

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
November 6, 2023

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

Zachary W. Stiles - President
Gregory W. Kinard – Vice President
Deborah J. Ferree
Gary Landis
John J. Neal
William H. Stiles, II

COUNCIL MEMBERS ABSENT

Greg Bonas

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Cheryl Bahn, Secretary
Todd A. Zeigler – Treasurer & Asst. Secretary
D. Michael Craley – Solicitor
Samantha Craley - Assistant Solicitor
Makannah Stiles – Jr. Councilperson

Number of Visitors in Attendance – 18

APPROVAL OF MINUTES

- REGULAR MEETING HELD OCTOBER 2, 2023
 - Motion by Kinard, seconded by Ferree, and unanimously carried to approve the October 2, 2023, meeting minutes.

PUBLIC COMMENT

Deb Ferree, Councilmember

1. Ferree stated that she was asked to read a statement but did not elaborate on who she was asked by. She further stated that she did not agree with the letter that was distributed to the residents of the Borough with the Fall newsletter. She said that Council votes on the letter at this meeting, she is putting on the record that she does not agree with it and will vote against it. She confirmed that the “letter” she is referencing is page 3 & 4 of the Fall Newsletter, which was the statement read by W. Stiles prior to the start of public comment at the September 7, 2023 meeting. President Stiles remarked that Council was asked to state any objections to the statement after it was read at the September meeting, and that no one that raised any questions or objections. Upon questioning, Ferree stated that she is opposed to everything that is in the statement. She also commented that she believes it is propaganda and that it was intended to undermine her reelection bid to Council, as well as the write-in candidates Brandon (Brenneman), Jessica (Valis), and Shawn (Snyder). President Stiles offered Ferree the opportunity to address any specifics within the statement (letter); she declined.

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Brandon Brenneman, 81 Main Street

1. Brenneman reported that a meeting was held to see if there was interest in forming a recreation committee. He indicated that those who did attend expressed an interest in volunteering, and that they exchanged ideas of possible events, such as a community picnic, movie night, dance, carnival, train ride picnic, and an ice cream day celebration. His question was whether there should be a formal Borough recreation committee and/or funding by the Borough. Mayor Wagner noted that the proposed 2024 budget includes funding to join the Spring Grove Regional Parks & Recreation Commission, and that perhaps the Borough should see how that would tie in with a Borough recreation committee. Solicitor Craley commented that in Red Lion Borough they have a formal Borough Recreation Commission established by ordinance. He also mentioned that it is possible for there to be an independent recreation organization formed under IRS 501.C.3 for fund raising activities. Bahn asked if there has been any contact with the Seven Valleys Fire Company since they usually do the Santa on the fire truck each year. Brenneman stated that he has been attempting to contact Amy Howdysshell to discuss. Craley noted that regardless of whether a recreation committee is independent, or Borough sanctioned, it must be formally recognized by the Borough. Liability of any committee/commission was also discussed.
2. Brenneman reported on the meeting that he and several Borough residents had with Kate King, Executive Director of the Spring Grove Regional Parks & Recreation Commission. He noted that he liked what they have to offer and that they have many resources and connections. He stated that he is pledging \$100 if the Borough goes with the regional recreation commission and suggested that maybe other residents would offer donations. Wagner stated that he believes the membership fee paid by the Borough would be a good investment for Borough residents. Landis noted that the Borough can try the regional recommission for one year and then evaluate future participation. Solicitor Craley responded to W. Stiles question by saying that the Borough can have a recognized community recreation committee without the need for a formal commission by ordinance. However, committees are served only by council members. Bahn suggested that the community develop a “volunteer committee,” which basically would serve as a work force for all events. Brenneman noted that he has observed the greatest challenge is getting people involved.
3. Brenneman informed Council that he attended the recent sewer authority meeting, along with a couple other Borough residents, and that he found it to be very educational. He provided the Council with a written summary of his attendance at the meeting. He commented that perhaps the Council could consider, given the money that will need to be spent on upcoming repairs to the Borough’s system, a couple of other options, such as the Borough constructing its own sewer treatment plant. He noted that Inflow & Infiltration (I&I) is an issue, with sump pumps being tied directly into the sewer system, which is prohibited. Brenneman further commented that he and Shawn Snyder (certified plumber within the Borough) would be willing to go door-to-door and ask for folks to voluntarily let them inspect for sump pump connections. Mr. Snyder would offer discounted pricing to correct any noted violations. President Stiles commented that smoke testing was conducted several years ago and it was determined that illegal sump pump connections appeared to be the issue. Brenneman also suggested that Borough could connect to another sewer plant, such as Jefferson or North Codorus. Solicitor Craley noted that this would also involve pump stations and that there is the distance to

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consider, as well. He also made note that the Borough would need to buy the collection system infrastructure from the Springfield sewer authority, and purchase land to construct a new sewer plant. Brenneman believes that the Borough would have better opportunities for grants if operating independently.

