

**SEVEN VALLEYS BOROUGH**  
**COUNCIL MEETING**

11 Main Street, Seven Valleys, Pa 17360

**AGENDA**

**November 6, 2023**

7:00 P.M.

**COUNCIL**

Greg Bonas

Deborah J. Ferree

Gregory W. Kinard

Gary Landis

John J. Neal

William H. Stiles, II

Zachary W. Stiles

**OTHER OFFICIALS**

Douglas J. Wagner, Mayor

Makennah Stiles, Jr Councilperson

Cheryl D. Bahn, Secretary

Todd A. Zeigler, Asst. Secretary

D. Michael Craley, Solicitor

Samantha Craley, Asst. Solicitor

- I. Call to Order & Pledge to the Flag
- II. Minutes – October 2, 2023
- III. Opening **Public Comment** (see attached guidelines)
  - A. Brandon Brenneman
- IV. Engineer’s Report
  - A. CDBG Curb & Sidewalk Project
    1. Additional CDBG Funding
    2. PennDOT Driveway Permit – 62 Church Street
- V. Solicitor’s Report
  - A. STYCSA Mediation
  - B. State Police Report
- VI. Zoning & Code Enforcement Report
  - A. Monthly Report – October 2023
  - B. Mailbox Placement Violations
- VII. Fire Company/EMC Report
- VIII. Unfinished Business
  - A. Recreation – Borough & Spring Grove Regional Rec Commission
  - B. Stop Relocation/Stop Bar Marking – Main Street @ Rail Trail Overpass
  - C. College Ave & Cherry St Signage – Trucks
  - D. Street Light Addition – Main Street @ Codorus Creek Bridge
- IX. New Business
  - A. Proposed 2024 Budget – Advertise for Public Inspection
  - B. Klugh Animal Control Contract – 2024
  - C. YC SPCA Service Agreement - 2024
  - D. 2023-2024 Snow Removal Contract
  - E. Children’s Toy Drive – The Valley Tavern
  - F. Trash Can/Barrel at College Ave & Church St (Penn Waste)
  - G. Penn Waste Rate Increase – January 1, 2024

- X. Treasurer's Report
- A. October 2023 – Approve, Accept, and File Statement for Audit and Authorize Treasurer to Pay Regular Bills.
  - B. 2020-2022 Liquid Fuels Tax Fund Audit Report
- XI. Reports & Correspondence
- A. Secretary's Report
    1. January 2024 Reorganizational/Business Meeting Dates
    2. YCBA Service Awards for 2023
    3. Work Hours
  - B. Mayor's Report
  - C. Lien Collection Report (3 Liens)
  - D. STYCSA Monthly Report (6 EDUs available)
  - E. Council Comments
- XII. Closing **Public Comment** (see attached guidelines)
- XIII. Adjournment
- \*\* Next regular meeting scheduled is Monday, December 1, 2023.

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## **PUBLIC COMMENT GUIDELINES**

- Public comment is limited to two (2) comment periods, beginning and end of the meeting.
- No public comment during course of the agenda unless specifically requested by Council.
- Total time allocated for each public comment period shall not exceed thirty (30) minutes.
- Each speaker shall be limited to one (1) opportunity to speak during each comment period and shall not exceed three (3) minutes during each comment period.
- No speaker's unused time shall be yielded to any other person.
- Secretary will monitor time and the President will limit the scope of comments.
- Each speaker shall speak from the podium and shall state his or her name and physical address prior to speaking.
- Each speaker shall avoid repeating comments made by previous speakers.
- Large groups of individuals with common positions shall designate a single spokesperson to present comments.
- Any questions and/or comments raised will not normally be answered by the Council or administrative staff during the meeting but will be taken under advisement.
- The second comment period shall be limited to matters that have been discussed since conclusion of the first public comment period.
- All individuals shall always conduct themselves with dignity and proper decorum.
- Personal attacks on Council members, Borough staff, other speakers, or members of the public will not be tolerated.