

**MINUTES OF SEVEN VALLEYS BOROUGH**  
**COUNCIL MEETING**  
**November 1, 2021**

The meeting was held at the Seven Valleys Fire Hall, 35 Main Street, and was called to order at 7:00 p.m. by Council President Zachary W. Stiles, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

Zachary W. Stiles - President  
Gregory W. Kinard – Vice President  
Deborah J. Ferree  
Rebecca A. Kinard  
Gary Landis  
John J. Neal  
William H. Stiles, II

**ALSO, IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Cheryl D. Bahn – Secretary/Treasurer  
Todd A. Zeigler – Asst. Secretary/Treasurer  
Jeffrey Koons – Zoning Officer  
D. Michael Craley - Solicitor

Number of Visitors in Attendance - 3

**APPROVAL OF MINUTES**

**REGULAR MEETING HELD OCTOBER 4, 2021**

- Motion by Councilman Stiles, seconded by Councilman Neal, and unanimously carried to approve the October 4, 2021 meeting minutes.

**PUBLIC COMMENT**

- Rachel Diaz, Field Services & Foster Coordinator with the York County SPCA, addressed the Council by sharing information on the SPCA’s Trap-Neuter-Release (TNR) program, which is a low-cost program for residents to take a feral cat to the SPCA to be spayed or neutered and then returned to the same location. There was also discussion regarding the feral cat colony located at 34 Church Street. The SPCA has been involved in the TNR with this colony in recent months. Ms. Diaz offered the SPCA services, and provided her cell number and email address.
- Bonnie Fairchild, 95 Main Street, also addressed the Council on the feral cat colony. She explained her involvement in trapping the cats and taking them to the SPCA for spaying and neutering through the TNR program. Judy Stough was in attendance with Ms. Fairchild, and stated that she volunteered along side Ms. Fairchild in hopes of getting control of the feral cat population at 34 Church Street.

**ENGINEER’S REPORT**

- There was no engineer’s report this month.

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**SOLICITOR'S REPORT**

- 36 Main Street – Solicitor Craley reported that the lien for this address has been satisfied.
- 34 Church Street – It was reported by Solicitor Craley that the property sold at Sherriff Sale on October 4, 2021 to RMO Properties, LLC for \$18,000. He stated that the Borough is expected to receive a lien payment of \$1,935.28 through the sale of the property.

**ZONING/UCC/CODE ENFORCEMENT REPORT**

- Jeffrey Koons presented his report to the Council. He asked if the Borough had a zoning hearing sign. He was informed that it is located at the jailhouse. He mentioned that there may be a zoning hearing for a change in use at 34 Main Street.
- There was discussion on simplifying the zoning permit application and whether the permit fees should be amended by eliminating certain types of improvements from needing a permit. This item was tabled for further discussion at the December 2021 meeting.
- Councilman Kinard asked that everyone pay attention for improvement work to begin at 34 Church and to let Zoning Officer Koons know to make sure permits have been issued.

**UNFINISHED BUSINESS**

**PENN WASTE CONTRACT**

- Solicitor Craley presented the new refuse contract for signature by President Stiles.

**TRAFFIC LOGIX SPEED RADAR SIGN REPLACEMENT**

- It was reported that Shrewsbury Township removed the inoperable speed radar sign at 109 Main Street and replaced it with a new unit provide by Traffic Logix. The Township will prepare the old unit for return to Traffic Logix.

**HALLOWEEN NIGHT REFRESHMENTS**

- Mayor Wagner and Council Stiles reported that approximately 100 people stopped by for hot dogs on Halloween Night in the Valley Tavern parking lot (Cherry Street).

**NEW BUSINESS**

**2022 BUDGET – ADVERTISE FOR PUBLIC INSPECTION**

- Motion by Councilman Stiles, seconded by Councilwoman Kinard, and unanimously carried to authorize advertisement of the proposed 2022 Budget for public inspection and for adoption at the December 6, 2021 Council meeting. It was noted that the proposed budget will retain the same real estate tax rate of 1.2 mills and that in 2022 a new account will be started as a Capital Reserve Fund.

**2022 ANIMAL CONTROL CONTRACT**

- Motion by Councilman Kinard, seconded by Councilwoman Ferree, and unanimously carried to approve the 2022 animal control contract with Klugh Animal Control.

**FINANCIAL REPORT**

**OCTOBER 2021**

Motion by Councilwoman Ferree, seconded by Councilwoman Kinard, and unanimously carried to approve, accept, and file the financial report for audit, and authorized the Treasurer to pay regular bills.

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**NEW BUSINESS**

**SECRETARY'S REPORT**

- Secretary Bahn reported that the York County Boroughs Association will hold its annual dinner on November 20, 2021 at the Great American Salon in Red Lion. Those that are interested must let her know as soon as possible.

**MAYOR'S REPORT**

- Mayor Wagner stated that he was contacted by the management agency for 43-47 Cherry Street regarding neighbor parking on the private property. He stated that this was not an issue with the prior owner and that the management agency wanted to tow cars. Mayor Wagner asked that they post the property for no parking to give the neighbors notice. It was agreed by Council and Solicitor Craley that this is a private property matter and not a Borough issue.

**LIEN COLLECTION REPORT**

- It was reported that one (1) lien has been paid (36 Main Street), that one (1) should be paid within the next several weeks for 34 Church Street, leaving three (3) unpaid liens.

**YCSTSA REPORT**

- The Council was provided with the monthly Sewer Authority report.

**COUNCIL COMMENTS**

**EXTENDED PARKING ON COLLEGE AVENUE**

- The topic of a postal employee parking on College Avenue during work hours was discussed. The parking spaces were created for postal patrons and have a time limit of 15-minute parking; however, the limitation is not posted. It was agreed that Asst. Secretary Zeigler will contact the postmaster in hopes that the situation can be rectified through a telephone call.

**JAILHOUSE ROOF REPAIR**

- A motion was made by Councilman Landis, seconded by Councilman Kinard, and carried unanimously, to authorize Donnie Zartman to make roof repairs as soon as possible. The motion included the necessary masonry repair to the chimney if someone could be found to do the work.

**ADJOURNMENT**

- The meeting was adjourned at 8:34 p.m. by President Stiles. The next regular Council meeting will be held on Monday, December 6, 2021 at 7:00 p.m.

Respectfully submitted,

Todd A. Zeigler  
Assistant Secretary