4. Brenneman asked if the sewer authority information packets that are distributed to Council, by the authority, could be posted on the website. It was the consensus of the Council that the authority's meeting minutes should be posted. Solicitor Craley clarified that the Borough is in "mediation," and not "litigation," with the sewer authority (as an observer, dispute is between Loganville Borough and the Authority). Brenneman stated that he would like to see one or two Borough residents serve on the sewer authority, which is now served only by Springfield Township property owners. Solicitor Craley said that would require an amendment to the current intergovernmental agreement. Neal questioned billing and financing. Solicitor Craley noted that the current debt service is expected to be paid off in 2027, but that there may be additional financing needs to cover upgrades and improvements. Brenneman informed the Council that he will be touring the sewer plant in the coming months.
5. Brenneman reported that he and others met with Mr. Fobs, York County Parks, and that the local citizen group is looking at play equipment and getting price quotes. The equipment would be placed on County Park property and the grants would be sought by the county, with a request to the Borough to help cover some of the cost. Brenneman will return to Council after they know the equipment cost and what the County will cover, at which time the Council will consider the additional funding request.
6. Brenneman informed Council that there will be a Christmas Tree Lighting Service on December 2, 2023 at Christian Fellowship Church on the corner of Main Street & Maple Street. The community organizers are looking for the donation of a lift if anyone knows of one. The tree is estimated to be 30 feet tall. The church is the sponsor of the event and is not a Borough function.
7. Brenneman addressed Council with his allegation that there has been a misappropriation of Borough resources. He believes that the previously discussed statement (letter) read at the September 2023 Council meeting is not a Borough sanctioned statement. It is his belief that the statement that was read was W. Stiles opinion (only) expressed under public comment, and not the position of Council as a whole. President Stiles reiterated what he said at the September meeting and that being after the statement was read, which was in response to misinformation posted on social media and through mailings. He stated after the reading, more than once, that if there is any Borough Councilmember who does not agree with the statement to make that known at that time; there were no objections. Zeigler added that the meeting video is clear in that the statement was read before the public comment period and was not under the public comment portion of the agenda. Zeigler further stated that he erred in including it in the written minutes under public comment instead of a topic prior to public comment. It was also noted that September meeting minutes were approved unanimously at the October 2, 2023 meeting (without any discussion). There was further discussion with Brenneman ending with him stating that he did not agree with distribution of the statement and did not like it.

Jessica Valis, 22 Cherry Street

1. Valis updated Council on the food pantry, an issue she raised a few months ago. She stated that the Liberty Christian Fellowship Church has agreed to place the food pantry on the church property and that it will operate under their 501.c.3 status, which provides protections under

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the Good Samaritan Act. She reported that Mark & Donna McWilliams donated a cabinet that will be converted into a food pantry. Meg Fullerton, The Valley Tavern, was present and told Ms. Valis that The Valley Tavern would donate \$50 for painting, etc. to rehab the cabinet.

Meg Fullerton, The Valley Tavern, 1 Cherry Street

1. Fullerton requested permission from Council to post on the Borough's FaceBook Page and Website *The Valley Tavern's* 1st Annual Christmas Lighting Contest for the Borough (only). Meg & Terry Fullerton, and two (2) random non-Borough residents, will tour the Borough on December 14th, starting at 6:00 p.m., and will announce the winners on December 15th. Photos of the winning properties will be used for advertising and promotion of the contest by The Valley Tavern and the Borough. Official rules can be found on the The Valley Tavern website. First prize will be \$100, second prize \$75, and third prize will be \$50. A motion was made by W. Stiles, seconded by Landis, and carried unanimously, to place the Christmas Lighting Contest announcement on the Borough's FaceBook page and website. She thanked Council for working with The Valley Tavern on this event, and in the past, as was noted with the annual joint Halloween community event.

