeigler
Assistant Secretary

Seven Valleys Borough

TREASURER'S REPORT

DECEMBER 2023



Income (TOTAL) - \$ 11,179.37

Expenses (TOTAL) - \$ 15,233.14

Fund Balance - \$ 461,785.46
(TOTAL)

CASH BALANCE

December 31, 2023

GENERAL FUND

ARPA (PB)	\$ 55,214.41
Peoples Bank	\$ 14,959.31
PLGIT	\$ 45,940.21
PRIME (PLGIT)	\$330,485.50
TOTAL -	\$ 446,599.43

LIQUID FUELS FUND

PLGIT	\$ 14,439.41
PRIME (PLGIT)	\$ 746.62
TOTAL -	\$ 15,186.03

SEVEN VALLEYS BOROUGH

INCOME DETAIL

DECEMBER 2023

GENERAL FUND

Date	Name	Memo	Account Number	Amount
12/01/2023	Commonwealth of PA	Deposit	331.13 · Fines - State Police	113.93
12/05/2023	Peoples Bank	Interest Earned	341.00 · Interest	143.49
12/05/2023	Peoples Bank	Interest Earned	341.00 · Interest	2.34
12/07/2023	Todd A. Zeigler	71 Maple Street - 2 Accessory	361.41 · Zoning Permits	75.00
12/07/2023	Shawn Snyder	57-59 Main Street - Snyder (C	380.30 · Miscellaneous Revenue	75.00
12/19/2023	Connie Patterson	Real Estate Tax Collected	301.10 · Real Estate - Current	8.32
12/20/2023	YATB	EIT Collected - November 202	310.21 · Earned Income - Current	4,399.23
12/23/2023	Connie Patterson	Real Estate Tax Collected	301.10 · Real Estate - Current	153.84
12/29/2023	Connie Patterson	Real Estate Tax Collected	301.10 · Real Estate - Current	136.81
12/29/2023	Springfield Township	Share of Fire Co. Workers' Co	361.35 · Reimbursements	2,756.00
12/29/2023	Codorus Township	Share of Fire Co. Workers' Co	361.35 · Reimbursements	3,102.00
12/29/2023	District Court 19-3-06	Fines Collected	331.11 · Fines - District Magistrate	34.64
12/29/2023	Todd A. Zeigler	2023 Utility Tax	355.01 · Public Utility Real Tax	110.50
Total				11,111.10

LIQUID FUELS FUND

Date	Name	Memo	Account Number	Amount
12/01/2023	PLGIT	Interest Earned	341.00 · Interest	64.88
12/01/2023	PLGIT - PRIME	Interest Earned	341.00 · Interest	3.39
Total				68.27

