

**MINUTES OF SEVEN VALLEYS BOROUGH**  
**COUNCIL MEETING**  
**SEPTEMBER 7, 2023**

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

Zachary W. Stiles - President  
Gregory W. Kinard – Vice President  
Gregory Bonas  
Deborah J. Ferree  
Gary Landis  
William H. Stiles, II

**COUNCIL MEMBERS ABSENT**

John J. Neal

**ALSO IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Cheryl Bahn, Secretary  
Todd A. Zeigler – Treasurer & Asst. Secretary  
D. Michael Craley – Solicitor  
Samantha Craley - Assistant Solicitor

**ALSO IN ATTENDANCE**

Makannah Stiles, Jr. Councilperson

Number of Visitors in Attendance – 17

**APPROVAL OF MINUTES**

- REGULAR MEETING HELD SEPTEMBER 7, 2023
  - Motion by Kinard, seconded by Bonas, and unanimously carried to approve the August 2, 2023, meeting minutes.

**PUBLIC COMMENT**

William H. Stiles, II, Councilmember, 79 Church Street

W. Stiles read aloud a prepared statement to address allegations and misinformation circulating within the community and on social media. He asked if any Council member does not agree with his statements to make that known at the end of his comments. The topics he addressed were as follows:

1. Borough Council is Operating at a Deficit. – This is not true. The independent audit by a CPA reported that the Borough’s total cash balance as of December 31, 2022, was \$401,741. The total cash balance on hand as of August 31, 2023, is \$461,232, which is a very healthy fund balance for a Borough of this size. A summary of the Audit is published in the Newspaper and posted on the website, and it is filed each year with the PA Department of Community & Economic Development.

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2. Zoning and Code Enforcement is a “Racket.” – Zoning permits are not a money maker. Administration and enforcement of ordinances costs more than permit income, and fines are few and far between because of the Borough’s policy to seek compliance before fines.
3. Poor Communication with Residents – A Borough newsletter is hand-delivered in the Spring & Fall of each year, there is a Borough website (since 2010) with meeting dates, meeting minutes, email/telephone number contact information, upcoming Borough events, financial reports, and the annual budget, which is advertised in the newspaper, placed on the website, and included on the meeting agenda for action. The website also provides access to applications, including information on the Jr. Councilperson program. Subjects, such as sidewalk snow removal regulations are included in the newsletter.
4. Public Comment Implemented to Control Public Input – The public is always welcome to attend meetings and to offer public comment. However, public comment rules are not uncommon and are for the purpose of conducting an orderly meeting. If questions can be answered during public comment periods, they will. Not all questions can be answered at that time. The intention, under PA law, is for public comment and not Q & A. While the suggested and common time is to allow 3-minutes per person to comment, consideration may be given to extending the public comment period to 5 minutes in the future. The rules are also for the benefit of the speaker as they are designed to stop interruptions and outbursts from other members of the public.
5. 150 Church Street is Not Allowed to Rebuild – This is a false statement. There have not been any plans received to rebuild, and when they are, the Borough will work with the owner within Borough ordinances. The details obviously have not been worked out, but the property owner can rebuild on the property.
6. Ray Kinard Fined \$12,000 – This is a false statement. Mr. Kinard’s tenants failed to respond to violation notices, resulting in a civil complaint being filed in District Court. He reached out to the Zoning Officer and Borough Council, and worked with the Borough to achieve compliance, which he did prior to the scheduled hearing date. The Borough then withdrew the civil complaint and Mr. Kinard paid no fine.
7. 2005 & 2008 Zoning Ordinance Amendments - Last month the statement was made that the 2005 & 2008 amendments made the blanket statement that anything you do on your property requires a permit. That is incorrect. The December 2005 amendment deleted that blanket statement in subsection 701.a. and replaced it with language that does not require a permit for in-kind repairs, etc. It also deleted the definition of “Alterations” and “Alterations, Structural” and added a new definition for “Alteration and Repair.” The 2008 amendment deals solely with signs and has no bearing on zoning permits. Both amendments were reviewed by the York County Planning Commission, advertised in the newspaper, and posted on the former website as attachments to the zoning ordinance. Our current website designer received all amendments which are currently posted on the new website. Copies of the current permit regulations can be picked up off the front table at the end of the meeting. The

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Fall newsletter will include detail explanation of a zoning permit and a UCC building permit, and what the difference is between the two. There will also be an explanation of the difference between zoning and all other ordinances , such as overgrown grass, storage of junk, snow removal, which are not under the zoning ordinance.