ENGINEER'S REPORT

- Zeigler informed Council that the cost estimate for the Church Street curb and sidewalk project under the CDBG project is estimated to be \$60,00 - \$80,000 over in cost than what was initially estimated. It is important to keep in mind the grant application cost estimate was pre-Covid before the significant cost increases.
- Zeigler also made Council aware that there may be an issue (PennDOT Permitting) with the driveway access at 62 Church Street. Zeigler will report back to Council when more is known, and at that time, if necessary, contact the property owner.

SOLICITOR'S REPORT

- STYCSA RATE ISSUE – MEDIATION
 - Solicitor Craley stated that there is nothing new to report at this time.
- STATE POLICE REPORT
 - S. Craley provided the PA State Police report for the period of June 1 – September 30, 2023.

ZONING/UCC/CODE ENFORCEMENT REPORT

- MONTHLY REPORT
 - Zeigler presented Council with the October 2023 zoning & codes enforcement report. He noted that there is a pending sale of 52 Main Street and that there is one (1) civil judgement that has not been paid and that it will be turned over to the Solicitor for a lien filing. He provided Council with an updated mailbox violation list (on public sidewalks). The first notices were mailed in May 2023.

FIRE COMPANY / EMC REPORT

- No Report.

UNFINISHED BUSINESS

- STOP SIGN RELOCATION/PAVEMENT MARKING (MAIN STREET AT UNDERPASS)

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- No update; waiting for a response from PennDOT.
- **TRUCK SIGNAGE – COLLEGE AVENUE & CHERRY STREET**
 - Signs have been ordered and received and the Borough is now waiting for Shrewsbury Township’s maintenance department to perform the installation.
- **STREET LIGHTING at CODORUS CREEK BRIDGE (MAIN STREET)**
 - Zeigler reported that he received communication from Met-Ed and that the cost to upgrade the two (2) streetlights, one (1) located on each side of the Codorus Creek bridge. The upgrade from 50-watt LED to 90-watt LED would cost the Borough \$1,600 each light, a total of \$3,200. Wagner commented that the street light contract was for a ten-year term and should soon be getting close to ending. Zeigler will review the contract and report back at the December 2023 meeting.

NEW BUSINESS

- **2024 BUDGET**
 - Zeigler provided an overview of the proposed 2024 budget, highlighting the major items and/or changes from 2023. He noted that in the General Fund there will be a line item of \$12,000 income from WellSpan for use of the building (when it is under the Borough’s ownership). Interest is expected to be much higher. An ARPA Water/Stormwater Grant is shown as income (\$42,500), but it is unknown at this time whether the Borough will be a grant recipient. The stormwater inlet repairs would be in conjunction with the Church Street CDBG curb & sidewalk project. The transfer of the initial ARPA funds, totaling \$54,780, is included as income because the federal funds are required to be expended by December 31, 2024. On the expense side, legal expenses are expected to be higher due to the sewer authority mediation, Secretary and Zoning Officer’s salary will remain the same in 2024. There will no longer be rent paid to Larry Garland for storage space for Borough files. The \$2,800 contribution to Tri-Community Ambulance Association ended in 2022, and community activities increased from \$150 to \$1,000. There is a new line item for membership with the Spring Grove Regional Parks & Recreation Commission in the amount of \$3,700. In the Highway Aid (Liquid Fuels) Fund there is an increase in expenses for signs & markers for painting of the yellow curbs. The projected fund balance in the General Fund on December 31, 2024 is \$458,560 and the project fund balance in the Highway Aid Fund is \$9,829, for a combined cash balance of \$468,389. It was noted by Wagner that the \$12,000 from WellSpan would be transferred from the General Fund to a special building fund for the purpose of maintaining the building. A motion was made by W. Stiles, seconded by Neal, and carried unanimously to authorize advertisement of the proposed 2024 budget for public inspection and adoption at the December 4, 2023 meeting. A motion was made by Ferree, seconded by Kinard, and carried unanimously, to authorize the Solicitor to draft a resolution for the 2024 real estate tax rate, which will remain unchanged, and will be considered for adoption at the December 4, 2023 meeting.
- **KLUGH ANIMAL CONTRACT – 2024 CONTRACT**
 - Kinard made a motion, seconded by Ferree, and carried unanimously, to approve the Klugh Animal Control contract for 2024.
- **SPCA OF YORK COUNTY – 2024 CONTRACT**
 - Landis made a motion, seconded by Neal, and carried unanimously, to approve the SPCA

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2024 contract in the amount of \$342.