TOTAL INCOME **11,179.37**

SEVEN VALLEYS BOROUGH

EXPENSE DETAIL

DECEMBER 2023

GENERAL FUND

Num	Date	Name	Memo	Account	Paid Amount
4332	12/04/2023	CONNIE J PATTERSON	2023 Tax Collector Commission	403.11	-1,149.98
4333	12/04/2023	DEBORAH J FERREE	2023 Council Compensation	400.10	-529.68
4334	12/04/2023	DOUGLAS J WAGNER	2023 Mayor Compensation	401.10	-741.55
4335	12/04/2023	GARY L LANDIS	2023 Council Compensation	400.10	-529.68
4336	12/04/2023	GREGORY W BONAS	2023 Council Compensation	400.10	-529.68
4337	12/04/2023	GREGORY W KINARD	2023 Council Compensation	400.10	-529.68
4338	12/04/2023	JOHN J NEAL	2023 Council Compensation	400.10	-529.68
4339	12/04/2023	WILLIAM H STILES II	2023 Council Compensation	400.10	-529.68
4340	12/04/2023	ZACHARY W STILES	2023 Council President Compensation	400.10	-741.55
EFT	12/05/2023	Home Depot	Camera Mounting Bracket / Hardware	409.21	-20.54
EFT	12/12/2023	Cloudways LTD	Website / Email	400.30	-31.38
4324	12/29/2023	VOID	Printer Jam	489.00	0.00
4341	12/29/2023	State Workers' Insuran	Installment 4 of 5	486.03	-1,195.00
4342	12/29/2023	James R. Holley & Asso	Church St Curb & Sidewalk - Inv. 176330	408.00	-2,972.10
4343	12/29/2023	Klugh Animal Control	2024 Retiner Fee	421.10	-150.00
4344	12/29/2023	Media One	2024 Budget Ad	400.34	-266.00
4345	12/29/2023	D. Michael Craley	December 2023 Services	404.10	-499.50
4346	12/29/2023	VOID	Printer Jam	489.00	0.00
4348	12/29/2023	VOID	Printer Jam	489.00	0.00
4348	12/29/2023	VOID	Printer Jam	489.00	0.00
4349	12/29/2023	York County SPCA	2024 Contract	421.10	-342.00
EFT	12/29/2023	YATB	4th Qtr. 2023 EIT Withheld	2120.00	-96.02
EFT	12/29/2023	PA Dept Of Revenue	4th Qtr. 2023 EIT Withheld	2170.00	-294.77
4350	12/31/2023	United States Treasury	4th Qtr. 2023 Federal Tax		-1,769.00
4355	12/31/2023	TODD A ZEIGLER	Secretary Salary - Dec 2023	405.10	-681.28
4356	12/31/2023	TODD A ZEIGLER	Zoning Officer Comp - Dec 2023	404.10	-209.32
EFT	12/31/2023	Pa Dept of Labor	4th Qtr. UC Tax	489.00	-2.11
				Total	-14,340.18

LIQUID FUELS FUND

Num	Date	Name	Memo	Account	Paid Amount
467	12/07/2023	Met-Ed	Street Lights - November & December 2023	434.36	-892.96
468	12/07/2023	VOID	Printer Error	489.00	0.00
469	12/07/2023	Met-Ed	VOID Check - Printer Error	489.00	0.00
				Total	-892.96

TOTAL EXPENSES -15,233.14

**SPRINGFIELD TOWNSHIP, YORK COUNTY, SEWER AUTHORITY
PO BOX 75
SEVEN VALLEYS, PA 17360
NOVEMBER 15, 2023
MINUTES**

CALL TO ORDER

The November 15, 2023, meeting of the Springfield Township, York County, Sewer Authority was called to order at 7:02 p.m. by the Chairman, Stanley T. Escher, at the Springfield Township Administration Building, 9211 Susquehanna Trail South, Seven Valleys, PA 17360.

ROLL CALL

Members Present

Stanley T. Escher – Chairman
Michael Burakow – Vice Chairman
Nichole Bensel – Treasurer
Justin Hartman – Assistant Secretary

Members Absent

None.

Also Present

David M. Davidson, Jr., P.E. (C.S. Davidson, Inc.) - Engineer
Angela Fowler - Office Manager
Ronald P. Perks (CBS Environmental Services, LLC) - Plant Operator
Jeffrey L. Rehmeyer II - (CGA Law) – Solicitor

Public Present

Brandon B. Breneman, 81 Main Street, Seven Valleys
John Neal, Member, Seven Valleys Borough Council; 96 Church Street,
Seven Valleys

MINUTES

Motion: Mr. Burakow moved and was seconded by Ms. Bensel to approve the following minutes:

October 18, 2023

Regular Meeting

Motion carried, 4-0.

PUBLIC COMMENT

Brandon B. Breneman, 81 Main Street, Seven Valleys

Brandon B. Breneman stated that he was in attendance to get answers to two questions.

Mr. Breneman asked whether he could obtain a copy of the Intermunicipal Agreement between STYCSA and Seven Valleys Borough. Attorney Rehmeyer responded that Mr. Breneman should submit a right-to-know request to Ms. Fowler.