8. Public Attendance is Very Telling – This comment was made at the last meeting. There were 36 visitors at the July 14<sup>th</sup> meeting and 19 at last month’s meeting. Their perception is that all attendees were there because they are dissatisfied with Borough Council. That is an inaccurate assumption. Following the July 14<sup>th</sup> meeting there were many who approached various council members and mayor telling us they were there because they could not understand what Brian Brenneman’s letters/postcards were about, and to express that they do not want zoning eliminated because it helps to protect their property value and their quality of life. At last month’s there were several known attendees who were present for reasons other than to support elimination of Borough ordinances.
9. Fire Company and Ambulance Company are under Borough control – The Seven Valleys Fire Company and the former Tri-Community Ambulance Association are independent of each other and independent of the Borough. The Borough supported both through an annual donation from the Borough’s general fund.
10. Zoning Officer is looking for violations – Most zoning violations are driven by resident complaints. If a violation is observed while driving through the Borough, or while investigating a complaint, that violation will be acted upon. Photographs will be taken to document a violation, and the progression of a violation. Borough Council’s policy is compliance before fines. Violators are given ample notice and time to comply.
11. Borough Council’s Authority – Contrary to the belief of many, Borough Council cannot do whatever it wants. Boroughs, as with all other political subdivisions of the Commonwealth, must follow the laws and limitations placed upon it by the state legislature. We must follow the Pennsylvania Borough Code, which dictates what we can and cannot do. The Pennsylvania Municipalities Planning Code, known as the MPC, is another state law that we must follow, which mandates what we can do regarding planning and zoning.
12. Respectful Disagreement & Working Together – Not everyone will always agree, and public comment is welcomed to express that disagreement, but public comment can also be useful and positive tool for the benefit of the Borough Council and its citizens. The key is avoiding personal attacks and being respectful of those with differing views, as well as not interrupting any other person who is speaking.

President Stiles follow-up and asked if there is any Councilperson who does not agree with the statement just read. There were no objections by any Councilperson.

Solicitor Craley stated for the record that the meeting is being recorded through FaceBook Live Streaming (to make the public aware that they will be recorded if they choose to speak publicly).

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Jessica Valis, 22 Cherry Street

1. Valis thanked Mayor Wagner for his assistance with securing and placing the Little Free Library along the Rail Trail.
2. Valis asked that Council consider a Little Food Pantry. She stated that it would be similar to the little free library in that those needing the basic staples could utilize the food pantry at any time. Valis commented that there is the Good Samaritan Act that would hold harmless anyone who provides food items to the pantry. Solicitor Craley commented that the food pantries in this area are typically operated by church organizations, and that perhaps she could work with the churches to bring something to Seven Valleys. Valis commented that it is more a matter of convenience (open hours) and discretion of the person in need. Assistant Solicitor Craley noted that for a citizen to be protected under the Good Samaritan Law they need to be affiliated with a non-profit organization.
3. Valis expressed concern with the speed of traffic on Church Street around 8:00 a.m. when the elementary school bus arrives. She stated that there are about 8 children at the bus stop and that there is no barrier between the sidewalk and the street. Valis asked if there is anything that the Borough can do to alert drivers to children and bus stops. She responded to Presidents Stiles questions by stating that they wait on the side of the street with no parking. He asked if they could wait on the opposite side, where there are parked cars, and then cross when the bus stops with its flashing lights. W. Stiles asked if there have been any motorist violations when the bus is stopped. Valis stated that there have not been any observed violations. W. Stiles commented that all the Spring Grove Area School District buses are equipped with seven (7) cameras to capture traffic movement.

