

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
MAY 1, 2023

The meeting was held at the Tri-Community Ambulance Building, 11 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

Zachary W. Stiles - President
Gregory Bonas
Gregory W. Kinard – Vice President
Deborah J. Ferree
Gary Landis
John J. Neal
William H. Stiles, II

COUNCIL MEMBERS ABSENT

None

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Makennah Stiles, Jr. Councilperson
Cheryl Bahn, Secretary
Todd A. Zeigler – Treasurer & Asst. Secretary
D. Michael Craley – Solicitor
Samantha Craley - Assistant Solicitor
Jeffrey Koons – Zoning Officer

Number of Visitors in Attendance – 6

APPROVAL OF MINUTES

- REGULAR MEETING HELD APRIL 3, 2023
 - Motion by Kinard, seconded by Ferree, and unanimously carried to approve the April 3, 2023, meeting minutes.

PUBLIC COMMENT

- Scott Lackey, Seven Valleys Fire Company, reported that there was a substantial fire at 150 Church Street. The single-family, two-story, dwelling was destroyed. It was reported that North Codorus Township provided a backhoe during the fire to knock down the remaining structure that posed a safety hazard. In the future, it will be at the discretion of the fire company as to who is called when a piece of equipment is needed during an emergency event.
- Blaine Gerver, Seven Valleys Fire Company, reported that there was a gas leak at the intersection of Main & East Street. The gas service was encased by asphalt and was unknowingly pulled up when H&H Excavating Contractors attempted to remove a section of old asphalt. East Street is under contract with the Borough to repave the street. There were no injuries or property damage.

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- Ray Kinard, owner of 10 & 12 Mason Avenue, was present to discuss a civil complaint that the Borough filed in district court against him for junk and rubbish accumulated by his tenants. The tenant cleaned up approximately 90% of the rubbish. Following a period of discussion, it was the consensus of Borough Council that the property be 100% compliant. If the property is compliant before the scheduled court hearing, a withdrawal of the complaint will be at the discretion of the zoning officer.
- Koons reported that he met with the owner of 150 Church Street, the property on which a recent fire destroyed the dwelling, and that they checked the front setbacks of the existing foundation. The foundation is currently encroaching 2-5 feet into the front setback.
- W. Stiles commented that the zoning officer should monitor the property at 57/59 Main Street to determine if a business is operating from the property, in addition to the two-family dwelling. Koons will investigate.
- A member of the audience reported that there are several junked/abandoned vehicles on the property at 23 Maple Street. In addition, there appears to be a towing business operating from the premises, which is a single-family residence.

ENGINEER'S REPORT

- No Report.

SOLICITOR'S REPORT

- REAL ESTATE TRANSFER TO BOROUGH – 11 MAIN STREET
 - Tri-Community Ambulance Association continues to wait on state approval to transfer the property.
- STYCSA RATE ISSUE – MEDIATION
 - No update to report.
- STATE POLICE REPORT
 - No report.

ZONING/UCC/CODE ENFORCEMENT REPORT

- MONTHLY REPORT
 - Koons reported that there were no permits issued in April 2023.
 - A brief summary of violation notices issued for the month, and those that continue, were discussed by Koons.

UNFINISHED BUSINESS

- WEBSITE REBUILD

Zeigler presented the alternative Borough seal/logo, which is currently in the form of a cloth patch (digital image does not exist). Jessica Valis, a Borough resident who is volunteering her expertise in rebuilding the Borough's website, offered a couple variations in digital format. The consensus of Council was to ask Ms. Valis to digitize the seal/logo to more resemble the colors of the current cloth patch seal/logo.
- EAST STREET PAVING

The damaged gas service line was addressed earlier in the meeting. Zeigler stated that the project will be delayed by one day, with completion slated for May 3, 2023.

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NEW BUSINESS

▪ **TEMPORARY HANDICAP PARKING SPACE REQUEST**

A request was made by the residents at 14 Church Street for a handicap parking space along Church Street, across from their home due to a serious medical condition. Following discussion with Solicitor Craley, a motion was made by Kinard, seconded by Landis, to authorize the creation of a handicap parking space as requested, on the condition that the requestors recognize that it is not an exclusive parking space for their use only. The motion carried unanimously.

FINANCIAL REPORT

▪ **APRIL 2023**

Motion by W. Stiles, seconded by Neal, and unanimously carried to approve, accept, and file the financial report for audit, and to authorize the Treasurer to pay regular bills.

▪ **2022 ANNUAL AUDIT REPORT**

Zeigler provided Council with a copy of the 2022 audit prior to the meeting for their review. There were no questions regarding the audit.

▪ **YORK COUNTY QUICK RESPONSE TEAM**

A motion was made by W. Stiles, seconded by Ferree, to authorize a \$200 donation to the response team. The motion carried unanimously.

REPORTS

▪ **SECRETARY'S REPORT**

- Zeigler reported, and provided a copy to Council, of the letter that was mailed to the owners of mailboxes placed on public sidewalks, explaining the ordinance requirements for the placement of such mailboxes.
- It was reported by Zeigler that South Penn Code Consultants will discontinue providing Building Code Official (BCO) services. He will provide a contract for Council to consider at the June meeting to have those services provided by Dependable Construction Code Services (DCCS).

▪ **MAYOR'S REPORT**

- The burn ban issued by Mayor Wagner will expire on May 12, 2023. The York County Commissioners recently cancelled the burn ban that they instituted, which was to remain in effect through the same date. Mayor Wagner noted that the Borough's ordinance exempts any fire within a fireproof containment, or a campfire. The County burn ban included a restriction on all fires.
- Mayor Wagner continued discussion from last month regarding the cost and possible location of an outdoor community library box, which was suggested by Jessica Valis.
- Zeigler reported that he is waiting for a response from Penn Waste regarding the placement of trash carts at the Rail Trail parking lot on Church Street.

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- LIEN COLLECTION REPORT
 - There remain five (5) liens.
- YCSTSA REPORT
 - There remain six (6) EDUs available.
- COUNCIL COMMENTS
 - Bahn raised the concerns of adequate parking at the new meeting location. There was a brief discussion about taking a closer look at that issue when the property is under the Borough’s ownership.
 - President Stiles inquired whether the building should be painted on the exterior, which would cover where the “Tri-Community Ambulance” lettering was mounted on the front of the building. He also suggested that the building siding be power washed to remove mildew. Zeigler will check with the Ambulance Association on painting and power washing. He will also check with the Association on removal of the portable sign at the front of the building.

ADJOURNMENT

- The meeting was adjourned at 8:16 p.m. by President Stiles. The next regular Council meeting will be held on Monday, June 5, 2023, at 7:00 p.m., at 11 Main Street, Seven Valleys.

Respectfully submitted,

Todd A. Zeigler
Assistant Secretary