Secondly, Mr. Breneman asked whether the Authority had considered live streaming the monthly meetings. Chairman Escher responded that the Authority has never considered live streaming.

Chairman Escher asked Mr. Breneman to send him an e-mail regarding setting up a meeting in December. Mr. Breneman stated that he had already sent an e-mail regarding setting up a meeting on November 30. Chairman Escher will consult his calendar to see whether that date is agreeable.

CORRESPONDENCE

David Harman – Request for Penalty Waiver (SVB)

David Harman has requested a waiver of the late charge. Ms. Fowler reported that Mr. Harman had hand delivered his sewer payment to the Seven Valleys Post Office, but STYCSA never received it.

Motion: Mr. Hartman moved and was seconded by Mr. Burakow to waive the penalty on the Harman account.

Motion carried, 4-0.

OLD BUSINESS

Inflow / Infiltration Program – Smoke Testing Parkview West

Mr. Perks reported that smoke testing of Parkview West has been completed. The Plant Operator reported that 14 clean-out caps were found to be missing. It will be necessary to perform dye testing for a couple downspouts. Mr. Perks will submit the pertinent information to Ms. Fowler and Attorney Rehmeyer.

Wolfgang Candies – Industrial Permit Violations (LB)

An on-site meeting at Wolfgang's facilities has been scheduled for December 12, 2023, at 3:00 p.m. The reason for the on-site meeting is to have Authority members interface with Wolfgang management to observe the manufacturing process and handling of wastewater, to ask questions, and to get an explanation of what option the Company believes is available to remedy the problem but that the Company believes is cost prohibitive.

Testing / Overlimit Facilities – Wolfgang Candies, Mickey's Pizza, Loganville Car Wash

The Plant Operator is awaiting the results of composite sampling.

2022 Non-Residential Water Consumption Report – Brown's Pump / Meter Inspection Results

Mr. Davidson reported that the pumps at the grinder pump station at Brown's Orchard and Farm Market have been re-rated. One of the pumps was found to be pumping at 67 gallons/minute and the other pump was found to be pumping at 36 gallons/minute. When the pump that was pumping slow was pulled, it was determined that a check valve was jammed open. After the pump was repaired and reinstalled, it was again tested and found to be pumping at 61.2 gallons/minute. All previous calculations had been based on the pumps pumping at 68 gallons/minute. Mr. Davidson applied the reduced rate to previous records for Brown's Orchard; however, Brown's continues to be over limit. In addition, Mr. Davidson noted that the pumps continued to run after the water system was shut off, which tells him that there is something going on within the complex with regard to water usage.

Ms. Fowler previously sent an invoice assessing Brown's a penalty of 2 EDUs based on the reported water usage in 2022. The invoice has been paid. Based on Mr. Davidson's calculations and review of the pumps, the Authority decided to reimburse Brown's for 1 EDU with the penalty. Mr. Davidson will prepare a summary of his results and will forward it to Attorney Rehmeyer, who will then draft a letter. The letter and reimbursement check will be sent in December.

Motion: Mr. Hartman moved and was seconded by Ms. Bensel refund Brown's 1 EDU plus the penalty for 2022.

Motion carried, 4-0.

Church Street Pump Station – In Need of Upgrade

The cost to construct an intermediate pump station is approximately \$640,000. The cost to replace the existing pumps at the Church Street Pump Station is approximately \$126,000. The Authority will not be making a financial decision with regard to the Church Street Pump Station until mediation issues are resolved. This item can be removed from the agenda.

Seven Valleys Church Street Force Main – Multiple Breaks

Mr. Perks demonstrated how a check valve (water hammer) works. Suggestion was made that a variable frequency drive also be installed to vary the speed that the check valve closes.

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to approve the installation of a variable speed control on the pumps at the Church Street Pump Station at a cost not to exceed \$7,000.00.

