

MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
Monday, December 4, 2017

Council President John McDonald called the meeting to order at 7:00 pm with the Salute to the Flag. Those in attendance in addition to Mr. McDonald were Council members Gregory W. Kinard, Rebecca A. Kinard, Gary L. Landis, John J. Neal, William Stiles and Zachary Stiles; Mayor Douglas Wagner, Secretary Cheryl D. Bahn, Solicitor D. Michael Craley. The meeting was held at the Seven Valleys Fire Company, 35 Main St, in Seven Valleys Borough.

Hearing no corrections, President McDonald declared the minutes of the November 6, 2017 meeting approved as circulated.

**PUBLIC COMMENT**

Mr. Mike Snow, 21 Mason Ave was present in response to a letter from Mr. McLucas that he must discontinue to use his property as a business location and a residence. While he was using the property as a business, he indicated that his business is now located in Glen Rock and that the vehicles that are parked on his property belong to friends that use his garage to work on their vehicles.

He expressed that most have current registration but might not be inspected. The unenclosed storage of vehicles that are a Nuisance as defined by Ordinance must be enclosed in a building. Mr. Snow will check if any of the vehicles on his property should be in an enclosed building.

Mr. Craley will report the above information to Mr. Snow's attorney and Mr. McLucas.

**ENGINEER'S REPORT**

No written report.

**SOLICITOR'S PORTION OF THE MEETING**

1. Miller Case - 34 Church St Property- The writ of execution on the property will be filed by the end of the week. **Motion** made by W. Stiles/Landis to authorize payment of \$3,000 to York County Sheriff and \$47.00 to York County Prothonotary to cover cost of Sheriff Sale on the property. MCU

**UNFINISHED BUSINESS**

1. Pot hole listing. **Motion** by Z. Stiles/Landis to authorize Secretary Bahn to contact Jeff Spangler, Holley Associates to prepare specifications to resurface Cherry Street. MCU It will be requested that the two parts of Cherry Street have separate Specs in case Council decides to do only one part of the street. Specs could be reviewed at the February meeting and be bid for the March meeting.
2. John M and Z. Stiles will either remove or pound down the broken pole at the intersection of College and Cherry St.
3. Further consideration of the Property Maintenance Ordinance and Quality of Life Ticketing (Alternate Disposition) Ordinance was put on hold until such time that the Ordinance Committee reviews and makes a recommendation to Council on these Ordinances. Discussion that the Borough may not need the Quality of Life Ticketing (Alternate Disposition) Ordinance.

**NEW BUSINESS**

1. **Motion** made by G. Kinard/W. Stiles to adopt the Ordinance NO. 2-2017 setting the Tax Rate for 2018 at 1.2 mils and providing a Tax Certification Fee of \$25.00 for the Tax Collector. MCU
2. **Motion** made by R. Kinard/Neal to authorize signature of a Contract for SEO Services with South Penn Code Consultants and accept their Fee Schedule as presented. MCU
3. **Motion** made by R. Kinard/W. Stiles to set the council meeting dates for the 2018 and 2019 calendar years as follows and to advertise the 2018 dates. MCU

Wednesday, January 3, 2018  
Monday, February 5, 2018  
Monday, March 5, 2018  
Monday, April 2, 2018  
Monday, May 7, 2018  
Monday, June 4, 2018  
Monday, July 2, 2018  
Monday, August 6, 2018  
Wednesday, September 5, 2018  
Monday, October 1, 2018  
Monday, November 5, 2018  
Monday, December 3, 2018

Monday, January 7, 2019  
Monday, February 4, 2019  
Monday, March 4, 2019  
Monday, April 1, 2019  
Monday, May 6, 2019  
Monday, June 3, 2019  
Monday, July 1, 2019  
Monday, August 5, 2019  
Wednesday, September 4, 2019  
Monday, October 7, 2019  
Monday, November 4, 2019  
Monday, December 2, 2019.

Wednesday, January 6, 2020

**FINANCIAL STATEMENT** - Period Ending 11/30/2017

General Fund	
PLGIT	\$ 4,549.89
PLGIT PRIME	\$ 152,793.85
Peoples Bank	<u>\$ 6,549.95</u>
	\$ 163,893.69
State Liquid Fuels Fund	
PLGIT	\$ 1,432.80
PLGIT PRIME	<u>\$ 13,082.55</u>
	\$ 14,515.35

**Motion** made by G. Kinard/R. Kinard to approve, accept and file statement for audit. Also pay monthly payment to SWIF, York Water, Met Ed as well as York County Sheriff - \$3000.00, York County Prothonotary \$47.00, ALL Council and Mayor Compensation and payroll taxes, Tax Collector and regular bills in December so checks are returned by the end of the year. MCU

**CORRESPONDENCE/REPORTS/AROUND THE TABLE**

1. Building Permit Report was reviewed. Request to ask John McLucas to attend at least two meetings a year.
2. Lien Collection Report 3 outstanding liens.
3. The Sewer Authority report was reviewed by Council.
4. Mayor Wagner showed the new banners to the Council. Maybe the banners could be installed by the same persons that install New Salem's banners.
5. Theresa Craley, who is a Notary, will be present at the January Meeting to administer sign the Affidavits of Residency and administer the Oath of Office to newly elected Council Members and Mayor.
6. Wishes for a Merry Christmas and Happy New Year were expressed by all.

With no further business to come before council, President McDonald adjourned the meeting at 7:40 pm. Next Borough Council Meeting will be Wednesday, January 3, 2018 at 7:00 pm at the Seven Valleys Fire Hall, 35 Main Street, and Seven Valleys.

Respectfully submitted,

Cheryl D. Bahn, Secretary