

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
Monday, January 4, 2010

The **2010 reorganization** of the Seven Valleys Borough Council was held on Monday, January 4, 2010, in the Seven Valleys Fire Hall, beginning at 7:15 pm. The Honorable Kim S. Leppo was present to administer the Oath of Office to Council-elect members Lynn W. Krebs and Robin L. Venable, Mayor-elect Steven A. Venable and Tax Collector-elect Connie J. Patterson. Also present were council members Gregory W. Kinard, John A. McDonald & Edwin E. Zeigler, Cheryl D. Bahn, Secretary and D. Michael Craley, Solicitor. Council member Rebecca A. Kinard and Council-elect Larry E. Garland were absent from the meeting. Mayor Steven A. Venable assumed control and opened the meeting with the salute to the flag.

Lynn W. Krebs was nominated for President of Council.

Motion by McDonald/G. Kinard to close the nominations and to approve the nomination of Lynn Krebs as President of Seven Valleys Borough Council. Motion carried unanimously.

John McDonald was nominated as Vice-president of Council.

Motion by Krebs/Zeigler that the nominations be closed and to approve the nomination of John McDonald as Vice-president of Seven Valleys Borough Council. Motion carried unanimously.

President Krebs took his place at the table and assumed control of the meeting.

Motion made by McDonald/Venable to appoint Greg Kinard as Chair Pro Tem. Motion carried unanimously.

President Krebs made committee appointments as follows: Finance Committee, Greg Kinard, Larry Garland and Lynn Krebs, Street Committee, Edwin Zeigler, John McDonald and Lynn Krebs and Ordinance Committee, Robin Venable, Rebecca Kinard and Lynn Krebs.

Motion by G. Kinard/McDonald to appoint Cheryl Bahn as delegate and John McDonald as alternate to the Local Government Advisory Committee of the York County Planning Commission. Motion carried unanimously.

Motion made by McDonald/G. Kinard to reaffirm/ approve the following items:

1. The monthly office rent paid to Trinity Lutheran Church reset at \$100.00.
2. Set the Bond for the Borough Treasurer at \$15,000.00 and the bond for elected public officials at \$25,000.00.
3. Set the mileage fee paid by Seven Valleys Borough for a personally owned automobile used on Borough business as updated by the IRS.
4. Set the official schedule for all Borough Council Regular meetings as the first Monday of every month. Exceptions: The meeting will be held the first Wednesday 7/2010, 7/2011, 9/2010 & 9/2011 All meetings to begin at 7:00 PM
5. Authorize the Borough Secretary to pay stated obligations, payrolls and outstanding bills, prior to the next regular meeting of the Borough Council, when such payments will be advantageous to the Borough.
6. Pay Cheryl Bahn \$625.00/month for services as Borough Secretary/ Treasurer
7. Reappoint William Deal as SEO.
8. Reappoint Robert Whitmore as Alternate SEO
9. Reappoint D. Michael Craley as Borough Solicitor at \$105.00/hour.
10. Reappoint James R Holley Associates as Borough Engineer.
11. Pay schedule of temporary help as needed at \$7.50/hour.

- 12. Continue compensation to council members at the rate of \$50.00 per month. (Ordinance 2004-1)
- 13. Continue compensation to the Mayor and Council President at the rate of \$70.00 per month. (Ordinance 2004-1)
- 14. Continue compensation for Planning Commission Members and Zoning Hearing Board Members at \$20.00 per meeting for citizen members.
- 15. Retain the following fee schedule for all permits, services & applications.
 - A. Refuse - York Waste Disposal. – Borough Contract \$204.00 Annually until 12/31/2010
 - B. Zoning Books - \$10.00 each & Subdivision Books - \$5.00 each
 - C. Subdivision Applications (Resolution #91-R2)
 - Residential Plans - \$50.00 per plan, plus \$5.00 per lot or dwelling unit shown
 - Commercial/Industrial \$50.00 per plan, plus \$5.00 per acre for all land subject to the plan
 - PLUS
 - 1. Filing & review fees payable to York County Planning Commission according to its Schedule of fees in effect at the time.
 - 2. All reasonable expenses actually incurred for engineering & legal review prior to final approval.
 - D. SEO Schedule – On File - at time of printing
 - Probe - \$80.00
 - Percolation Test - \$160.00 per test
 - System Design Review & Permit issuance - \$40.00
 - Final Inspection - \$80.00
 - Total charge per application - \$360.00 (Includes all of above)
 - Site Inspection - \$40.00
 - Sewage Complaint Investigation - \$40 0
 - Stake Probe & Perc Site - No charge
 - Planning Module Reviews - No charge
 - E. Lien Filing Fee \$250.00
 - F. Uniform Construction Code (UCC) and Related Permit Fees