Motion carried, 4-0.

Loganville Borough Property, 145 South Main Street – Multi-Family Dwelling / Billing for 1 EDU

Barley Snyder – Correspondence Tozer Property
Item discussed in Executive Session.

Draft Budget 2024

Mr. Davidson presented a revised copy of the 2024 budget. Chairman Escher requested that the Authority members review the budget and pose any questions or concerns they may have prior to the December 2023 meeting. The budget will then be adopted at the December meeting.

CBS Environmental Services, LLC – Contract Expires 12/31/23

The Authority has reviewed the proposal from CBS Environmental Services, LLC for the continuance of the contract for operation of the Hollow Creek Wastewater Treatment Plant and Collection System. Chairman Escher highlighted the proposed changes from the current contract. Chairman Escher asked for clarification of a new item, the pre-treatment program. After the parties agree on terms, a new contract will be completed by the Solicitor. There was additional consideration of the proposed contract terms in Executive Session.

RON PERKS - WWTP OPERATOR

Operations / Maintenance Report

Mr. Perks presented the October/November 2023 Operations/Maintenance Report. The written report is on file with the Sewer Authority. There were no violations.

Grease Trap Inspections

Simon Schilling of CCIS has not been getting responses when he contacts the non-residential customers to set up appointments to perform the annual grease trap inspections. CCIS has only been able to perform one grease trap inspection this year. Attorney Rehmeyer will contact Mr. Schilling to find out which customers have been non-responsive and then prepare a letter.

Logan's Reserve Pump Station

The Plant Operator reported that a buildup of grease at the Logan's Reserve Pump Station continues to be a problem. Over the years, the buildup of grease has caused the pumps to not be able to pump to full capacity. Ms. Bensel will reach out to the Homeowners Association about the grease problem.

Replacement of Air Relief Valves for Force Mains – Secure Quotes for Installation

Mr. Perks is awaiting quotes from Springfield Contractors, Easy Dig, and York Excavating for installation of the 12 air relief valves.

WWTP Roof on Control Building – Secure Quotes

Mr. Perks has contacted several companies with regard to replacement of the roof on the Control Building, but is still awaiting additional quotes. Dover Roofing provided a quote of \$12,290.00 for a shingled roof, and JDR Unlimited provided a quote of \$21,560.00 for a metal roof. Mr. Perks will be meeting with a representative of Hahner Brothers Roofing, which installs both shingled and metal roofs, on November 16, 2023.

WWTP Platform in SBR Building – Secure Quotes

On November 14, 2023, John Rea of C.S. Davidson, Inc. took additional measurements for the proposed platform in the SBR Building.

Increase in Nitrogen Credits at WWTP / Nitrogen Levels in Effluent Above Permit Levels

STYCSA purchased 2,063 nitrogen credits from the Lackawanna River Basin Sewer Authority. Current nitrogen levels are approximately 9 milligrams/liter.

Sewer Line – Water Street

In regard to the sinking in the right-of-way on Water Street, Loganville, Mr. Perks plans to televise the sewer line between MHLB 92 and MHLB 95.

NEW BUSINESS

STYCSA Office Location

Because STYCSA has outgrown its office space in the Springfield Township Administration Building, Chairman Escher will speak with Tom Wolf, Chairman of the Springfield Township Board of Supervisors, about moving the Authority's office to the old Township Administration Building. It would be necessary to make renovations to the building to accommodate the sewer office.

Accessory Dwelling Units – Procedures

Ms. Fowler has raised questions about procedures in accordance with the Authority's Resolution regarding Accessory Dwelling Units.

Ms. Fowler questioned whether there is an application that needs to be completed and that the applicants would sign off on that they are going to abide by the rules and regulations of the policy. Attorney Rehmeyer responded that there is an application. The first step would be to provide the application, along with guidelines, which the applicant would need to complete. The applicant would also provide plans to the Sewer Authority.