Brandon Brenneman, 81 Main Street

1. Brenneman commented on the postcard/letter mailings by his father, Brian Brenneman, and that he (Brandon) understands that there are mixed thoughts of the mailings. He stated that his father has invited anyone with questions or thoughts to write back to him because his father does not use email or social media. Brandon offered his telephone number and email to anyone interested in asking him any questions.
2. Brenneman asked what PSAB is, what does Bahn do on the PSAB Board, and how does that benefit Seven Valleys Borough. Bahn explained what the Pennsylvania State Association of Boroughs (PSAB) is, what their purpose is, and how it benefits all Boroughs of Pennsylvania. In simplest terms, it is a resource for Boroughs to navigate the state requirements for being a Borough, provides educational resources, and serves as a lobbyist organization to work with legislators on laws that affect Borough government in Pennsylvania. She further explained that she was appointed by the York County Boroughs Association to represent York County on the PSAB Board of Directors. Each Borough Association in the Commonwealth is represented by one person on the PSAB Board.
3. Brenneman said he wanted to correct his previous statement about the Borough operating at a deficit, as he had not received the true and full information. He commented that Mayor Wagner and Zeigler had explained to him that a deficit in zoning income versus zoning expenses existed, but not overall. He expressed his apology to the Council.
4. Brenneman had a question on Chapter 14, Article 1, of the Code of Ordinances. It states that the Borough is connected to several other municipalities for mutual aid and he asked what

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that referred to. Bahn explained that the host municipality in which the fire company or ambulance service is located must pay workers' compensation insurance for the volunteer organization. In turn, the host municipality asks the volunteer organization recipients (boroughs/townships) to reimburse the Borough proportionately. Seven Valleys Borough pays workers' compensation insurance for the Seven Valleys Fire Company and the former Tri-Community Ambulance. The Borough then seeks reimbursement from Codorus & Springfield Townships for a portion of the fire company's workers' compensation premium. The ambulance service no longer requires workers' compensation as they have disbanded. Solicitor Craley further explained that this included the former relationship with a shared zoning officer with Spring Grove Borough. Even though that intergovernmental cooperation no longer exists, the ordinance does remain should it return. Other examples shared by Solicitor Craley related to the joint administration and enforcement of the PA Uniform Construction Code through the York County Planning Commission, as well as the Pennsylvania Local Government Investment Trust (PLGIT), where local governments and school districts pool their funds for greater investment opportunities.

5. Brenneman also asked about Chapter 25, Officers and Employees, Article 1. He stated that the Code Book lists the ordinance as being adopted in November 2002, and the March 7, 2022, minutes states that Ordinance No. 01-2022 was adopted regarding the same. Zeigler commented that the Code Book is updated periodically, but due to costs to update the code book, this ordinance has not yet been codified. It was clarified that the March 2022 ordinance was an amendment to the 2002 ordinance.
6. Brenneman questioned the refuse collection through Penn Waste. He asked why individuals cannot choose their own trash hauler, and why the Borough makes that decision Boroughwide. Solicitor Craley explained that the Borough could allow every property owner to choose their own hauler, but then the Borough faces the potential of having trash trucks on Borough streets on multiple days of the week, which would bring about trash cans along the curb on multiple days of the week, bring more truck traffic on the streets (more wear and tear), and often times the individual cost is more than that under one contract. He further explained that the Borough is required by law to place the contract out for public bid. For the last few years the only bid received has been from Penn Waste; Republic Services has not bid. Solicitor Craley also noted that Seven Valleys Borough has a population of 466 people per square mile, and that the mandatory recycling begins at 300 persons per square mile. If the Borough dropped the Boroughwide contract, there would still be the requirement to mandatorily collect recycling. Brenneman asked if perhaps Hanover Borough would be interested in contracting with the Borough, or that the Borough perform its own collection. President Stiles, an employee of Hanover Borough, stated that he is sure they would not because Hanover loses money with their own collection. Council said they would consider other options if available. Mayor Wagner noted that Seven Valleys Borough is one of Penn Waste's highest delinquency municipalities, which adds to the cost.
7. Brenneman inquired about the 2002 Budget line item 458.00 (Culture & Recreation) and the \$300 expense for a senior center. It was explained that is an annual donation to the Windy Hill Senior Center in Spring Grove, at which some Borough seniors attend. This senior center serves the Spring Grove Area School District. He also questioned the \$125 expense, which was the Borough's portion of the Trick-or-Treat night event co-hosted with The Valley Tavern.

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8. Brenneman also questioned the 2023 budget line item for Secretary Salary, who gets paid \$885 per month. The financial report shows that the secretary was paid \$1,466.20 in April, nothing was paid in May, and in June was paid \$2,537.68. Zeigler stated that he will need to review the documents and transactions under that account number before he can answer that question. Mayor Wagner shared his report from a previous month, and it appears that it may include tax payments, more than salary, but that it will need to be confirmed. Zeigler will research and respond with an answer to Brenneman's question.