DESCRIPTION

FEE

Zoning Permit			
This permit includes one (1) zoning inspection for setbacks, etc			\$25 00
Zoning Re-inspection			
This fee is required for each additional zoning re-inspection, which is the result of a failed initial inspection			\$30.00
Zoning Use or Occupancy Certificate			\$10.00
Zoning Hearing Application			\$450.00
Building Permit			
Residential-	0- 500 sq ft		\$100.00
	500 -1000 sq ft		\$200 00
	1000- 2000 sq ft		\$300.00
	2000- 3500 sq ft		\$500.00
	3501sq ft or more		\$20 per sq ft.
Commercial-			\$100.00 plus
			\$20 per sq ft of floor area
(sq ft are calculated on total foot print of the structure) (includes plumbing, electrical & mechanical permit)			
UCC Section 703 Fee (Commonwealth Training Fund)			\$2.00 per building permit
Annual Permit (Qualified Industry only)			\$200.00 per calendar year
Electrical Permit (If separate from Building Permit)			\$30.00 per calendar year
Plumbing Permit (If separate from Building Permit)			\$30.00 per calendar ear
Mechanical Permit (If separate from Building Permit)			\$30.00
Swimming Pools (24" or deeper)			\$50.00
Demolish of Structure			\$30.00

Certificate of Occupancy (C of O) (1 Inspection)	\$30.00
Re-inspection of C of O due to failure of 1 st inspection	\$30.00
Permit Extension (If grantable) 6 Month Maximum	0% of original permit fees
Sign Permits Illuminated -Permanent	\$50.00 per sign
Non Illuminated -Permanent	\$20.00 per sign
Non Illuminated –Temporary	\$10.00 per sign
Third Party Inspections – Middle Department Inspection Agency	Fee Schedule on File
Contractor/Builder License	\$50.00 per calendar year
Plumber License	\$50.00 per calendar year
Electrician License	\$50.00 per calendar year

Motion carried unanimously.

Having completed the Re-organization of Council, Council President Lynn W. Krebs opened the regular business meeting.

Hearing no corrections, President Krebs declared the minutes of the January 7, 2009 meeting approved as circulated.

PUBLIC COMMENT

President Krebs thanked visitors who attended the meeting and Oath Ceremony including Mr. Joseph DeLory, Mrs. Carol DeLory, Mrs. Teresa Craley and Dr. Grace Angotti.

ENGINEER’S REPORT

No Report

SOLICITOR’S PORTION OF THE MEETING

No Report

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

Motion by Zeigler/McDonald to appoint John A. Patterson, II to a four-year term to the Seven Valleys Planning Commission. (1/ 2010 – 1/2014) Motion carried unanimously.

Mr. Craley will prepare a resolution appointing Denton Guise as a member of the Zoning Haring Board for a three-year tem for the February meeting. Alternates are needed.

Motion McDonald/Venable to authorize signature of an audit engagement letter with Kochehour, Earnest, Smyser & Burg at a fee of \$1525.00 . Motion carried unanimously.

Motion by McDonald/G. Kinard to authorize signature of “Addendum to Intermunicipal Agreement for Zoning Officer” to include in the agreement that all municipalities are to interview, hire and to terminate the Zoning and Codes Enforcement Officer. Motion carried unanimously.

FINANCIAL STATEMENT - Period Ending 12/31/2009

General Fund	
PLGIT	\$ 8,370.80
PLGIT I	\$ 121,894.65
Peoples Bank	\$ 9,016.22
York Federal Tax Collector Account	<u>\$ 50.00</u>

Balance \$ 139,331.67

State Liquid Fuels Fund
PLGIT \$ 710.66

Motion made by Ziegler/McDonald to pay the bills as listed on the Financial Report and to approve the financial statement and place it on file for audit. Motion carried unanimously.

COMMENTS, OBSERVATIONS & AROUND THE TABLE

- The storm drains continue to be scheduled for cleaning.
- Tires have not been removed from the creek and may have floated away during the high water.
- One one-way sign is up. The second one will wait until a suitable place is found to put it since there is limited room where it should be installed.
- No word this month from Jason & Jennie Baskett regarding their subdivision plan.
- Fire Police Roster was reviewed. Some questions regarding the qualification of some listed.
- Sign up sheet was passed to attend the monthly STSA Meeting the third Wednesday of each month.
- Discussion regarding the snow removal service. The cost was \$4050.00. The operator was new to the route and Doug Lawn Care was contacted to express concern regarding plowing toward the Maple Street/South Street hydrant.
- Audit of the 2007 & 2008 Liquid Fuels Funds was completed by the State Auditors General's Office. There were no findings – everything was in order
- A Thank You note was received from the Seven Valleys Company Fire Relief Association for the Fire Relief Funds from the Borough.

With no further business to come before council President Lynn W. Krebs adjourned the meeting at 8:20 pm. Next Borough Council Meeting will be Monday, February 1, 2010 at 7:00 pm.

Respectfully submitted,

Cheryl D. Bahn, Borough Secretary