Ms. Fowler also questioned the type of permit that would be needed. The Township would issue a construction permit. Upon completion of construction, CAI would then inspect the work.

The policy requires a yearly affirmation that nothing has changed. It also allows for additional inspections.

Water usage would also be monitored to verify that the home with an accessory dwelling unit is not exceeding the allotted 1 EDU.

Attorney Rehmeyer will provide Ms. Fowler with a copy of the policy and review the permit with her.

ENGINEER'S REPORT

Springfield Township / East Branch Codorus Creek Tributary / Floodplain Restoration Concept Plan

C.S. Davidson, Inc. has prepared detailed plans which show five areas where the sewer crosses the revised floodplain. By making the floodplain wider, the level of water will be reduced. Mr. Davidson does not envision the relocation of any manholes.

Erosion Problems – Farmhouse Embankment

C.S. Davidson, Inc. is in the process of preparing the application for PA DEP.

SOLICITOR'S REPORT

Sewer Capacity Reservation Transition – Resolution No. 2023-02

Item not discussed.

6 Ness Court – Transfer without Building Sewer Inspection

Orendorf to BTI 1179, LLC

The property at 6 Ness Court was transferred without a building sewer inspection. CGA Law has contacted the new owner. An inspection was to have occurred on November 13, 2023; however, CCIS did not have access to the home. A re-inspection date is to be scheduled.

Rapp / Williams – Transfer of 386 Lindy Road / No Building Sewer Inspection Completed

The property at 386 Lindy Road was transferred without a building sewer inspection. Attorney Rehmeyer reported that the inspection has now been completed.

Monthly Status Report

Attorney Rehmeyer presented the November 15, 2023, Monthly Status Report. CGA Law is not requesting permission to execute on any accounts at this time.

The following is an update on a previous water shut-off account:

James P. and Elizabeth A. Schaffer, 433 Sweitzer Court, York

CGA Law received information on October 24, 2023, from The York Water Company advising that the water was already shut off due to lack of payment for water bills. The property was not posted. CGA Law will send a letter to the Schaffers' mortgage company. They owe \$1,683.00 for sewer fees. To date, they also owe \$1,283.38 for attorney's fees and costs.

CHAIRMAN'S COMMENTS

None.

FINANCIAL

Transfer from PeoplesBank Revenue Fund to Replenish PeoplesBank General Operating Fund, Detailed Check Register General Operating Fund, Transfer from PeoplesBank Revenue Fund to Replenish DelVal Fund, and DelVal Disposition Schedule

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to transfer from the PeoplesBank Revenue Fund to replenish the PeoplesBank General Operating Fund in the amount of \$53,226.56; to approve the Detailed Check Register of the General Operating Fund, dated 11/15/23, checks #15785 - #15801 in the amount of \$53,244.73; to approve the transfer from the PeoplesBank Revenue Fund to replenish the DelVal Fund in the amount of \$4,333.87; and to approve the DelVal Disposition Schedule (ACH debit in the amount of \$4,333.87).

Motion carried, 4-0.

Financial Reports

Ms. Fowler presented the financial reports dated 11/15/23.

ADDITIONAL PUBLIC COMMENT

None.

EXECUTIVE SESSION

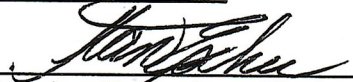
The Authority met in executive session following the adjournment regarding identifiable litigation and an employment contract matter.

ADJOURNMENT

Motion: Mr. Burakow moved and was seconded by Ms. Bensel to adjourn the meeting at 8:22 p.m.

Motion carried 4-0.

SUBMITTED BY



Stanley T. Escher, Chairman



Monta E. Gentile, Recording Secretary

THESE MINUTES ARE TENTATIVE UNTIL APPROVED AND SIGNED

DATE SUBMITTED: 12-20-23

DATE APPROVED: 12-20-23