

**MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
OCTOBER 3, 2022**

The meeting was held at the Seven Valleys Fire Hall, 35 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

Zachary W. Stiles - President  
Deborah J. Ferree  
Gregory W. Kinard – Vice President  
Gary Landis  
John J. Neal

**COUNCIL MEMBERS ABSENT**

Gregory Bonas  
William H. Stiles, II

**ALSO IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Cheryl Bahn, Secretary  
Todd A. Zeigler – Treasurer & Asst. Secretary  
D. Michael Craley – Solicitor  
Samantha Craley - Assistant Solicitor  
Jeffrey Koons – Zoning Officer

Number of Visitors in Attendance – 0

**APPROVAL OF MINUTES**

- REGULAR MEETING HELD SEPTEMBER 8, 2022
  - Motion by Kinard, seconded by Neal, and unanimously carried to approve the September 8, 2022, meeting minutes.

**PUBLIC COMMENT**

- None

**ENGINEER'S REPORT**

- COMMUNITY DEVELOPMENT BLOCK GRANT–Church Street Curb & Sidewalk
  - A contract between the County of York and the Borough, for construction of curb and sidewalks along the south side of Church Street (between Main Street & Park Street), was approved on a motion by Ferree, and second Landis. Motion carried unanimously.

**SOLICITOR'S REPORT**

- LOGANVILLE BOROUGH v STYCSA (Rate Dispute)
  - Solicitor M. Craley informed Council that the parties continue to work on scheduling arbitration for the sewer rate dispute between Loganville Borough and the Sewer Authority.
- STATE POLICE REPORT
  - No Report.

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**ZONING/UCC/CODE ENFORCEMENT REPORT**

- Zoning Officer Koons reviewed the September 5, 2022 report with Council (report is on file) and provided updates on outstanding issues, including the following:
- 57-59 Main Street (Snyder) - The outstanding charges due to the Borough for snow removal from the sidewalks has been paid, and the permit fee has been paid, resulting in the release of the zoning permit for his accessory building.
- 52 Main Street (Henkel) – He has received title for the junked camper, and while he is having difficulty finding anyone to remove it, he continues to work toward removal as soon as possible. Mr. Henkel has applied for a building permit to have his porch repaired. He informed Koons that after the camper is removed and the building permit is issued, he intends to sell the property. Kinard asked how long the Borough must wait before taking further action for compliance. Solicitor M. Craley commented that the court system is slow to respond, but that is a decision for Koons. It was reported by Koons that Mr. Henkel does not reside at the property (that he has a York mailing address). Koons stated that he will meet with Mr. Henkel onsite to revisit the abovementioned issues and seek answers as to when he plans to have the issues completed.
- 43-47 Cherry Street (Holtz) – Koons reported that he received an inquiry from Mr. Holtz regarding the possibility of constructing townhouses on the open space abutting Church Street, on the corner of College Avenue. Mr. Holtz was informed that the use is not permitted under the zoning ordinance.
- 72 Main Street (Williams) – Observations are that the rubbish and other junk has been cleaned up and that the property is now in compliance.
- 34 Church Street (ANGDUPE2011 LLC) – Koons commented that he filed a civil complaint on August 31, 2022 with the District Court for the property owner’s failure to keep the lawn properly cut and trimmed, and for the accumulation of debris (tree/shrubs limbs), and that he has not yet had a response from the court.
- 69 Main Street (DJK Property Group LLC) – Zeigler reported that he received confirmation from the SYCSA that there are only four (4) sewer EDUs assigned to the property. Koons reported last month that the owners intend for the building to house five (5) units. An onsite inspection will be requested by Koons to verify the number of dwelling units in the building.

**UNFINISHED BUSINESS**

- **ROADSIDE GUTTER CLEANING** by PENNDOT at 144-150 CHURCH STREET – It was reported by Zeigler that he was informed by the County PennDOT maintenance supervisor that the work would be completed in the next couple of weeks.
- **STORMWATER INLET REPAIRS** – Zeigler also reported that PennDOT informed him that PennDOT is responsible only for the stormwater grates and that the Borough is responsible for inlet boxes and pipes. PennDOT said that the paving area around the inlets can vary depending on the circumstances. Zeigler has requested a visit by PennDOT. President Stiles stated that we need to confirm what permits, if any, are required from PennDOT to make repairs to the stormwater system located within PennDOT’s roadways.
- **JR. COUNCILPERSON** – Last month an essay from Makannah Stiles was provide to Council in which she expressed an interest in serving as a Jr. Councilperson. This month Council was provided with a formal application. A motion was made by Landis, seconded by Kinard, to appoint Makannah Stiles as Jr. Council, on the condition that she takes that Oath of Office at

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next month's meeting. Motion carried unanimously.