▪ **2023-2024 SNOW REMOVAL CONTRACT**

- Zeigler informed Council that he requested proposals for the 2023-2024 snow removal contract from four (4) local contractors, as follows:

	PLOWING		HAULING	
	Plow/Hour	Salt/Ton	Front Loader per Hour	Tri-Axle Dump per Hour
Hersh Concepts, LLC	\$85.00	\$145.00	\$110.00	\$96.00
Immaculate Grounds	no response		no response	
Rudacille's Lawn & Landscaping	\$130.00	\$175.00	\$250.00	\$250.00
Valley Landworx	no response		no response	

A motion was made by Neal, seconded by Ferree, to award the 2023-2024 snow removal contract to Hersh Concepts LLC. Motion carried unanimously.

▪ **CHILDREN'S TOY DRIVE**

- Zeigler reminded everyone that The Valley Tavern is hosting a toy drive from November 9th through December 9th. Donations can be made during regular business hours. Meg Fullerton, The Valley Tavern, noted that the \$150 received from the Borough for its share of the Halloween event is donated to the toy drive. The Lehman Center is the beneficiary.

▪ **TRASH CAN/BARREL AT COLLEGE AVENUE & CHURCH STREET**

- It was reported by Zeigler that Penn Waste has not been emptying the 55-gallon drum on Church Street, at College Avenue, due to its size and weight. The consensus of Council was that Penn waste can replace the can with a trash toter.

▪ **PENN WASTE RATE INCREASE – JANUARY 1, 2024**

- Notice was received from Penn Waste advising that the trash collection rate will increase in 2024 due to a tipping fee increase imposed by the York County Solid Waste Authority. The annual increase for 2024 will be \$7.52.

▪ **REVIEW OF SPRING GROVE AREA REGIONAL RECREATION COMMISSION AGREEMENT**

- The consensus of Council was that Solicitor Craley review the proposed regional recreation commission agreement.

▪ **2024-2027 COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS**

- Bahn reported that applications for funding through the 2024-2027 CDBG program are due in January 2024. Possible funding requests include planning grants to update the Borough Comprehensive Plan and Zoning Ordinance. This will be further discussed at the December 2023 Council meeting.

FINANCIAL REPORT

▪ **OCTOBER 2023**

- Motion by Wm. Stiles, second by Landis, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills.

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REPORTS

▪ **SECRETARY'S REPORT**

- Zeigler informed Council that he will submit the proposed 2024-2025 meeting schedule to Council at the December 2023 meeting. Due to a professional conflict the evening of January 2, 2024, Zeigler stated that he will suggest a reorganizational meeting on January 2, 2024 and the regular business meeting on Thursday, January 4, 2024.
- Zeigler inquired as to who is eligible to be recognized by the York County Boroughs Association's Dinner and Awards Banquet later this month. Bahn reported that Wagner and President Stiles will be recognized for their 10 years of service.
- Zeigler stated for the record that his normal workday would be Thursdays. He will check email and respond to telephone calls on other days, but wanted to note his workday so that there is no misunderstanding on the number of days in which he has to respond to right-to-know requests.
- Zeigler informed Council that the York County Planning Commission Transportation Department will be present at the December 4, 2023 meeting to share the preliminary study options for making improvements to the intersection of SR 214, SR 616, and Green Valley Road (located in North Codorus Township).

▪ **MAYOR'S REPORT**

- No report.

▪ **LIEN COLLECTION REPORT**

- There remain three (3) outstanding liens.

▪ **YCSTSA REPORT**

- There remain six (6) EDUs available.

▪ **COUNCIL COMMENTS**

- Ferree stated that while she, Brandon Brenneman, Jessica Valis, and Shawn Snyder canvassed the Borough for their Council election campaign, it was nice to hear what people had to say. She commented that she is a part of the Borough Council, and that she was offended by the statement (letter) portion of the Fall newsletter.
- Landis suggested that Council consider amending the open burning ordinance to allow an alternate day because the one day a month can be, and has been, affected by inclement weather.
- Neal thanked the public for their attendance and for their participation.
- Kinard asked if anyone else received a membership solicitation in the mail from Jacobus Ambulance. He did not understand why WellSpan is not sending out membership requests and WellSpan is the first due EMS for the Borough. Ferree commented that she called Jacobus and was told that WellSpan would not provide a paramedic, and that if one was needed, it would be dispatched from Jacobus. WellSpan and Jacobus bill for services independently, so it would benefit a patient if a paramedic was needed, to have a Jacobus membership. It was noted that some people did not receive WellSpan membership applications. WellSpan will mail membership applications if requested.

