

**MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
JULY 7, 2022**

The meeting was held at the Seven Valleys Fire Hall, 35 Main Street, and was called to order at 7:00 p.m. by Vice President Kinard, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

Gregory W. Kinard – Vice President  
Deborah J. Ferree  
Gary Landis  
William H. Stiles, II

**COUNCIL MEMBERS ABSENT**

Gregory Bonas  
John J. Neal  
Zachary W. Stiles - President

**ALSO IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Cheryl D. Bahn – Secretary  
Todd A. Zeigler – Asst. Secretary & Treasurer  
D. Michael Craley – Solicitor  
Samantha Craley - Assistant Solicitor  
Jeffrey Koons – Zoning Officer

Number of Visitors in Attendance – 1

**APPROVAL OF MINUTES**

**REGULAR MEETING HELD June 6, 2022**

- Motion by W. Stiles, seconded by Landis, and unanimously carried to approve the June 6, 2022, meeting minutes.

**PUBLIC COMMENT**

- None

**ENGINEER'S REPORT**

- No report

**SOLICITOR'S REPORT**

- No report

**ZONING/UCC/CODE ENFORCEMENT REPORT**

- Zoning Officer Koons reviewed the June report with the Council (report is on file).
- Mr. Koons reported that he spoke to the owner of 52 Main Street, who informed him that he plans to sell the property and that the required porch repair/replacement will be included in the seller's disclosure. The owner did not provide a date for when the property will be listed for sale.

**MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
JULY 7, 2022**

- A violation notice was mailed to 103 Main Street for overgrown vegetation. There has been no response. Zeigler will research this matter.
- Koons was in contact with Jason Naylor, 64 Church Street (corner of Park Street), concerning a swimming pool violation notice (no fence around it). Mr. Naylor stated that he had a permit issued in 2021, but there is no Borough record of a permit. However, there is record that Mr. Naylor was in communication in 2021 with John McLucas, former zoning officer, and that a zoning permit application was to be submitted. Naylor also stated that he was working with Sarah Hammond at the Spring Grove Borough Office, who reportedly gave him verbal approval. Following a period of discussion, it was determined that a pool that can hold a minimum depth of 24” of water must be surrounded by a barrier. M. Craley commented that section 403.26 in the PA UCC states that a swimming pool (as an accessory use) to a one- or two-family dwelling, must meet the requirements of the Swimming Pool, Hot Tub, and Spa Code of 2015. S. Craley commented that the 2015 Code states that any body of water with a depth of 24” or greater must be protected by a wall/fence of a minimum height of 48”. She also commented that the walls of an above ground pool that measure 48” at ground level can serve as the protection barrier, but that a removable or locking ladder must be used. The minimum 48” wall or fence height also applies to inground pools.
- It was reported that that Michael Snow, 21 Mason Avenue, has removed the mobile home from the premises. Snow reviewed revised plans with Koons and was granted a permit extension. Koons confirmed that the new plans conform with the original permit.
- It was requested that Koons send high vegetation letters to 10 Main Street and 5 Maple Street.
- 132 Main Street is for sale, and Koons reported that he was contacted by a real estate appraisal firm to confirm the number of dwelling units. The appraiser informed Koons that it appears there are three (3) individual dwelling units. In accordance with the zoning ordinance the property is a single-family dwelling. Koons will contact the sewer authority to determine the number of EDUs assigned to the property.

**UNFINISHED BUSINESS**

- None

**NEW BUSINESS**

**FIRE POLICE**

- Motion by W. Stiles, second by Landis, authorizing the Seven Valleys fire police to assist with the Goodwill Fire Company #1 Annual Car Show on September 5, 2022. Motion carried unanimously.

**RETURN OF SEWER EDU – 11 MAIN STREET**

- It was reported by Zeigler that the sewer EDU assigned to 111 Main Street earlier in the year has been formally returned by the owner. There now remains six (6) EDUs available in the Borough.

**MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
JULY 7, 2022**

**FINANCIAL REPORT**

**JUNE 2022**

- Motion by Landis, seconded by W. Stiles, and unanimously carried to approve, accept, and file the financial report for audit with one revision. The Klugh Animal Control payment will be \$171.50 instead of \$218.50 for the deduction of one (1) service call the Borough was charged due to a faulty live trap that needed to be replaced. The motion also authorized the Treasurer to pay regular bills.

**2021 ANNUAL AUDIT REPORT**

- The Council and Mayor were provided with a copy of the 2021 annual audit report. There were no findings in the report and Council had no questions.

**REPORTS**

**SECRETARY'S REPORT**

- No Report

**MAYOR'S REPORT**

- There were no weddings performed during the second quarter of 2022.
- Low hanging tree limbs on South Street were brought to the attention of the Mayor, who received a call from a resident who lives on the Springfield Township section of the road. M. Craley noted that Section 105.10 of the Borough Code requires the property owner to not allow any vegetation to encroach upon or hang over the street to the minimum height of 14'. It was the consensus of Council that Z.O. Koons should send a letter to the property owners advising them that they must have the limbs trimmed over the street to a minimum height of 14 feet.
- Mayor Wagner suggested that Council begin to look at the refuse contract specifications since the current contract ends December 31 of this year. M. Craley will review and prepare the specifications for discussion at the August 3<sup>rd</sup> meeting.
- It was announced by the Mayor that next Sunday is National Ice Cream Day. He would like to see the Borough begin a tradition of celebrating that day.

**LIEN COLLECTION REPORT**

- M. Craley and Secretary Bahn provided information to Zeigler on the three (3) active liens.

**YCSTSA REPORT**

- Council was provided with the written monthly Sewer Authority report. There were no questions or comments.

**COUNCIL COMMENTS**

- S. Craley informed Council that the PA State Police report for March 2022 shows that there were no crashes or crime, but she will check later because they have been known to be late in posting the statistics.
- Landis reported that a theft occurred at 144 Church Street during construction of an accessory building. The PA State Police interviewed the immediate neighbors.

**MINUTES OF SEVEN VALLEYS BOROUGH**  
**COUNCIL MEETING**  
**JULY 7, 2022**

- There was discussion on whether the owner of 149 Church Street has been moving earth in the stream. It has been reported that this has been occurring, but no Council member has witnessed the activity.
- Secretary Bahn asked if there has been any response from PennDOT regarding gutter cleaning along the road shoulder in the vicinity of 144-150 Church Street. Zeigler will follow up with the local district supervisor.

**ADJOURNMENT**

- The meeting was adjourned at 7:35 p.m. by Vice President Kinard. The next regular Council meeting will be held on Monday, August 1, 2022, at 7:00 p.m.

Respectfully submitted,

Todd A. Zeigler  
Assistant Secretary