

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
Monday, November 5, 2018

Council President John McDonald called the meeting to order at 7:00 pm with the Salute to the Flag. Those in attendance in addition to Mr. McDonald were Council members Gregory W. Kinard, Gary L. Landis, John J. Neal, William Stiles and Zachary Stiles; Mayor Douglas Wagner, Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. Rebecca A. Kinard was absent from the meeting. The meeting was held at the Seven Valleys Fire Company, 35 Main St, in Seven Valleys Borough.

Hearing no corrections, President McDonald declared the minutes of the October 1, 2018 meeting approved as circulated.

PUBLIC COMMENT

Secretary was contacted by Jamie Zupo, 42 Church St. She asked for relief from a bill she received from the Borough for second mowing of her front yard that is covered with ground cover. She did pay an invoice for an initial enforcement on the property but objected to a second enforcement mowing. After a discussion on Borough Policy, no action was taken on the relief request.

ENGINEER'S REPORT

1. **Motion** by G. Kinard/W. Stiles to approve Change Order # 1 - Install metal cover over existing pipe found during road repairs and road repairs on Cross Street. Total of \$750.00. MCU
2. Final Cost of Cherry Street Project was \$21,925.51 for York Materials and \$44,438.07 for Yohe Paving. The project came in \$8,127.67 less than the original contracts, including the above Change Order
3. Work to be done at Maple/South in November by H & H Excavating, also to include Tank removal at 34 Church St.

SOLICITOR'S PORTION OF THE MEETING

1. Mr. Craley reported that he received notice of a Public Sheriff Upset Sale of 128 Church St on 2.4.2019. The Borough does have a lien on the property.
2. Carpenter's Workshop is interested in subdividing the property into two parcels. They have not submitted an application to date.

UNFINISHED BUSINESS

1. **Motion** by W. Stiles/Landis to approve purchase and installation of 4 poles and seven traffic signs to be placed according to the 2008 Sign Study on Church St, Cherry St and Cross St. MCU.
2. 34 Church St Ejection proceedings. Tenants are no longer living at the property and the doors are locked. Sheriff indicated that we need to give tenants opportunity to remove personal items within 30 days.
3. **Motion** by Z. Stiles/Neal to authorize Secretary to find a time period of two days to allow Mr. Miller to finish the clean out of the house while he removes the rest of his personal property and to have Forbes Services come in to clean out what might be left afterward and to use the remaining dumpster to dispose of the items left inside. MCU.
4. Outside cleanup at 34 Church has been completed. Klugh Animal Control will return to catch the remaining cats later this month.
5. Property Sale Discussion on hold until next month.
6. No further information on the Fire Company's request to share the cost of purchasing Road closure signs, etc.

7. Parking Stalls Tabled until 2/2019 Secretary Contacted Penn Dot as requested. According Gary Ishman, Administrative Assistant, Pen DOT York County Maintenance, there are no road projects scheduled in Seven Valleys of which he is aware. She will contact Jedd Glatfelter, Sealtight Seal Coating for a parking stall painting price.

NEW BUSINESS

1. **Motion** made by Z. Stiles/W. Stiles to accept/approve the Contract with the SPCA for 2019 at a cost of \$259.00. MCU
2. Greg Kinard presented the 2019 Draft Budget that had been developed by the Budget Committee. The proposed budget calls for revenues of 108,991.00 along with cash and investments to total \$202,953.74 available in the General Fund and revenues of \$17,234.21 along with cash and investments to total \$22,620.64 available in the State Highway Aid Fund. Total expenditures of \$97,519.01 in the General Fund and \$20,490.00 in the State Highway Aid Fund. The budget includes a 1.2 mill Real Estate Tax, the 1/2 of 1% Earned Income Tax and the 1/2 of 1% Real Estate Transfer Tax. This reflects no change in current rate of taxation.
3. **Motion** made by G. Kinard/Landis to accept the draft Budget as the Proposed Budget for 2019 and to authorize the Secretary to advertise the proposed budget in the Newspaper and on the Borough Website. MCU
4. **Motion** made by Neal/W. Stiles to authorize the Solicitor to advertise the 2018 real estate tax ordinance for 1.2 mills for 2019. MCU

FINANCIAL STATEMENT - Period Ending 10/31/2018

| | |
|-------------------------|---------------------|
| General Fund | |
| PLGIT | \$ 7,118.64 |
| PLGIT PRIME | \$ 162,733.21 |
| Peoples Bank | <u>\$ 4,255.28</u> |
| | \$ 174,107.13 |
| State Liquid Fuels Fund | |
| PLGIT | \$ 1,309.51 |
| PLGIT PRIME | <u>\$ 11,824.05</u> |
| | \$ 13,133.56 |

Motion made by Landis/W.Stiles to approve, accept and file statement for audit. Also pay SWIF monthly payment \$724.00, Forbes Services, Spring Grove, York Water and Met Ed as invoiced and other bills that come in and need to be paid. MCU

CORRESPONDENCE/REPORTS/AROUND THE TABLE

1. YCPC is working on Collecting Road Flooding Data throughout the County. We are to report any instance of Road Flooding and road closings in the Borough from 11.1.2018 – 4.30.2018. Council will report any street flooding to the Secretary to include on the report.
2. Lien Collection Report - 4 outstanding liens.
3. The Sewer Authority report was reviewed by Council.
4. Concerns were voice regarding again this month regarding the items continuing to accumulate outside 12 Mason Ave an enforcement notice was sent 9.28.2018. Secretary will contact the Zoning Office regarding filing citations on this property owner and tenant. Also, of continuing concern is the number of vehicles stored outside at 21 Mason Avenue. A black screening has been installed along chain link fence to hide the vehicles from view. There was no Code Enforcement Report this month. Council will wait for an update next month regarding the above issues as well as a report on the work to be done at 105 South St.
5. The sewer cleanout cap is missing behind the post office. Greg will talk with the Postmaster. Secretary will contact YCSTSA if the cap is not replaced.

With no further business to come before council, President McDonald adjourned the meeting at 7:46 pm. Next Borough Council Meeting will be Monday, December 3, 2018 at 7:00 pm at the Seven Valleys Fire Hall, 35 Main Street, and Seven Valleys.

Respectfully submitted,

Cheryl D. Bahn, Secretary