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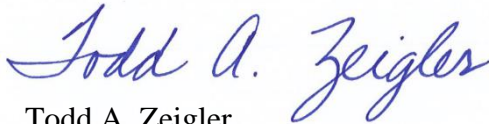
CLOSING PUBLIC COMMENT

- There was no closing public comment.

ADJOURNMENT

- The meeting was adjourned at 9:05 p.m. by President Stiles. The next regular Council meeting will be held on Monday, December 4, 2023, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,



Todd A. Zeigler
Assistant Secretary

Seven Valleys Borough

TREASURER'S REPORT

NOVEMBER 2023



Income (TOTAL) - \$ 12,585.37

Expenses (TOTAL) - \$ 6,014.40

Fund Balance - \$ 463,656.69
(TOTAL)

CASH BALANCE

November 30, 2023

GENERAL FUND

ARPA (PB)	\$ 55,070.92
Peoples Bank	\$ 9,174.90
PLGIT	\$ 54,864.09
PRIME (PLGIT)	\$328,986.29
TOTAL -	\$ 448,096.20

LIQUID FUELS FUND

PLGIT	\$ 14,817.26
PRIME (PLGIT)	\$ 743.23
TOTAL -	\$ 15,560.49

SEVEN VALLEYS BOROUGH

INCOME DETAIL

NOVEMBER 2023

GENERAL FUND

Date	Name	Memo	Account Number	Amount
11/01/2023	Commonwealth of Pa	2021 Recycling Perf. Grant	354.04 · Act 101 & Act 537 Grant	512.10
11/01/2023	County of York Tax Claim	Delinq RE Tax Collected	301.40 · Real Estate - Tax Claim	2.89
11/01/2023	PLGIT	Interest Earned - October 202	341.00 · Interest	253.14
11/01/2023	PLGIT	Interest Earned - October 202	341.00 · Interest	1,532.64
11/01/2023	Recorder of Deeds	RE Transfer Tax - September 2	310.10 · R E Transfer Tax	1,004.50
11/03/2023	Peoples Bank	Interest Earned - October 202	341.00 · Interest	147.87
11/03/2023	Peoples Bank	Interest Earned - October 202	341.00 · Interest	2.50
11/20/2023	YATB	EIT Collected - Oct 2023	310.21 · Earned Income - Current	8,754.95
11/24/2023	Connie Patterson	RE Tax Collected	301.10 · Real Estate - Current	233.41
11/30/2023	District Court 19-3-06	Fines Paid	331.11 · Fines - District Magistrate	69.30
Total				12,513.30

LIQUID FUELS FUND

Date	Name	Memo	Account Number	Amount
11/03/2023	PLGIT	Interest Earned	341.00 · Interest	68.61
11/03/2023	PLGIT - PRIME	Interest Earned	341.00 · Interest	3.46
Total				72.07

TOTAL INCOME 12,585.37

SEVEN VALLEYS BOROUGH

EXPENSE DETAIL

NOVEMBER 2023

GENERAL FUND

Num	Date	Name	Memo	Account	Paid Amount
4323	11/07/2023	D. Michael Craley	October 2023 Services	404.10	-553.50
EFT	11/12/2023	Cloudways LTD	Website / Email	400.30	-31.38
EFT	11/27/2023	Amazon	2 Microphone Stands	400.20	-59.99
EFT	11/27/2023	QuickBooks	Annual Subscription	400.30	-687.94
EFT	11/27/2023	Walmart	Trash Can & Cleaning Supplies	409.210	-146.23
4328	11/30/2023	VOID	VOID	480.000	0.00
4229	11/30/2023	VOID	VOID	480.000	0.00
4325	11/30/2023	D. Michael Craley	November 2023 Services	404.10	-702.00
4326	11/30/2023	Springfield Township	Roadbank Brush Cutting (Maple & South)	430.00	-1,190.00
4327	11/30/2023	DCCS	Inv. No. 1336 (79 Church Street) - Complaint Insp	413.10	-300.00
4329	11/30/2023	Media One	2022 Audit Report	400.34	-71.00
4330	11/30/2023	Scott C. Taylor	Reimb. Overpayment - Lawn Mowing	361.35	-80.00
4331	11/30/2023	TODD A ZEIGLER	Net Pay - Nov 2023	405.10	-681.28
EFT	11/30/2023	The York Water Comp	Hydrant Rental	411.30	-618.12
				Total	-5,121.44