Collen Liberatore, 102 Church Street

1. Liberatore explained that her neighbor, Councilman John Neal, has been inviting her to attend meetings since 2020. She said she loves where she lives but that she feels there is a lot of fear, particularly for herself, to speak up. She noted that small town talk can be dangerous and that she wants to hear all sides.
2. Liberatore noted that she is a career account and that she was approached regarding some questions on the Borough's finances, and that she wanted to offer her assistance with QuickBooks (the Borough's accounting system) with reports, etc., to maybe reduce the questions and misunderstandings. Zeigler expressed his appreciation for the offer and stated that he will most likely take her up on that offer soon.

Kayla Royce, 109 Main Street

1. Royce stated that this is her first in-person meeting, and that she appreciates the live stream of the meeting to keep her informed.
2. Royce commented that the 35 MPH speed radar sign, located in front of her home, last week clocked her at over 100 mph, and that it frequently does not work properly. She is not asking for police and fines to be issued but asked if there could possibly be additional signage to remind drivers of the speed limit.
3. Royce asked about fine limitations on zoning matters. For example, if she sells her house and did not get a permit when one was required, is the new buyer responsible and subject to a fine. Solicitor Craley responded that the new owner is not liable for the prior owner's violation.

Bonnie Fairchild, 95 Main Street

1. Fairchild questioned the minutes. She asked when the February 2023 to present meeting minutes will be available on the website. Zeigler stated that the minutes will be posted no later than Sunday night, September 10<sup>th</sup>.

Sharon Dillon, 52 Church Street

1. Dillon commented that we are in 2023, and not back 50-60 years from now, and that everyone needs to remember that things have changed, and that costs have risen.

**ENGINEER'S REPORT**

- No Report

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**SOLICITOR'S REPORT**

▪ **STYCSA RATE ISSUE – MEDIATION**

- Solicitor Craley reminded everyone that the sewer rate mediation will be held on September 20, 2023, at the Springfield Township building. A motion was made by W. Stiles, seconded by Ferree, and carried unanimously to appoint John Neal as the Borough's representative, and Bahn as the alternate representative.

▪ **STATE POLICE REPORT**

- There was no report.

**ZONING/UCC/CODE ENFORCEMENT REPORT**

▪ **MONTHLY REPORT**

- Zeigler informed Council that there is no report, but that he will have one for August & September at the October 2023 meeting.

▪ **PERMIT REVIEWS**

- Zeigler told Council that he will be reviewing all zoning permits issued since September 2021 to determine if there were any permits issued that should not have been. He will report his findings to Council at the November 6, 2023 meeting.

▪ **UNSAFE STRUCTURE COMPLAINTANT – 79 CHURCH STREET**

- Zeigler reported that following last month's meeting he received a written complaint that the steps at 79 Church Street, leading to the former beauty shop, might be unsafe and asked that the Borough investigate. Zeigler informed Council that Kevin Hertzog, Building Code Official (BCO), inspected the subject property/stair steps, and he reported that the steps are safe and there are no violations.

**FIRE COMPANY / EMC REPORT**

- No Report.

**UNFINISHED BUSINESS**

▪ **WEBSITE REBUILD**

- Zeigler reported to Council, and the public, that the Borough's website is completed and has been activated online. He thanked Jessica Valis, 22 Cherry Street, owner of Harford Designs, for donating her time and professional talent in creating the new website.

▪ **STOP SIGN RELOCATION/PAVEMENT MARKING (MAIN STREET AT UNDERPASS)**

- Zeigler told Council that he followed up with PennDOT, and that he was told the request has been forwarded on to the traffic engineering department, and that we should hear a response within 60 days.

▪ **TRUCK SIGNAGE – COLLEGE AVENUE & CHERRY STREET**

- Zeigler informed Council that the committee has not yet met but expects there will be a report at next month's meeting.

▪ **STREET LIGHTING at CODORUS CREEK BRIDGE (MAIN STREET)**

- Zeigler reported that he contacted Met-Ed and is waiting for a response.

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▪ RECREATION COMMITTEE / SPRING GROVE AREA RECREATION COMMISSION

- A Borough recreation committee was briefly discussed. If one is appointed, there will need to be guidelines established by Council. There was mention that if the Borough does join the SGARC that the borough committee could focus on Borough special events.
- It was noted that Kate King, Executive Director of the SGARC, will give a brief presentation at the October 2, 2 meeting.