- **BID OPENING for REFUSE & RECYCLING CONTRACT** – Zeigler announced that the request for bids has been advertised for the opening of bids on November 7, 2022 for a refuse and recycling contract, effective January 1, 2023.

**NEW BUSINESS**

- **FIRE POLICE for 2022 PUMPKIN WALK** – A motion was made by Kinard, seconded by Ferree, to authorize the Seven Valleys Fire Police to participate in the County Rail Trail Authority's Pumpkin Walk on October 22, 2022. Zeigler stated that on behalf of the Seven Valleys Fire Company, he sent a letter to the governing bodies of Jefferson Borough, Loganville Borough, and North Codorus Township, requesting approval for their respective fire police to assist at the event.
- **COMMUNITY TRICK-OR-TREAT NIGHT with THE VALLEY TAVERN** – A motion was made by Landis, seconded by Neal, to authorize the Borough to partner with The Valley Tavern on October 31, 2022 by providing trick-or-treaters with hot dogs, snacks, and punch. The motion included a 50% match of the cost, up to \$200. Motion carried unanimously.
- **SNOW REMOVAL 2022-2023 SEASON** – Zeigler will seek three (3) proposals to plow snow and salt Borough streets for the 2022/2023 winter season. He will present the proposals at the November 7, 2022 meeting.

**FINANCIAL REPORT**

**SEPTEMBER 2022**

- Motion by Neal, seconded by Ferree, and unanimously carried to approve, accept, and file the financial report for audit, and authorize the Treasurer to pay regular bills.

**REPORTS**

**SECRETARY'S REPORT**

- **YCBA ANNUAL DINNER & AWARDS MEETING** – Zeigler informed Council that the YCBA will hold their annual dinner and awards meeting on November 12, 2022. Anyone interested in attending must let Zeigler know before November 1, 2022.
- **STREET COMMITTEE** – Zeigler announced that the street committee will meet immediately following the adjournment of this meeting.
- **BUDGET COMMITTEE** – The budget committee will meet on October 17, 2022. A draft budget will be presented to Council at the November 7, 2022 meeting.
- **BUDGET REQUEST LETTER from TRI-COMMUNITY AMBULANCE** – A letter was received from the ambulance association requesting an increase in the 2023 contribution was discussed. It was the consensus of Council to request the following information prior to the budget meeting: 1) Yearly breakdown of calls by municipality, 2) Annual contributions from other municipalities, and 3) a copy of their current budget. Solicitor M. Craley commented that Scott Zeigler attended the New Salem Borough Council meeting two months ago and provided an update. It was stated that the ambulances are in need of replacement, COVID-19 increased the call volume, and that there are fewer volunteers and the need to employ paid personnel has increased, which has placed a serious financial burden on the ambulance service.

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**MAYOR'S REPORT**

- YORK COUNTY TRAIL TOWNS – Mayor Wagner reported that he received communication from Dave Gonzalez with an update on the trail towns partnership. He stated that Mr. Gonzalez plans to schedule a meeting with the community partners. He also informed Mayor Wagner that they applied for a grant under the County's Open Space and Land Grant Program in the amount of \$40,000. If awarded the grant, funds would be used to conduct a feasibility study for providing public stream access in the Seven Valleys Borough area. Possible areas discussed were the fire hall's former baseball field and the Peter Byrnes farm (at the Borough/North Codorus Township line on Maple Street).

**LIEN COLLECTION REPORT**

- No report.

**YCSTSA REPORT**

- Council was provided with the written monthly Sewer Authority report.
- Solicitor Craley recommended that Council review the line-item budget for the Borough.

**COUNCIL COMMENTS**

- None

**ADJOURNMENT**

- The meeting was adjourned at 7:47 p.m. by President Stiles. The next regular Council meeting will be held on Monday, November 7, 2022, at 7:00 p.m.

Respectfully submitted,

Todd A. Zeigler  
Assistant Secretary