LIQUID FUELS FUND

Num	Date	Name	Memo	Account	Paid Amount
467	11/07/2023	Met-Ed	Street Lights - September 2023	434.36	-441.40
467	11/07/2023	Met-Ed	Street Lights - October 2023	434.36	-451.56
				Total	-892.96

TOTAL EXPENSES -6,014.40

**SPRINGFIELD TOWNSHIP, YORK COUNTY, SEWER AUTHORITY
PO BOX 75
SEVEN VALLEYS, PA 17360
OCTOBER 18, 2023
MINUTES**

CALL TO ORDER

The October 18, 2023, meeting of the Springfield Township, York County, Sewer Authority was called to order at 7:04 p.m. by the Chairman, Stanley T. Escher, at the Springfield Township Administration Building, 9211 Susquehanna Trail South, Seven Valleys, PA 17360.

ROLL CALL

Members Present

Stanley T. Escher – Chairman
Nichole Bensel – Treasurer
Justin Hartman – Assistant Secretary

Members Absent

Michael Burakow – Vice Chairman

Also Present

David M. Davidson, Jr., P.E. (C.S. Davidson, Inc.) - Engineer
Angela Fowler - Office Manager
Ronald P. Perks (CBS Environmental Services, LLC) - Plant Operator
Jeffrey L. Rehmeier II - (CGA Law) – Solicitor

Public Present

Brandon B. Breneman, 81 Main Street, Seven Valleys
S. Snyder, Seven Valleys
Ryan Royce, 109 Main Street, Seven Valleys

MINUTES

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to approve the following minutes:

September 20, 2023

Regular Meeting

Motion carried, 3-0.

PUBLIC COMMENT

Brandon B. Breneman, 81 Main Street, Seven Valleys

S. Snyder, Seven Valleys

Brandon B. Breneman, who is currently running for Seven Valleys Borough Council, stated that he was in attendance mainly for educational purposes.

Mr. Breneman asked whether the inflow and infiltration issue has been resolved or whether it continues to be an issue. Mr. Perks responded that the Sewer Authority, as an ongoing process, is continuing to meter the wastewater underground and to track flows when it rains. Mr. Breneman offered his services to assist with the issue by educating the citizens of Seven Valleys as to the resulting problem of having a sump pump connected to the sewer system. Mr. Snyder, who is a certified plumber, is willing to assist Mr. Breneman with helping to correct any issues.

Mr. Breneman asked about the process of appointments to the Sewer Authority. Chairman Escher responded that the members of the Sewer Authority are residents of Springfield Township. Attorney Rehmeier added that some authorities are formed with a number of municipalities. STYCSA, however, was formed by Springfield Township, which is why the members are appointed by the Springfield Township Board of Supervisors. Residents who are customers of the Authority and representatives of the various municipalities served by the Authority are welcome to attend the public meetings and are afforded the opportunity to participate in public comment.

Mr. Breneman asked who he should contact to receive copies of the minutes from prior meetings. Ms. Fowler responded that Seven Valleys Borough receives copies of the minutes.

In response to Mr. Snyder's question about how the amount of inflow and infiltration is calculated, Mr. Perks explained that meters at the pump stations are used to track the amount of flow. Based on how that ebbs and flows, the Plant Operator is able to deduce what is happening. When there is a rain event, the meters show an increase in flow due to inflow. Infiltration, on the other hand, is groundwater entering the sewer line. By televising the lines, it can be determined where there is infiltration.

CORRESPONDENCE

York JCC – Request for Reservation EDU Retention

Upon receipt of the last sewer bill, Dave Kaufman, Facility Director of the JCC, has requested to retain the reservation status due to the anticipation of additional children in the facility's enrollment in the future.

In response to Chairman Escher's question about interest to remain on the EDU waiting list, Ms. Fowler stated that she only received requests from the York JCC as well as the Loganville Car Wash and Shahab Makanvand as noted at the September 2023 meeting.

Ms. Fowler noted that unless individuals have a billable account, they have not been contacted about remaining on the EDU waiting list. Attorney Rehmeyer advised waiting until the spring of 2024 to contact those individuals. Current Sewer Capacity Reservations will expire on July 31, 2024.