**NEW BUSINESS**

- There was no new business.

**FINANCIAL REPORT**

▪ JULY & AUGUST 2023

- Motion by Kinard, second by Landis, and unanimously carried to approve, accept, and file the financial reports for audit, and to authorize the Treasurer to pay regular bills.

▪ TRICK-OR-TREAT PARTNERSHIP WITH THE VALLEY TAVERN

- A motion was made by W. Stiles, seconded by Bonas, to partner with The Valley Tavern for the annual trick-or-treat event in the south parking lot of the Tavern. There will be hot dogs and beverages provided for free to trick-or-treaters. The cost will be shared with The Valleys Tavern, not to exceed \$200 for the Borough. The motion carried unanimously.

**REPORTS**

▪ SECRETARY'S REPORT

- Zeigler commented that in his nearly thirty years in municipal management, in much larger municipalities, he had not witnessed the level of division some residents have with the Council. Community involvement is important and welcomed but he stressed that people need to communicate and work together for the common good. Zeigler noted that following the last meeting, he reached out to several residents and invited them to sit down and have a conversation with him. He said that one initially said yes but the next day changed that to declined. He had two that never responded. One indicated he did not have time to meet. There was one person who accepted the invitation, and Zeigler said it was good conversation, that it was productive, and that the conversation and questions/answers continues today. He mentioned that there have been personal attacks on him and Council on social media, and further stated that in an effort to defame those people, they are casting a very poor image upon the Borough and their citizens. Zeigler said the residents of the Borough deserve better. In closing, Zeigler extended his invitation to anyone that has questions, or wants to learn more about the operations of the Borough, to please contact him and he will be happy to meet. Bahn explained that the Secretary/Treasurer is part-time position with no benefits and is a salaried, regardless of the hours it takes to complete the job. Ferree commented that she has not had email for a while, and that she does not follow social media and only hears at the meetings what is being posted. She also thanked Zeigler for providing her with a copy of the agenda items that were emailed throughout the month to Council, but that she did not have access to due to her email not working.



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▪ MAYOR'S REPORT

- Mayor Wagner reported that he has been in communication with Mike Fobs, York County Parks Director, regarding the gate at the point where the rail trail crosses Cherry Street. He noted that during the house fire at 150 Church Street larger fire trucks could not immediately reach the fire scene due to the low overpass. Mr. Fobs recognizes that it is a public safety issue and that the Parks Department will review it, but it may be a few months before he gets back to the Mayor.
- Mayor Wagner noted that the wheels of government, at any level, do not move quickly. There are laws that restrict the Borough from doing what it may want to do, and the Council meets only once a month. He commented that he, nor Council, oppose change but that any changes must be carefully weighed. Council must consider the cost/benefit of any change or program. He stated that he is opposed to raising Borough taxes, and that decisions of the Borough should be measured on financial sustainability. He further commented that the Borough does have a cash reserve, but that everyone needs to keep in mind that those funds could quickly disappear with one major street/stormwater repair.
- Mayor Wagner commented on zoning/building permits. He said that on a personal level he does not care what anyone does with their own property, but with that said, he does care if it can impact/affect the property of the neighbors.
- He closed by stating that he appreciated everyone attending and the civility during the meeting. He welcomes disagreements but stressed that it must be done in a cordial and respectful manner. He also thanked the other elected officials for their service.

▪ LIEN COLLECTION REPORT

- There remain three (3) outstanding liens.

▪ YCSTSA REPORT

- There remain six (6) EDUs available.
- Mayor Wagner noted that the pump station on Church Street remains a high priority.
- Bahn noted that the number of delinquent accounts has been declining.

▪ COUNCIL COMMENTS

- S. CRALEY, Assistant Solicitor, mentioned that this month people may take notice of purple lights. She informed everyone that the lights are to bring awareness to suicide prevention. In 2022, suicide skyrocketed, and she asked if anyone knew of a person in need to reach out to organizations such as Suicide Prevention of York or Building Bridges for Breanna. or Ferree stated that the bickering (at meetings) must stop and that everyone needs to work together.
- BAHN thanked Mayor Wagner for making the nameplates for those sitting at the front tables so that the visitors know who sits before them.
- W. STILES asked Zeigler if there was any update on the Church Street curb and sidewalk project. Zeigler commented that the Borough will not know if the stormwater repair grant is received until November 2023; therefore, the project will not begin until Spring 2024.

