

**MINUTES OF SEVEN VALLEYS BOROUGH  
COUNCIL MEETING  
AUGUST 1, 2022**

The meeting was held at the Seven Valleys Fire Hall, 35 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

**COUNCIL MEMBERS PRESENT**

Zachary W. Stiles - President  
Gregory W. Kinard – Vice President  
Gregory Bonas  
Deborah J. Ferree  
Gary Landis  
William H. Stiles, II

**COUNCIL MEMBERS ABSENT**

John J. Neal

**ALSO IN ATTENDANCE**

Douglas J. Wagner – Mayor  
Cheryl D. Bahn – Secretary  
Todd A. Zeigler – Asst. Secretary & Treasurer  
D. Michael Craley – Solicitor  
Samantha Craley - Assistant Solicitor  
Jeffrey Koons – Zoning Officer

Number of Visitors in Attendance – 1

**APPROVAL OF MINUTES**

**REGULAR MEETING HELD JULY 7, 2022**

- Motion by Kinard, seconded by Bonas, and unanimously carried to approve the July 7, 2022, meeting minutes.

**PUBLIC COMMENT**

- RYAN YOHE – Several questions were asked by Mr. Yohe regarding 35/37 Church Street, which is a duplex dwelling (he is interested in purchasing the property). Many years ago, there was a standalone (third) dwelling located to the rear of 35 Church Street; however, the property owner at the time when public sewer was constructed in the Borough chose not to connect the third unit. Mr. Yohe asked if the vacated dwelling could be converted into a non-residential building for possibly renting to another party for storage/workshop, with running water and a half-bath. The issue would be the need for a sewer EDU and a separate water connection; otherwise, the dwelling at 35 Church Street would be paying for the water consumption. He was directed to contact Zoning Officer Koons should he have any additional zoning questions.

**ENGINEER'S REPORT**

- No report

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**SOLICITOR'S REPORT**

- REFUSE COLLECTION CONTRACT SPECIFICATIONS – There was a brief discussion on the refuse contract, which expires December 31, 2022. Solicitor Craley will prepare a final draft for the Council to consider advertising at the September 8, 2022 meeting. It was noted that the request for bids will include 1 year, 3 years, and 5 years.
- LOGANVILLE BOROUGH V. STYCSA – A motion was made by W. Stiles, seconded by Kinard, authorizing Solicitor Craley to attend the mediation meetings. He will report to the Council after the mediator conducts a meeting(s).
- POLICE REPORT – Assistant Solicitor S. Craley provide the Council with the March through June 2022 PA State Police report.

**ZONING/UCC/CODE ENFORCEMENT REPORT**

- Zoning Officer Koons reviewed the July 2022 report with the Council (report is on file) and provided updates on outstanding issues.
- The number of dwelling units at 132 Main Street has been established to be one (1). The property is for sale and according to the listing, as well as a site visit by Zoning Officer Koons, there is an accessory building (connected only by a deck) that has been converted into living space and could easily serve as two (2) additional dwellings. This was an issue several years ago, at which time the Borough informed the property owner that it is a single-family dwelling.
- It was brought to the attention of Zoning Officer Koons that the grass needs to be cut at 34 Church, and that the accumulation of trash must also be addressed.
- 61 Maple Street recently has the occupants vacate the premises and left a large accumulation of trash at the curb. This will be monitored, and if not removed in a timely fashion, the property owner will be contacted.

**UNFINISHED BUSINESS**

- STREAM DISTURBANCE at 149 CHURCH STREET – Landis reported that there does not appear to be any disturbance of the stream. This matter is now closed.
- ROADSIDE GUTTER CLEANING by PENNDOT at 144-150 CHURCH STREET – Zeigler reported that he has not had any response from the PennDOT County maintenance supervisor for our area. Bahn provided the name of a person who is a step higher at the local PennDOT district maintenance office. Zeigler will follow-up with PennDOT.
- JR. COUNCILPERSON – President Stiles stated that this will be tabled until the September 2022 Council meeting.

**NEW BUSINESS**

**APPOINT RIGHT-TO-KNOW OFFICER**

- Motion by Landis, second by Ferree, to appoint Todd A. Zeigler as the Borough's Right-to-Know Officer.

**FINANCIAL REPORT**

**JULY 2022**

- Motion by Kinard, seconded by W. Stiles, and unanimously carried to approve, accept, and file the financial report for audit, and authorize the Treasurer to pay regular bills.

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**REPORTS**

**SECRETARY'S REPORT**

- No Report

**MAYOR'S REPORT**

- No report.

**LIEN COLLECTION REPORT**

- No report.

**YCSTSA REPORT**

- Council was provided with the written monthly Sewer Authority report.

**COUNCIL COMMENTS**

- Ferree mentioned that correspondence from Senator Kristen Phillips-Hill provided information on the recent amendments to the state's fireworks law. She suggested that this information be included in the Borough newsletter in the fall.
- Bahn discussed the state's unallocated ARPA funds from 2021, which are funds that were not claimed. The undistributed funds will be allocated to those that did receive funds last year.
- Kinard reported that in July there were five (5) skunks trapped on his property, and that there are still some in the neighborhood. The traps have been returned in hopes of catching the last of them.
- Kinard asked that we confirm that there are two (2) EDUs assigned to 39 Church Street, and that the property is being billed for two (2) units.
- W. Stiles noted that it is time again for the weeds to be sprayed along the street curbs. Zeigler will contact Dave Forbes.
- W. Stiles reported that the stormwater inlets should be cleaned.
- W. Stiles asked if there has been any recent communication from the Trail Towns group. Mayor Wagner stated that there has been little communication and that he does not believe Seven Valleys meets their objective due to the lack of businesses, resulting in the lack of interest by the Trail Towns group.

**ADJOURNMENT**

- The meeting was adjourned at 8:17 p.m. by President Stiles. The next regular Council meeting will be held on Thursday, September 8, 2022, at 7:00 p.m.

Respectfully submitted,

Todd A. Zeigler  
Assistant Secretary