

MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
Wednesday, January 4, 2017

Council President John McDonald called the meeting to order at 7:00 pm with the Salute to the Flag. Those in attendance in addition to Mr. McDonald were Council members Gregory W. Kinard, Rebecca A. Kinard, Gary L. Landis and Zachary Stiles; Mayor Douglas Wagner, Secretary Cheryl D. Bahn, Solicitor D. Michael Craley. John J. Neal and William Stiles were absent from the meeting. The meeting was held at the Seven Valleys Fire Company, 35 Main St, in Seven Valleys Borough.

Hearing no corrections, President McDonald declared the minutes of the December 5, 2016 meeting approved as circulated.

PUBLIC COMMENT

1. As a potential buyer of 21 Church St, Dianne Gible, Specialty Testing and Development Company, Inc. was present to inquire if the Zoning Ordinance would allow her to locate her business there which is light assembly, wholesale and internet sales of components. The main product is test strips that are electroplated with various metals. Some of the assembly is done in employees homes. She is also interested in offering part of the building as a Community Building for non-profit use. The building is in the Village Center Zone; however that zone does not allow light manufacturing, but it does allow. Mr. Craley considered that perhaps that Section 305 C 20 might be helpful to her. However it is up to the Zoning Officer to make a decision. It might be best to not consider a dual use at this time. She was further advised to contact and work with South Penn Code Consultants the appointed Zoning Officer regarding special exception or variance.

ENGINEER'S REPORT

No written report.

SOLICITOR'S PORTION OF THE MEETING

1. Mr. Craley advised that it could be a violation of the Zoning Ordinance to live in a residence with out water. A Zoning Enforcement Notice could be sent and a civil suit initiated against a property owner where the water has been turned off by the YCSTSA because of delinquent accounts. Secretary will notify SPCC of the situation and advise that they should contact Mr. Craley for further information.

UNFINISHED BUSINESS

1. South Penn Code Consultants will be taking over all outstanding enforcement issues they now have all documents necessary to begin their work in 2017. While a UCC Building Permit or Zoning Permit is required for many home projects; replacement of existing worn or damaged material with equivalent materials for the purpose of routine maintenance and upkeep may not need a permit. Any change, rearrangement, enlargement, addition, moving, relocation, removal, or demolition of any structure or of the structural parts thereof; or any modification which may change the valuation for tax assessment purposes of the building would need a permit. It is always best to contact the Building Permit Officer to let him make the determination of whether or not any permit is required.

2. SPCC will check sidewalks after any snow. They will make a work list of delinquent properties to give to Forbes Services for clearing those sidewalks. Property owners involved will be charged for Forbes' service.

NEW BUSINESS

1. **Motion** by G. Kinard/R. Kinard to keep the compensation for the elected Tax Collector at 5% of taxes collected for the years 2018-2021. Motion carried unanimously.
2. **Motion** made by G. Kinard/Z. Stiles to adopt authorize the Secretary to write a letter of acknowledgement regarding the Rail Trail 10-Miler race to be held on August 26, 2017. Motion carried unanimously.
3. Mayor Wagner questioned if H&H Excavating might give the Borough a credit on the repair of the side walk under the bridge since they only replaced one section of sidewalk and their quote indicated that two sections would be replace. The Secretary will contact the company to inquire.

FINANCIAL STATEMENT - Period Ending 12/31/2016

PLGIT	\$ 9,959.32
Peoples Bank	<u>\$ 126,799.13</u>
	\$ 136,758.45
PLGIT Balance State Liquid Fuels Fund	\$ 7,518.49

Motion made by R. Kinard/Landis Motion to approve, accept and file statement for audit. Also pay monthly payment to State Insurance Fund, York Water and Met Ed as invoiced, payroll taxes, Media One \$142.00 and Hersh Concepts \$307.50. Motion carried unanimously.

CORRESPONDENCE/REPORTS/AROUND THE TABLE

1. Lien Collection Report –3 outstanding liens.
2. The Zoning/Code Enforcement Report as distributed to Council was reviewed. The Secretary will contact the District Magistrate to try to find out if a warrant has been issued regarding 34 Church St.
3. Notice was received from Springfield Township that there will be a Public Hearing on January 3, 2017 for the purpose of considering the re-adoption of the Springfield Township Agricultural Security Area. If the Borough has no objections, we are to indicate concurrence with the re-adoption.
4. Letter was received from YYPG that they will no longer so Traffic Engineering Studies. A traffic study is required for any traffic sign. John will talk to NCT to find out if their road master could do the work for the Borough.
5. Mayor Wagener submitted a report, as required, that he officiated at one wedding this year and that he received \$150.00 for the service.
6. The Positions of Doug Wagner, William Stiles, Rebecca Kinard, Zach Stiles and Connie Patterson end at the end of 2017. If desired they will need to run for re-election. First day to circulate petitions is 2/14/2017. Petitions must be filed by March 7.

With no further business to come before council, President McDonald adjourned the meeting at 7:58 pm. Next Borough Council Meeting will be Monday, February 6, 2017 at 7:00 pm at the Seven Valleys Fire Hall, 35 Main Street, Seven Valleys.

Respectfully submitted,

Cheryl D. Bahn, Secretary