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**CLOSING PUBLIC COMMENT**

Brandon Brenneman, 81 Main Street

1. Brenneman asked if he could join the street committee when they meet on site. He works on Cherry Street and is very familiar with the traffic and has a few suggestions.
2. Brenneman asked to confirm if Mike Fobs would be the person to speak to regarding the possibility of placing a playground at the Church Street Rail Trail Parking Lot. Zeigler will coordinate a meeting with the street committee and Brenneman.

Jessica Valis, 22 Cherry Street

1. Valis commented that she and many others felt that there was a level of complacency, and that when Jeff Koons resigned as zoning officer, it changed with the public. She said that to this point, the attention to detail and transparency has increased exponentially, and she thanked Council for that.
2. Valis mentioned that she invited Mayor Wagner to dinner with her family, to get to know him, and that he responded that he was not comfortable doing so unless someone else attended. Mayor Wagner commented that he did respond, which Valis confirmed commenting that he proposed to meet at the Borough jailhouse.
3. Valis noted to Zeigler that she did receive his email, but that they have been very busy and could not respond.

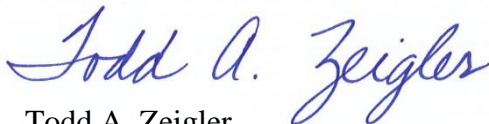
Kathleen Easley, 87/89 Church Street

1. Easley asked Zeigler if the permits have been reviewed (for roof permits). Zeigler responded saying that it has not yet been completed but that it will in the new couple months, and he will report back to Council at that time. Zeigler noted that the properties at 52 and 78 Church Street did submit a zoning permit and both have paid the zoning permit fee.
2. Easley asked if there are two (2) parking spaces on the street for each home. Zeigler informed her that the street is public parking and that parking spaces cannot be reserved or assigned.

**ADJOURNMENT**

- The meeting was adjourned at 8:51 p.m. by President Stiles. The next regular Council meeting will be held on Monday, October 2, 2023, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,

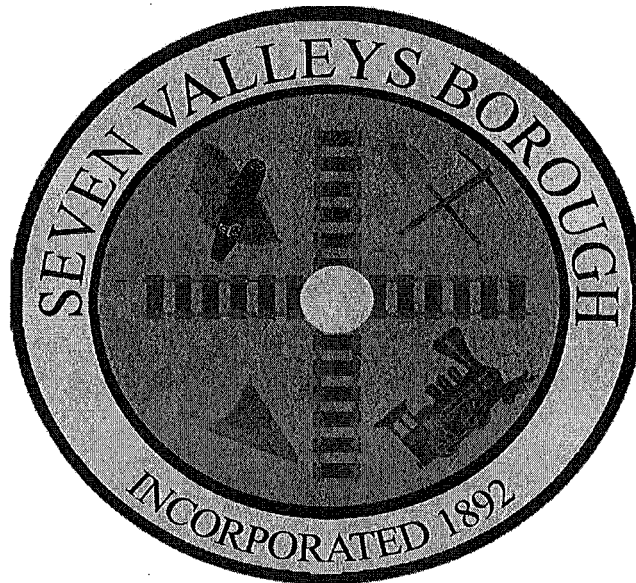


Todd A. Zeigler  
Assistant Secretary

# Seven Valleys Borough

## TREASURER'S REPORT

AUGUST 2023



Income (TOTAL) - \$ 1,715.42

Expenses (TOTAL) - \$ 2,669.68

**Fund Balance - \$ 461,232.38**  
(TOTAL)

AUGUST 2023

**GENERAL**  
**FUND**

Income - \$ 1,638.20

Expenses - \$ 2,228.28

**Fund Balance - \$ 444,997.44**

**Seven Valleys Borough**  
**Deposit Detail**  
**August 31, 2023**

Type	Date	Name	Memo	Account	Amount
Deposit	08/31/2023		Deposit	100.4 · Peoples Bank	270.00
		RAMA Investment Prop...	10 Main St - Reimburse Boro for Lawn Mowing	380.30 · Miscellaneous Reve...	-100.00
		Sharon K. Dillon	52 Church Street - Metal Roof	361.41 · Zoning Permits	-75.00
		James Booth	78 Church Street (Raezor) - Metal Roof	361.41 · Zoning Permits	-75.00
		Scott C. Taylor	103 Main Street - Reimburse for Lawn Mowing	380.30 · Miscellaneous Reve...	-20.00
TOTAL					-270.00
Deposit	08/31/2023		Deposit	100.2 · PLGIT	229.17
		PLGIT	Interest Earned - August 2023	341.00 · Interest	-229.17
TOTAL					-229.17
Deposit	08/31/2023		Deposit	100.3 - PRIME	1,139.03
		PLGIT	Interest Earned - August 2023	341.00 · Interest	-1,139.03
TOTAL					-1,139.03
Check	08/31/2023	VOID		100.2 · PLGIT	
TOTAL					0.00