*Lackawanna River Basin Sewer Authority – Agreement of Sale
Nitrogen / Phosphorous Credits*

An Agreement of Sale has been reached between the Lackawanna River Basin Sewer Authority and the Springfield Township, York County, Sewer Authority for the sale of nitrogen and phosphorous credits as follows:

Total Nitrogen Credits	2,063
Unit Price	\$3.50
Total Purchase Price	\$7,220.50
Total Phosphorous Credits	11
Unit Price	\$43.50
Total Purchase Price	\$38.50

The Agreement has been executed by Michael Matechak, P.E., on behalf of the Lackawanna River Basin Sewer Authority and Stanley Escher, Chairman, on behalf of STYCSA. The signed contract and the request to transfer has been forwarded to PA DEP.

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to ratify the contract between the Lackawanna River Basin Sewer Authority and STYCSA for the purchase of nitrogen and phosphorous credits.

Motion carried, 3-0.

OLD BUSINESS

Inflow / Infiltration Program – Smoke Testing Parkview West

Mr. Perks reported that smoke testing of Parkview West has not been completed as the gas company has not yet completed its work in the area. So far, there were only a few clean-out caps found to be missing.

Mr. Perks also noted that the right-of-way off of Ore Street between MH LB92 and MH LB95 will need to be televised because of the ground sinking over the sewer line.

Wolfgang Candies – Industrial Permit Violations (LB)

Attorney Rehmeyer is in the process of confirming the date of December 12, 2023, at 3:00 p.m. for an on-site meeting at Wolfgang's facilities. The reason for the on-site meeting is to have Authority members interface with Wolfgang management to observe the manufacturing process and handling of wastewater, to ask questions and to get an explanation of what option the Company believes is available to remedy the problem but that the Company believes is cost prohibitive.

Testing / Overlimit Facilities

Wolfgang Candies

The Plant Operator is awaiting the results of composite sampling of Wolfgang Candies.

Mickey's Pizza

The Plant Operator is awaiting the results of composite sampling of Mickey's Pizza.

Loganville Car Wash

Item not discussed.

2022 Non-Residential Water Consumption Report – Brown's Pump / Meter Inspection Results

Mr. Davidson reported that he met with Mary Brown, owner, Brown's Orchard and Farm Market, and Matt Reed, Operations Manager, on October 17, 2023. There are two pumps at the pump station, with the #2 pump running almost twice as many hours as the #1 pump. Because water continues to run into the pump station even when the market is not open, it is believed that there may be groundwater entering the pipe system. A plumber will be contacted to televise the water line.

Church Street Pump Station – In Need of Upgrade

The cost to construct an intermediate pump station is approximately \$640,000. The cost to replace the existing pumps at the Church Street Pump Station is approximately \$126,000. The Authority will not be making a financial decision with regard to the Church Street Pump Station until mediation issues are resolved.

Loganville Borough Property, 145 South Main Street – Multi-Family Dwelling / Billing for 1 EDU

Item discussed in Executive Session.

Seven Valleys Church Street Force Main – Multiple Breaks

It is believed that the cause of the multiple breaks in the Seven Valleys Church Street force main may be due to a problem with water hammers. Mr. Davidson and Mr. Perks have not had an opportunity to look at the existing check valves.

Draft Budget 2024

The budget is subject to change depending on the outcome of mediation. A budget must be adopted prior to 2024.

RON PERKS - WWTP OPERATOR

Operations / Maintenance Report

Mr. Perks presented the September/October 2023 Operations/Maintenance Report. The written report is on file with the Sewer Authority. There were no violations.

WWTP Roof on Control Building – Secure Quotes

Mr. Perks has contacted several companies with regard to replacement of the roof on the Control Building, but is still awaiting additional quotes. Dover Roofing provided a quote of \$12,290.00 for a shingled roof, and JDR Unlimited provided a quote of \$21,560.00 for a metal roof. Mr. Perks was directed to secure two additional quotes for a shingled roof and two additional quotes for a metal roof.

The Authority authorized the Plant Operator to have any potential temporary repairs to the roof performed until the roof can be replaced.

Replacement of Air Relief Valves for Force Mains – Secure Quotes for Installation

Mr. Perks is awaiting quotes from Springfield Contractors, Easy Dig, and York Excavating for installation of the 12 air relief valves.

