

**MINUTES OF SEVEN VALLEYS BOROUGH
COUNCIL MEETING
April 4, 2022**

The meeting was held at the Seven Valleys Fire Hall, 35 Main Street, and was called to order at 7:00 p.m. by President Stiles, followed by the pledge to the flag.

COUNCIL MEMBERS PRESENT

Zachary W. Stiles - President
Gregory W. Kinard – Vice President
Gregory Bonas
Deborah J. Ferree
Gary Landis
William H. Stiles, II

COUNCIL MEMBERS ABSENT

John J. Neal

ALSO IN ATTENDANCE

Douglas J. Wagner – Mayor
Cheryl D. Bahn – Secretary
Todd A. Zeigler – Asst. Secretary & Treasurer
D. Michael Craley – Solicitor
Samantha Craley, Assistant Solicitor
Jeffrey Koons – Zoning Officer

Number of Visitors in Attendance – None

APPROVAL OF MINUTES

REGULAR MEETING HELD MARCH 7, 2022

- Motion by Councilman Kinard, seconded by Councilman Bonas, and unanimously carried to approve the March 7, 2022, meeting minutes.

PUBLIC COMMENT

- None

ENGINEER'S REPORT

- There was no report this month from the engineer.

SOLICITOR'S REPORT

- Solicitor Craley reported that he received notice that the STYCSA hired special counsel to represent the Authority in the dispute that Loganville Borough has with the Authority. He will monitor the situation and report to Council, accordingly.

ZONING/UCC/CODE ENFORCEMENT REPORT

- Zoning Officer Koons reviewed his monthly report with the Council (report is on file).
- He reported that he has not had any contact from Brenda Oliver, 111 Main Street, since last month when she was granted permission to storage a mobile home on the site.
- Zoning Officer Koons met with Michael Snow regarding permits for the conversion of the existing single-family dwelling property to an auto repair shop; located on Mason Avenue.

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- The situation with feral cats at 34 Church Street appears to have improvement. All indications are that Bonnie Fairchild, 95 Main Street, is complying with the agreement not to feed the cats on anyone else's property, except her own.

UNFINISHED BUSINESS

EMERGENCY MANAGEMENT COORDINATOR (EMC)

- Mayor Wagner reported that he spoke to Scott Lackey about the possibility of serving as the Borough's EMC. Mr. Lackey will review the information and get back in touch with the Mayor.

PENNDOT MAINTENANCE WORK

- Asst. Secretary Zeigler informed the Council that he has been in contact with PennDOT and that they will be making a temporary repair, followed by a permanent repair over the summer, in front of 59 Church Street, where the shoulder has settled and the asphalt is breaking up.
- Additional concerns for PennDOT were raised, including the road sinking at the culvert pipe at 135 Church Street, as well as the need for the drainage gutter along the road at 150 Church Street to be opened. Assistant Secretary Zeigler will contact PennDOT with both requests.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) for CHURCH STREET CURB & SIDEWALK

- It was reported by Assistant Secretary Zeigler that the York County Planning Commission will be in contact soon for updated budget information for the project, and that the funding will not be released before July 1, 2022. The YCPC will prepare a contract for the Borough Council to approve and execute in the coming months.

NEW BUSINESS

STREET BANNER REPAIRS/REPLACEMENTS

- There was brief discussion on repairing a banner that recently fell from a pole. It was the consensus of Council that the banner be placed back on the pole and that any missing/broken hardware be used from poles that no longer hold a banner. It was noted that this will be a 2023 budget item for discussion. The banners were first placed in 2017.

REQUESTS FOR FIRE POLICE ASSISTANCE for SPECIAL EVENTS

- Letters were received from Springfield Township and Glen Rock Borough asking for authorization from Council for the Seven Valleys Fire Police to assist with several special events in 2022. Solicitor Craley informed the Council that the Borough's Code Section 11.5.b. allows such participation provided it is approved by the fire chief or fire police captain. Nonetheless, to be sure the Seven Valleys Fire Police are covered by workers' compensation insurance, a motion was made by Councilman Stiles, seconded by Councilwoman Ferree, to approve the requests from Springfield Township and Glen Rock Borough. It was mentioned that if the fire police participate in a non-emergency event between meetings that it should be brought to the Council's attention for approval the next meeting.

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FINANCIAL REPORT

MARCH 2022

- Motion by Councilman Kinard, seconded by Councilman Landis, and unanimously carried to approve, accept, and file the financial report for audit, and authorize the Treasurer to pay regular bills.

REPORTS

SECRETARY'S REPORT

- Assistant Secretary Zeigler reported that 34 Church Street has returned to the tax rolls.
- A motion was made by Councilman Stiles, seconded by Councilwoman Ferree, authorizing Assistant Secretary Zeigler to attend the PSAB Annual Conference on May 23 & 24, 2022. He will commute daily. Secretary Bahn will also be attending, but as a guest of PSAB as she is a member of the PSAB Board of Directors.

MAYOR'S REPORT

- Mayor Wagner commented that he did not conduct any weddings in the first quarter of 2022.

LIEN COLLECTION REPORT

- No report.

YCSTSA REPORT

- The Council was provided with the monthly Sewer Authority report.

COUNCIL COMMENTS

- Councilman Ferree questioned whether the permit fees can be changed. She stated that she does not believe permits should be required for a roof, or similar, repairs. It was noted that repairs typically do not need a permit, but full replacement, and general improvements, do require a permit. It was recommended that all permit questions asked to Councilmembers be directed to Zoning Officer Jeff Koons.
- President Stiles raised the topic of a Junior Councilperson, as he has a daughter in 9th grade who may be interested. Assistant Secretary Zeigler will forward the program information from PSAB.

ADJOURNMENT

- The meeting was adjourned at 7:29 p.m. by President Stiles. The next regular Council meeting will be held on Monday, May 2, 2022, at 7:00 p.m.

Respectfully submitted,

Todd A. Zeigler
Assistant Secretary