

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
Thursday, July 1, 2021

Council President Zachary W. Stiles called the meeting to order at 7:00 pm with the Salute to the Flag. Those in attendance in addition to Mr. Stiles were Council members Deborah J. Ferree, Rebecca A. Kinard, Gary L. Landis and John J. Neal; Mayor Douglas J. Wagner, Secretary Cheryl D. Bahn and Solicitor D. Michael Craley. Gregory W. Kinard and William H. Stiles, II were absent from the meeting. The meeting was held at the Seven Valleys Fire Company, 35 Main St, in Seven Valleys Borough.

Motion by Neal/Ferree to approve June 7, 2021 meeting minutes as circulated. MCU

PUBLIC COMMENT/NEW BUSINESS

1. Mr. Craley introduced Mr. Jeff Koons who is interested in providing services as the Code Enforcement/Zoning Officer in Seven Valleys Borough if Seven Valleys would choose to withdraw from the May 1, 2017 Zoning /Building Permit agreement with Spring Grove Borough.
 - a. He is a retired Zoning Officer, but does not have BCO Certification, which is required to issue UCC Building Permits. He would either look for violations or respond only to complaints. He is willing to do either at the direction of Council.
 - b. Discussion about how and where permit application and actual permits would be picked up and delivered and funds received as well as how information would get to the Inspection Company.
 - c. He also discussed that while he would rather work things out in regard to Ordinance Violations, he is available to attend hearings at the District Magistrate.
 - d. He would be considered an employee and therefore be covered by Borough Insurance. He would ask between \$23-\$25 per hour.
 - e. Cheryl informed Council that Jefferson Borough has hired a separate Code Enforcement Officer, but is currently keeping Zoning and Building Permits with Spring Grove until they decide what to do for permits since a BCO is needed. It may be that Seven Valleys would do the same thing for Code Enforcement. It may be that the fees for Zoning Permits and Building Permits will need to be increased to cover the cost of the work required to issue a permit. It may be that Seven Valleys is not ready to make a decision this evening but will choose to wait until there is a full council in attendance and more information is gathered.
 - f. While South Penn was seemingly expensive at the time, they spent a good bit of their billing time on Ordinance Code Enforcement, not just Zoning/Building Permits.
 - g. Cheryl announced that she plans to retire by the end of this calendar year.
 - h. Secretary was asked to contact South Penn Codes as well as Commonwealth Codes and MDIA regarding what services they could offer to the Borough.

ENGINEER'S REPORT

No Engineer's Report.

SOLICITOR'S PORTION OF THE MEETING

No separate Solicitors Report.

UNFINISHED BUSINESS

1. General Code updates were handed out to Council.

2. The Refuse Contract bid will be put out in September and accepted for the October 4th Meeting. Mr. Craley will have specifications for council review in August.
3. Radar Signs Letter will be written in July. Both Radar signs are not working.

FINANCIAL STATEMENT – Period ending June 30, 2021

General Fund	
PLGIT	\$ 18,748.41
PLGIT PRIME	\$233,879.80
Peoples Bank	<u>\$ 4,327.29</u>
	\$256,955.50
State Liquid Fuels Fund	
PLGIT	\$ 497.76
PLGIT PRIME	<u>\$ 4,579.14</u>
	\$ 5,076.90

Motion made by R. Kinar/Ferree to approve, accept and file statement for audit. Also pay SWIF payment, York Water, and Met Ed as invoiced. Also, authorization for the Secretary to pay regular bills. MCU

CORRESPONDENCE/REPORTS/AROUND THE TABLE

1. Secretary’s Report
 - a. Application for American Rescue Plan Act (ARPA) Funds was confirmed received and “good to go” by DCED 6/24/202. The amount Seven Valleys will receive in two half payments is \$53,485.96 in two separate payments. A new account must be set up for the funds to keep them separate from General Fund Account. There are guidelines for how the money may be used. Money must be used by Dec. 31, 2024.
2. Mayor’s Report – The speaker at the YCBA Meeting was from Rabbit Transit. They provide many services to several counties. While Seven Valleys does not have a fixed route, they do provide transit services in the Borough. The mayor also spoke to the upcoming 4th of July Holiday and the fireworks that may be used in the Borough. Mayor would be interested in learning more about the Radar signs either from a manual or from Spring Grove.
3. Lien Collection Report - 5 unpaid
4. Zoning/UCC/Code Enforcement Report – Google Docs was updated - Complaint to be added regarding condition of building at 69 Main St.
5. YCSTSA Meeting – Review Information from Authority
6. Comments Around the table

With no further business to come before council, President Stiles adjourned the meeting at 8:26 pm. Next Borough Council Meeting will be Monday, August 2, 2021 at 7:00 pm at the Seven Valleys Fire Hall, 35 Main Street, Seven Valleys.

Respectfully submitted,

Cheryl D. Bahn, Secretary