Increase in Nitrogen Credits at WWTP / Nitrogen Levels in Effluent Above Permit Levels

Item previously discussed.

WWTP Platform in SBR Building – Secure Quotes

C.S. Davidson, Inc. is addressing the extension of the platform over the tank to aid in offloading from a truck.

LED Lights at Pump Stations

In response to a question raised by Chairman Escher about an invoice for lights, Mr. Perks stated that the electric eyes and bulbs at various pump stations were replaced with LED lights.

NEW BUSINESS

CBS Environmental Services, LLC – Contract Expires 12/31/23

The proposal from CBS Environmental Services, LLC for the continuance of the contract for operation of the Hollow Creek Wastewater Treatment Plant and Collection System was received by the Authority. The proposal will be considered,

and after the parties agree on terms, an amendment to the Contract can be completed by the solicitor.

ENGINEER'S REPORT

Springfield Township / East Branch Codorus Creek Tributary / Floodplain Restoration Concept Plan

A pre-application meeting with PA DEP was held on October 2, 2023.

Erosion Problems – Farmhouse Embankment

A pre-application meeting with PA DEP was held on October 2, 2023.

SOLICITOR'S REPORT

6 Ness Court – Transfer without Building Sewer Inspection

Orendorf to BTI 1179, LLC

The property at 6 Ness Court was transferred without a building sewer inspection. Attorney Rehmeyer is addressing the situation.

Rapp / Williams – Transfer of 386 Lindy Road / No Building Sewer Inspection Completed

The property at 386 Lindy Road was transferred without a building sewer inspection. Attorney Rehmeyer is addressing the situation.

Sewer Capacity Reservation Transition – Resolution No. 2023-02

At the September 2023 meeting, Attorney Rehmeyer presented a Resolution that would transition the current Sewer Capacity Reservation system to one where owners would either connect or pay full user charges to retain capacity. It will be necessary to adopt a Resolution prior to July 31, 2024, when current Reservation Agreements expire.

Monthly Status Report

Attorney Rehmeyer presented the October 18, 2023, Monthly Status Report. CGA Law is not requesting permission to execute on any accounts at this time.

The following is an update on a previous water shut-off account:

James P. and Elizabeth A. Schaffer, 433 Sweitzer Court, York

The account was sent to The York Water Company on October 18, 2023. They owe \$1,683.00 for sewer fees. They also owe \$1,283.28 for attorney's fees and costs.

In response to a question raised by Chairman Escher, Ms. Fowler stated that CGA Law usually becomes involved in the collection process when an account is 61 days or more past due.

CHAIRMAN'S COMMENTS

None.

FINANCIAL

Transfer from PeoplesBank Revenue Fund to Replenish PeoplesBank General Operating Fund, Detailed Check Register General Operating Fund, Transfer from PeoplesBank Revenue Fund to Replenish DelVal Fund, and DelVal Disposition Schedule

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to transfer from the PeoplesBank Revenue Fund to replenish the PeoplesBank General Operating Fund in the amount of \$75,741.60; to approve the Detailed Check Register of the General Operating Fund, dated 10/18/23, checks #15766 - #15784 in the amount of \$75,756.20; to approve the transfer from the PeoplesBank Revenue Fund to replenish the DelVal Fund in the amount of \$4,333.87; and to approve the DelVal Disposition Schedule (ACH debit in the amount of \$4,333.87).

Motion carried, 3-0.

Financial Reports

Ms. Fowler presented the financial reports dated 10/18/23.

ADDITIONAL PUBLIC COMMENT

Brandon B. Breneman, 18 Main Street, Seven Valleys

Mr. Breneman requested the sewer maps for Seven Valleys. He was advised to contact Chairman Escher via e-mail.

EXECUTIVE SESSION

The Authority met in executive session from 8:05 p.m. to 8:20 p.m. regarding identifiable litigation and personnel issues.

ADJOURNMENT

Motion: Ms. Bensel moved and was seconded by Mr. Hartman to adjourn the meeting at 8:20 p.m.

Motion carried 3-0.

SUBMITTED BY

Stanley T. Escher
Stanley T. Escher, Chairman

Monta E. Gentile
Monta E. Gentile, Recording Secretary

THESE MINUTES ARE TENTATIVE UNTIL APPROVED AND SIGNED

DATE SUBMITTED: 11-15-23

DATE APPROVED: 11-15-23