**Seven Valleys Borough**  
**Check Detail**  
**August 2023**

Type	Num	Date	Name	Memo	Account	Paid Amount
Paycheck		08/31/2023	TODD A ZEIGLER		100.2 · PLGIT	
					405.10 · Secretary's Salary	-885.00
					2120 · Earned Income Tax	8.85
					2100 · Payroll Liabilities	50.00
					2110 · Social Security	54.87
					2110 · Social Security	12.83
					2170 · State Tax	27.17
TOTAL						-731.28
Check	EFT	08/07/2023	U S Postal Service	Stamps	100.2 · PLGIT	
				Stamps	400.30 · Postage	-66.00
TOTAL						-66.00
Check	EFT	08/08/2023	Harford Designs...	Website	100.2 · PLGIT	
				Website Design	489.00 · Misc. Expenses	-350.00
TOTAL						-350.00
Check	4296	08/31/2023	D. Michael Craley	August 2023 Services	100.2 · PLGIT	
				August 2023 Services	404.10 · Legal Services	-621.00
TOTAL						-621.00
Check	4297	08/31/2023	VOID		100.2 · PLGIT	
TOTAL						0.00
Check	4298	08/31/2023	Smooth Cutting ...		100.2 · PLGIT	
				Spray Gutters & Walks	489.00 · Misc. Expenses	-360.00
				Trim & Spray at Underpass	480.00 · Bank Chargess	-100.00
TOTAL						-460.00

**GENERAL FUND - SEVEN VALLEYS BOROUGH**  
**Cash Balance Report**  
As of August 31, 2023

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	<u>Aug 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100 - Cash	
100.3 - PRIME	246,039.49
100.2 - PLGIT	55,517.63
100.4 - Peoples Bank	88,799.25
100.5 - ARPA Funds PB	54,641.07
	<hr/>
<b>Total 100 - Cash</b>	444,997.44
	<hr/>
<b>Total Checking/Savings</b>	444,997.44
	<hr/>
<b>Total Current Assets</b>	444,997.44
	<hr/>
<b>TOTAL ASSETS</b>	<b>444,997.44</b>
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<b>LIABILITIES &amp; EQUITY</b>	0.00

AUGUST 2023

**STATE HIGHWAY AID**  
**FUND**

Income - \$ 77.22

Expenses - \$ 441.40

**Fund Balance - \$ 16,234.94**



3:15 PM  
09/03/23

**Seven Valleys State Aid**  
**Deposit Detail**  
August 2023

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Type	Date	Name	Account	Amount
Deposit	08/01/2023		100.00 · PLGIT	73.95
		PLGIT	341.00 · Interest	-73.95
TOTAL				-73.95
Deposit	08/01/2023		101.00 · PRIME	3.27
		PLGIT	341.00 · Interest	-3.27
TOTAL				-3.27

3:13 PM  
09/03/23

Seven Valleys State Aid  
Check Detail  
August 2023

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<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
Check	466	08/31/2023	Met-Ed	100.00 · PLGIT	
				434.36 · Street Lights	-441.40
TOTAL					-441.40

STATE HIGHWAY AID - SEVEN VALLEYS BOROUGH

09/03/23

**Balance Sheet**

As of August 31, 2023

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	<u>Aug 31, 23</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100.00 · PLGIT	15,501.91
101.00 · PRIME	733.03
<b>Total Checking/Savings</b>	<u>16,234.94</u>
<b>Total Current Assets</b>	<u>16,234.94</u>
<b>TOTAL ASSETS</b>	<u><u>16,234.94</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
2990 · Retained Earnings	448.33
3000 · Open Bal Equity	4,956.74
Net Income	10,829.87
<b>Total Equity</b>	<u>16,234.94</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>16,234.94</u></u>